Executive Oversight Committee
Monday, January 11, 2010

FI/MM Live Agency Status
Monday, January 11, 2009

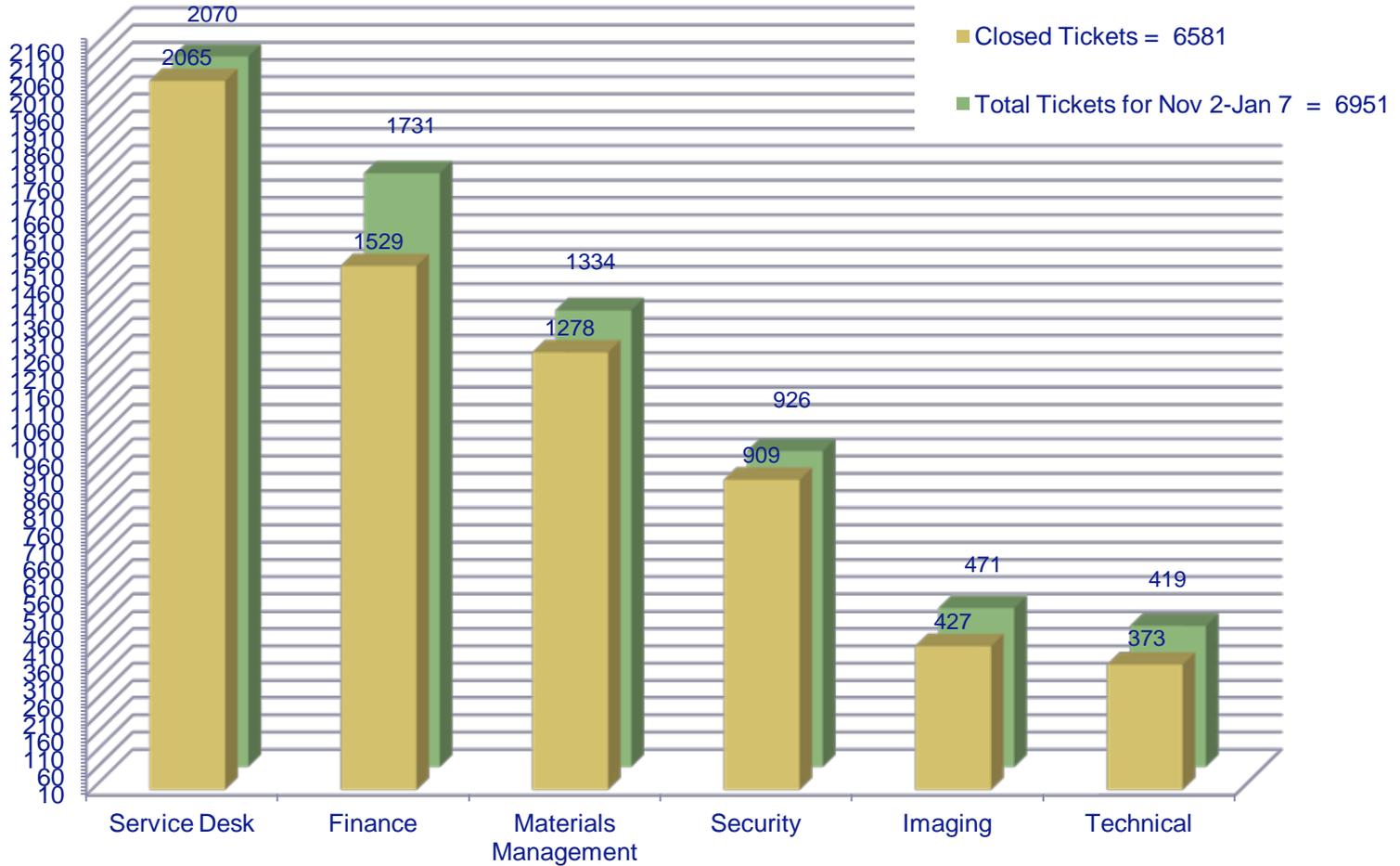## Continue to focus on Production Support

