MEETING MINUTES – SC Enterprise Information System (SCEIS)

Date of Meeting:	Wednesday, July 8, 2009	
Time and Location:	10:30 p.m. – 11:30 a.m.	1st Floor Governor's Conference Room Wade Hampton Building
Minutes Prepared By:	Joy Stagg	

1. Attendance at Meeting

Jim Holly	Comptroller General's Office
Rena Grant	SC House Ways and Means Committee
Brenda Hart	Department of Mental Health
Tom Lucht	Division of State Information Technology
Mike Garon (sitting in for Ray Stevens)	Department of Revenue
Wendell Price	Department of Social Services
Eddie Gunn	SC Budget and Control Board
Marcia Adams	Department of Motor Vehicles
Sam Wilkins	Budget & Control Board, OHR
William Wells	Department of Health and Human Services

2. Meeting Agenda

- ✓ Call to Order
- ✓ Adoption of Agenda/Approval of Minutes
- ✓ Project Status
- ✓ Integration Testing Overview
- ✓ Financial Update

3. Meeting Notes, Decisions, Issues

Jim Holly opened the meeting. The agenda was accepted as presented and the minutes from May 12, 2009, were also accepted as presented.

a. Please note that a correction should be made to the May 12, 2009, meeting minutes to reflect that Rena Grant was present.

b. Ed Strube gave the SCEIS Project Status. He discussed the Work Stream Status, Integration Testing, Cycle Dates, Overview, Purpose, Terms, Entry and Exit Criteria, Cycle Requirments, Testing Role and Defect Squad, Processes and Tools, and Updating Integration Test Scenarios.

c. Pat O'Cain gave an update on the SCEIS Financial Report, which included Revenues, Expenses Operational, Implementation Costs, and Total Expenditures for Fiscal Year 2009, 2010, and 2011.

d. Meeting adjourned at 11:19 a.m.

4. Action Items

	Action	Assigned to	Due Date
a.			
	Status		
b.			
	Status		

5. Next Meeting

Date:	Monday, August 3, 2009	**Time:**	10:30 a.m.-11:30 a.m.	**Location:**	1st Floor Governor's Conference Room Wade Hampton Building