

MEETING MINUTES – SC Enterprise Information System (SCEIS)

Date of Meeting: Monday, May 5, 2008

Time and Location: 10:30 p.m. – 11:30 a.m. 1st Floor Governor's Conference Room
Wade Hampton Building

Minutes Prepared By: Joy Stagg

1. Attendance at Meeting

Nat Kaminski, Chairman	Comptroller General's Office
Frank Rainwater	State Treasurer's Office
Ben Homeyer	SC House Ways and Means Committee
Brenda Hart	Department of Mental Health
Tom Lucht	Division of the State CIO
Mike Garon	Department of Revenue (sitting in for Ray Stevens)
Eddie Gunn	SC Budget and Control Board
Clint Leach	Senate Finance Committee
Stanley Butkus, Jr.	Department of Disabilities and Special Needs
Rod Davis	Department of Health and Human Services (sitting in for William Wells)

2. Meeting Agenda

- ✓ Call to Order
- ✓ Adoption of Agenda/Approval of Minutes
- ✓ Project Status Update
- ✓ Financial Report
- ✓ Questions/Answers

3. Meeting Notes, Decisions, Issues

- The Agenda was adopted as presented.
- The Minutes from March 31, 2008, were adopted.
- Chris Shuman gave the SCEIS Project Status. He discussed Phase 2 and Beyond, Phase 1B, Service Packs, Year End Closing, HR/Payroll, SAP Book of Record, Master Data, and Staffing. The kick off for HR/Payroll is scheduled for May 22, 2008, and Go-Live should be scheduled approximately 15 months thereafter.
- Pat O'Cain gave an update on the SCEIS Financial Report, which included Revenues, Expenses, Implementation, and Total Expenditures.
- Meeting adjourned at 11:38 a.m.

4. Action Items

Action	Assigned to	Due Date
a. Discussions regarding staffing	Pat O'Cain Chris Shuman	June 9, 2008
Status		

5. Next Meeting

Date:	Monday, June 9, 2008	Time:	10:30 a.m.- 11:30 a.m.	Location:	1 st Floor Governor's Conference Room Wade Hampton Building
Agenda:					