- Challenges:
  - Payment Processes (Invoicing cycles)
    - IDT process
    - Central payment approval process
    - Vendor Master clean up
  - Agency Support
    - Continuing on site visits to agencies to help address issues
  - Reporting
    - Help agencies with BW reporting/Standard Reports
    - Reporting manual
- Production Support
  - Continuing to address tickets as they come in
  - Focus on get the Finance tickets resolved

Production Support
All Functional Areas

Closed Tickets = 6581

Total Tickets for Nov 2-Jan 7 = 6951

Functional Area	Closed Tickets	Total Tickets
Service Desk	2065	2070
Finance	1529	1731
Materials Management	1278	1334
Security	909	926
Imaging	427	471
Technical	373	419

HR/PY Dec 2 and Jan 1 Golive Status
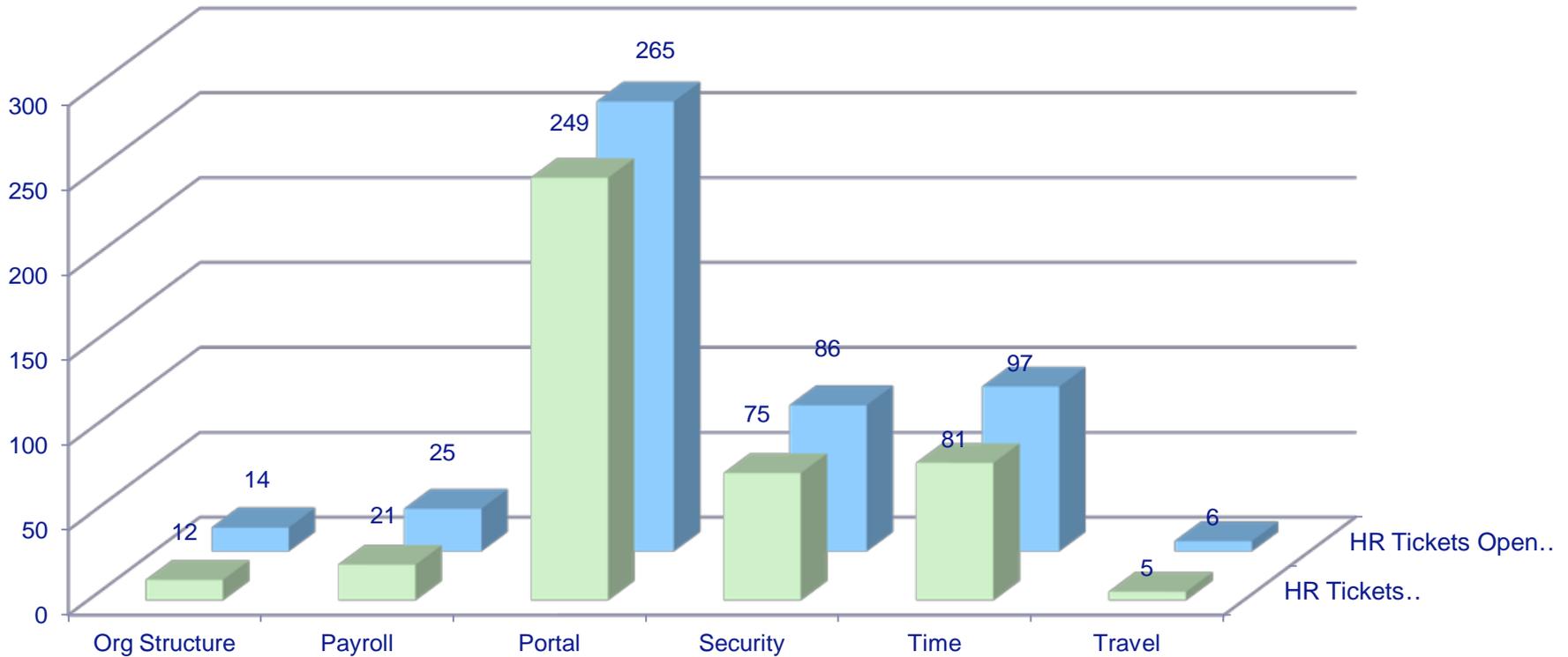## Monday, January 11, 2009

