MEETING MINUTES – SC Enterprise Information System (SCEIS)

Date of Meeting:	Monday, January 11, 2010	
Time and Location:	2:00 p.m. – 3:00 a.m.	1st Floor Governor's Conference Room Wade Hampton Building
Minutes Prepared By:	Joy Stagg	

1. Attendance at Meeting

Jim Holly	Comptroller General's Office
Marcus Aquino	SC House Ways and Means Committee
Tom Lucht	Division of State Information Technology
Mike Garon (sitting in for Ray Stevens)	Department of Revenue
Eddie Gunn	SC Budget and Control Board
Sam Wilkins	Budget & Control Board, OHR
William Wells	Department of Health and Human Services

2. Meeting Agenda

- ✓ Call to Order
- ✓ Adoption of Agenda/Approval of Minutes
- ✓ FI/MM Live Agency Status
- ✓ HR/PR Dec 2/Jan 1 Go Live Status
- ✓ Plans Going Forward
- ✓ Non SCEIS Agencies

3. Meeting Notes, Decisions, Issues

Jim Holly opened the meeting. The agenda was accepted as presented and the minutes from November 9, 2009, were also accepted as presented.

a. Ed Strube gave the SCEIS Project Status. He also gave an overview of FI/MM Live Agency Status, Production Support All Functional Areas, HR/Payroll Dec 2nd and Jan 1st Go Live Status, Wave 1 Success, Production Support HR/Payroll, Plans Going Forward, Required Task – SAP Support Packs, Book of Record Phase II Project, FI/MM Phase 4 Go Live May 4th, HR/Payroll Wave 2 Go Live June 2nd, HR/Payroll Wave 2, and Non SCEIS Agencies.

b. Jim Holly discussed the need to continue monitoring the schedule tied to findings with discussions with legislation and looking at challenges and options.

c. Pat O'Cain discussed working through a rollout for the consultants and the mindset is to reduce those numbers and the end goal is to stay within budget restraints.

d. Meeting adjourned at 2:55 p.m.

4. Next Meeting

Date:	Monday, February 8, 2010	**Time:**	10:30 a.m.-11:30 a.m.	**Location:**	1st Floor Governor's Conference Room Wade Hampton Building