

3. Meeting Notes, Decisions, Issues continued

MEETING MINUTES – SC Enterprise Information System (SCEIS)

Date of Meeting: Monday, February 25, 2008

Time and Location: 10:30 a.m. – 11:30 a.m. 1st Floor Governor's Conference Room
Wade Hampton Building

Minutes Prepared By: Joy Stagg

1. Attendance at Meeting

Nat Kaminski, Chairman	Comptroller General's Office
Frank Rainwater	State Treasurer's Office
Eddie Gunn	SC Budget and Control Board
Ben Homeyer	House Ways and Means Committee
Brenda Hart	SC Department of Mental Health
Jim Bryant	Division of the State CIO
Mike Garon	Dept. of Revenue (sitting in for Ray Stevens)
Clint Leach	Senate Finance Committee
Sam Wilkins	Budget & Control Board, OHR
Stanley Butkus	Dept. of Disabilities and Special Needs
William Wells	Dept. of Health and Human Services

Ex-officio Members Present:

Pat O'Cain	Division of the State CIO
Chris Shuman	Division of the State CIO
Chris Joye	Division of the State CIO

2. Meeting Agenda

- ✓ Call to Order
- ✓ Adoption of Agenda/Approval of Minutes
- ✓ Project Status Update
- ✓ Phase 2 and Beyond Replanning
- ✓ Letter to Higher Education regarding HR
- ✓ Questions/Answers

3. Meeting Notes, Decisions, Issues

- a. The Agenda was adopted as presented.
- b. The Minutes from January 17, 2007, were adopted with the correction of Mike Garon's name being removed from the Attendees list.
- c. Chris Shuman discussed that SCEIS will standardize and streamline business processes, achieve cost-effective and efficient delivery of services, and improve the way government works. He also discussed the Phase 1B Status; adding additional Beeline resources, organizational structures being finalized, agency balances, training kick off for the 11 agencies started February 19, 2008, integration testing kicks off February 25, 2008, agency freeze period starts March 21, 2008, and SAP Service Packs will be applied the week of February 25, 2008.
- d. Pat O'Cain discussed the SCEIS Plan of Record. He also discussed the challenges to the Plan of Record, Phase 2 and beyond, functional fit agencies, additional functionality agencies, HR/Payroll rollout, and options for funding cash flow. He also presented a chart regarding the SCEIS Implementation set aside account balances as of February 5, 2008.

- e. Jim Bryant made a motion for the approval of the SCEIS updated Plan of Record and the approval to allow SCEIS to cover cash flow by allowing SCEIS to bill against Agency Set Aside Funds. The Committee approved both motions.
- f. Sam Wilkins presented a letter to Higher Education regarding SCEIS Human Resources Implementation. A motion was made and approved to allow the letter to be send to Higher Education.
- g. Meeting adjourned at 11:55 a.m.

4. Action Items

Action	Assigned to	Due Date
a.		
<i>Status</i>		

5. Next Meeting

Date:	Monday, March 17, 2008	Time:	10:30 a.m.- 11:30 a.m.	Location:	1 st Floor Governor's Conference Room Wade Hampton Building
Agenda:					