Wave 1 Success

- 30 agencies live on HR/Payroll, as planned, December 2, 2009

- 2,296 employees paid through the SCEIS system on January 1

- Over 80% of Wave 1 agencies logged onto MySCEmployee prior to January 1, exceeding average for SAP implementations which is typically 30%
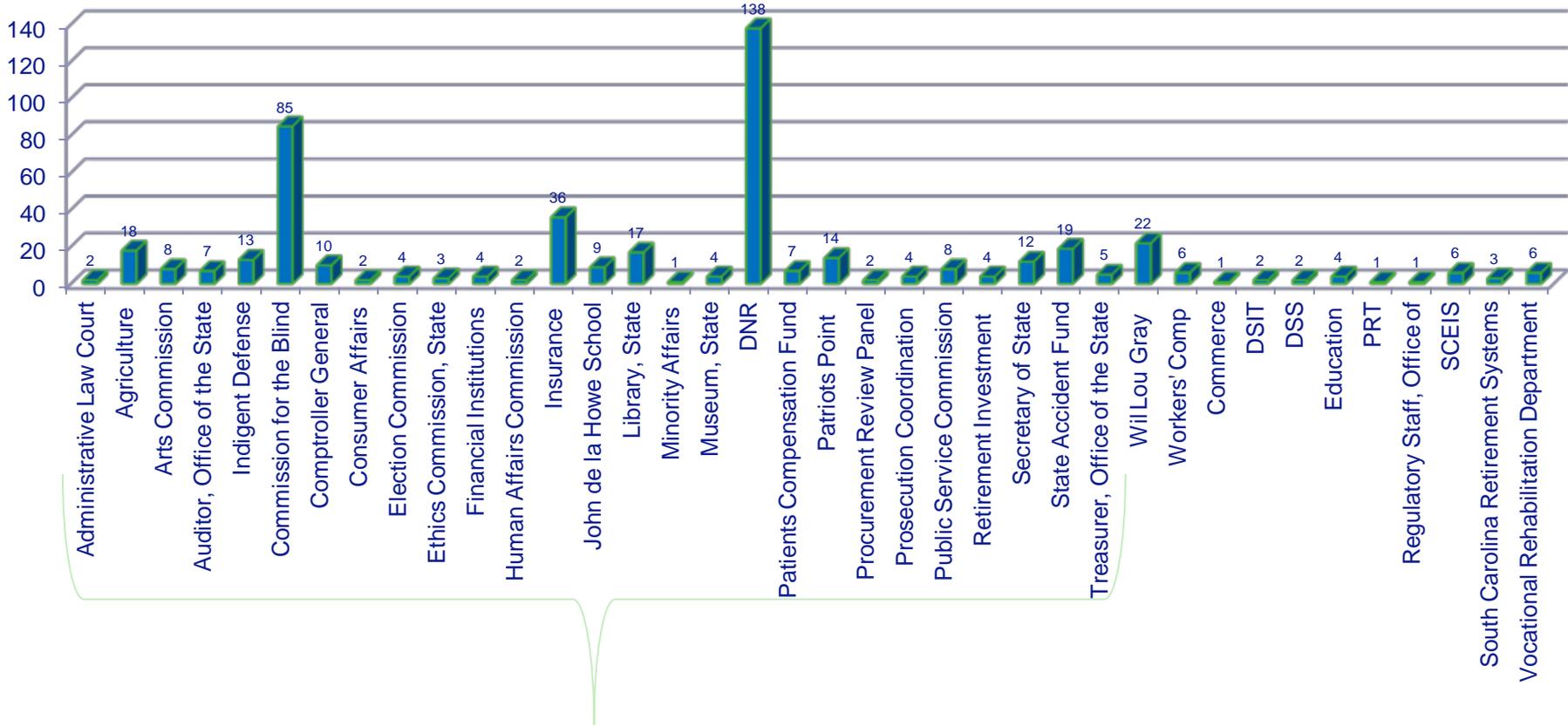
Production Support
HR/Payroll

Production Support HR/Payroll

Total HR Tickets = 493

■ Total HR Tickets =..

