

# MEETING MINUTES – SC Enterprise Information System (SCEIS)

**Date of Meeting:** Monday, February 08, 2010  
**Time and Location:** 10:30 a.m. – 11:30 a.m. 1<sup>st</sup> Floor Governor's Conference Room  
Wade Hampton Building  
**Minutes Prepared By:** Joy Stagg

## 1. Attendance at Meeting

Frank Rainwater	State Treasurer's Office
Marcus Aquino	SC House Ways and Means Committee
Brenda Hart	SC Department of Mental Health
Tom Lucht	Division of State Information Technology
Eddie Gunn	SC Budget and Control Board
Marcia Adams	SC Department of Motor Vehicles
Sam Wilkins	Budget & Control Board, OHR
Kendall Quinton (sitting in for William Wells)	Department of Health and Human Services

## 2. Meeting Agenda

- ✓ Call to Order
- ✓ Adoption of Agenda/Approval of Minutes
- ✓ FI/MM Production Support
- ✓ HR/PR Production Support
- ✓ Support Pak Install Status
- ✓ Plans Going Forward

## 3. Meeting Notes, Decisions, Issues

Eddie Gunn opened the meeting. The agenda was accepted as presented and the minutes from January 11, 2010, were also accepted as presented.

- Ed Strube gave the SCEIS Project Status. He also gave an overview of FI/MM Live Agency Status, Production Support All Functional Areas, FI/MM Tickets Aging Report, HR/Payroll Tickets, HR/Payroll Tickets Aging Report, Production Support, New Service Desk Aging Report, Support Pack Update, and Required Task SAP Support Packs.
- Pat O'Cain gave an overview of Plans Going Forward. He discussed Phase 4 - Currently 67 agencies live on SCEIS FI/MM (Last 4 agencies will go-live with FI/MM on May 1<sup>st</sup>, Wave 2 - Currently 30 agencies live on SCEIS HR/Payroll (37 agencies will go-live with HR/Payroll on June 2<sup>nd</sup> (First check is July 1<sup>st</sup>), and Wave 3 - Last 4 agencies will go-live on September 2<sup>nd</sup> (First check is October 1<sup>st</sup>).
- A motion was made to the Committee and accepted to endorse schedule.
- Pat O'Cain discussed the SCEIS Organizational Chart and the SCEIS Consultants Staffing for Fiscal Year 2010 and 2011.
- Meeting adjourned at 11:09 a.m.

## 4. Next Meeting

<b>Date:</b>	Monday, March 8, 2010	<b>Time:</b>	10:30 a.m.-11:30 a.m.	<b>Location:</b>	1 <sup>st</sup> Floor Governor's Conference Room Wade Hampton Building
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