

MEETING MINUTES – SC Enterprise Information System (SCEIS)

Date of Meeting: Monday, June 9, 2008

Time and Location: 10:30 p.m. – 11:30 a.m. 1st Floor Governor's Conference Room
Wade Hampton Building

Minutes Prepared By: Joy Stagg

1. Attendance at Meeting

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| Nat Kaminski, Chairman | Comptroller General's Office |
| Ben Homeyer | SC House Ways and Means Committee |
| Brenda Hart | Department of Mental Health |
| Tom Lucht | Division of the State CIO |
| Mike Garon | Department of Revenue (sitting in for Ray Stevens) |
| Wendell Price | Department of Social Services |
| Eddie Gunn | SC Budget and Control Board |
| Clint Leach | Senate Finance Committee |
| Sam Wilkins | Budget & Control Board, OHR |
| Bill Barfield | Department of Disabilities and Special Needs (sitting in for Stanley Butkus, Jr.) |
| William Wells | Department of Health and Human Services |

2. Meeting Agenda

- ✓ Call to Order
- ✓ Adoption of Agenda/Approval of Minutes
- ✓ Project Status Update
- ✓ Financial Report
- ✓ Questions/Answers

3. Meeting Notes, Decisions, Issues

- The Agenda was adopted as presented.
- The Minutes from May 5, 2008, were adopted.
- Chris Shuman gave the SCEIS Project Status. He discussed Phase 2 and Beyond, Functional Fit (12 new agencies are being staged for December Go-Live), Support Packs, Enterprise Portal (available by December 31st), SAP Book of Record, Gap Analysis, HR/Payroll, and Production Support.
- John LoPresti gave an update on the Independent Verification and Validation process for Phase 1B. He discussed the SCEIS Satisfaction Survey, SCEIS Survey for Phase 1B, Results of Agency Satisfaction Survey, Survey Comments, Quantitative Analysis of Agency Issues, and IV&V Observations and Recommendations.
- Pat O'Cain gave an update on the SCEIS Financial Report, which included Revenues, Expenses, Implementation, and Total Expenditures. He also distributed an updated Organizational Chart.
- Meeting adjourned at 11:35 a.m.

4. Action Items

| Action | Assigned to | Due Date |
|---------------|-------------|----------|
| a. | | |
| Status | | |

5. Next Meeting

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| Date: | Monday, July 7, 2008 | Time: | 10:30 a.m.- 11:30 a.m. | Location: | 1 st Floor Governor's Conference Room Wade Hampton Building |
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