Agency	Tickets
Administrative Law Court	2
Agriculture	18
Arts Commission	8
Auditor, Office of the State	7
Indigent Defense	13
Commission for the Blind	85
Comptroller General	10
Consumer Affairs	2
Election Commission	4
Ethics Commission, State	3
Financial Institutions	4
Human Affairs Commission	2
Insurance	36
John de la Howe School	9
Library, State	17
Minority Affairs	1
Museum, State	4
DNR	138
Patients Compensation Fund	7
Patriots Point	14
Procurement Review Panel	2
Prosecution Coordination	4
Public Service Commission	8
Retirement Investment	4
Secretary of State	12
State Accident Fund	19
Treasurer, Office of the State	5
Wil Lou Gray	22
Workers' Comp	6
Commerce	1
DSIT	2
DSS	2
Education	4
PRT	1
Regulatory Staff, Office of	1
SCEIS	6
South Carolina Retirement Systems	3
Vocational Rehabilitation Department	6

Plans Going Forward
Monday, January 11, 2010

SAP Support Packs are the method of periodically updating the SAP software with corrections for known issues

- Timeline January 11 – February 13
- Keeps HR/Payroll updated with the latest Tax information and other HR/Payroll requirements
- Normally Support Packs are applied every quarter, but because we are still in a go-live mode we apply them after each go-live
- Support Pack Resources
  - Support Packs affect all areas of SCEIS
  - Specific resources will be assigned to the Support Pack process to minimize resources needed for Production Support and Phase 4/Wave 2 activities

BOR Phase II

- Establish BOR Project team
  - Doug Cooper lead BOR effort
  - Determine resource from CG/STO office
- Define BOR Project Plan
- BOR Project Scope
  - Primary scope - Print all checks out of SCEIS SAP system
  - Decommission STARS process/eliminate STARS reconciliation
- Timeline January 2010 – July 2010

FI/MM Phase 4 – Golive May 4th

- Start Phase 4 activities
  - Set January meetings/workshops for remaining 4 agencies
    - Role Mapping workshops
    - Data Migration/Data Conversion workshops
      - FI Master data
      - Sales & Distribution/Inventory data
    - SRM organizational structure workshops
    - Interface workshops
  - Start planning February workshop
  - Start preparing for Training Registration/Training
  - Start configuration stage to build up remaining 4 agencies not already created in the system

Timeline adjustment due to:

- Continuing to transition to Finance / Materials Management

- Overburdened resources due to budget cuts

- Installation of SAP maintenance packages, which include upgrade to support Internet Explorer 8

HR/Payroll AST Leads Meeting – January 7

- Lessons Learned Wave 1
- HR/Payroll Data Conversion and Cleansing overview
- General readiness recommendations
- Workforce Transition/Training Lessons Learned
- HR/Payroll Role Mapping/MySCEmployee Role Mapping
- Training overview
- Communications overview
- Timeline & upcoming activities

Legislative agencies

- A010 - Senate
- A050 - House
- A150 – Legislative council
- A170 – Leg Printing
- A200 – Leg audit
- A850 – Education Oversight

- Currently the above agencies provide transactions to the CG for entering into STARS (in STARS format)
- Activity for the above agencies: Payroll, Fringe Benefits, and Other Operating Expenditures
- Future Considerations:
  - Upon retirement of STARS the transactions submitted must be in SCEIS format
  - Employees of these agencies are currently paid through CG Payroll. Design of the SCEIS Payroll took this into consideration however plans did not include full implementation (MySCemployee) for these agencies.

Lumpsum Agencies (Higher Education)

- Currently the CG enters Lumpsum draws into STARS that are interfaced into SCEIS - Documents need to converted to SCEIS format by 7/1/2010