

# MEETING MINUTES – SC Enterprise Information System (SCEIS)

**Date of Meeting:** Monday, February 9, 2009

**Time and Location:** 10:30 p.m. – 11:30 a.m. 3<sup>rd</sup> Floor Comptroller General's Conference Room  
Wade Hampton Building

**Minutes Prepared By:** Joy Stagg

## 1. Attendance at Meeting

Curtis Loftis, Chairman	Comptroller General's Office
Frank Rainwater	State Treasurer's Office
Rena Grant	SC House Ways and Means Committee
Brenda Hart	Department of Mental Health
Tom Lucht	Division of State Information Technology
Mike Garon (sitting in for Ray Stevens)	Department of Revenue
Eddie Gunn	SC Budget and Control Board
Clint Leach	Senate Finance Committee
Marcia Adams	Department of Motor Vehicles
Sam Wilkins	Budget & Control Board, OHR
William Wells	Department of Health and Human Services

## 2. Meeting Agenda

- ✓ Call to Order
- ✓ Adoption of Agenda/Approval of Minutes
- ✓ Project Status
- ✓ SCEIS Workforce Transition/Training Strategy
- ✓ Production Agency Discussion

## 3. Meeting Notes, Decisions, Issues

- a. The Agenda was adopted as presented.
- b. The Minutes from January 12, 2009, were adopted.
- c. Chris Shuman gave the SCEIS Project Status. He discussed Work Streams through 2010, FI/MM Schedule through 2010, HR/Payroll Schedule through 2010, Gap Analysis, Work Stream Status, Workforce Transition Sequence of Events, Proposed Workforce Transition Timeline, WFT Activity Description, WFT is an Input into Training, WFT will Help to Reduce Production Support Issues, and Risks/Issues.
- d. Curtis Loftis distributed the SCEIS Business Case Study, which included a disk. Curtis also introduced Rena Grant as a new member who replaces Ben Homeyer with SC House Ways and Means Committee.
- e. Curtis Loftis gave the Committee a draft of the SCEIS 2009 Annual Report on Implementation.
- f. Meeting adjourned at 11:28 a.m.

## 4. Action Items

Action	Assigned to	Due Date
a.		
<i>Status</i>		
b.		
<i>Status</i>		

## 5. Next Meeting

<b>Date:</b>	Monday, March 9, 2009	<b>Time:</b>	10:30 a.m.-11:30 a.m.	<b>Location:</b>	1 <sup>st</sup> Floor Governor's Conference Room Wade Hampton Building
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