MEETING MINUTES – SC Enterprise Information System (SCEIS)

Date of Meeting:	Monday, August 3, 2009
Time and Location:	10:30 p.m. – 11:30 a.m. 1st Floor Governor's Conference Room / Wade Hampton Building
Minutes Prepared By:	Joy Stagg

1. Attendance at Meeting

Jim Holly	Comptroller General's Office
Paul Jarvis (sitting in for Frank Rainwater)	State Treasurer's Office
Brenda Hart	Department of Mental Health
Tom Lucht	Division of State Information Technology
Wendell Price	Department of Social Services
Eddie Gunn	SC Budget and Control Board
Clint Leach	Senate Finance Committee
Kelly Watkins (sitting in for Sam Wilkins)	Budget & Control Board, OHR
William Wells	Department of Health and Human Services

2. Meeting Agenda

- ✓ Call to Order
- ✓ Adoption of Agenda/Approval of Minutes
- ✓ Project Status
- ✓ Integration Testing Cycle 1 Results
- ✓ Shared Services Overview
- ✓ Financial Update

3. Meeting Notes, Decisions, Issues

Jim Holly opened the meeting. The agenda was accepted as presented and the minutes from July 8, 2009, were also accepted as presented.

a. Ed Strube gave the SCEIS Project Status, including the Work Stream Status. He also gave an overview of Integration Testing, which included Cycle Dates of Cycle One, Two, and Three, an overview of Cycle One and Cycle Two, and when testing is complete regarding all Medium, High and Critical Priority Defects being resolved.

b. Jim Mills gave an overview on Virtual Shared Services. He disucssed the Four Tiers of Support and explained the components of each Tier, the Need for Shared Services, and the Mission of SCEIS Virtual Shared Services. He also discussed the benefits from Virtual Shared Servies and the Implemenation Plan.

c. Pat O'Cain gave an update on the SCEIS Financial Report, which included Revenues, Expenses Operational, Implementation Costs, and Total Expenditures for Fiscal Year 2009, 2010, and 2011.

d. Jim Holly discussed his visit to SCEIS, Browning Road Site and he invited Members to visit the facility as well. He also discussed the SCEIS Project's Deadline scheduled completion date of June 2010. He reiterated that this date was set by law and not subject to change.

e. Meeting adjourned at 11:18 a.m.

4. Next Meeting

Date:	Monday, September 21, 2009	**Time:**	10:30 a.m.-11:30 a.m.	**Location:**	1st Floor Governor's Conference Room Wade Hampton Building