

MEETING MINUTES – SC Enterprise Information System (SCEIS)

Date of Meeting: Monday, March 15, 2010
Time and Location: 10:30 a.m. – 11:30 a.m. 1st Floor Governor's Conference Room
Wade Hampton Building
Minutes Prepared By: Joy Stagg

1. Attendance at Meeting

Jim Holly	Comptroller General's Office
Frank Rainwater	State Treasurer's Office
Brenda Hart	SC Department of Mental Health
Tom Lucht	Division of State Information Technology
Mike Garon (sitting in for Ray Stevens)	Department of Revenue
Wendell Price	Department of Social Services
Eddie Gunn	SC Budget and Control Board
Jimmy Earley (sitting in for Marcia Adams)	SC Department of Motor Vehicles
Sam Wilkins	Budget & Control Board, OHR
William Wells	Department of Health and Human Services

2. Meeting Agenda

- ✓ Call to Order
- ✓ Adoption of Agenda/Approval of Minutes
- ✓ Production Support – Project Status
- ✓ FI/MM Phase 4 May 2010 Go-Live
- ✓ HR/PR Wave 2 June 2010 Go-Live
- ✓ SCEIS User Group Importance Going Forward

3. Meeting Notes, Decisions, Issues

Jim Holly opened the meeting. The agenda was accepted as presented and the minutes from February 8, 2010, were also accepted as presented.

- Ed Strube gave the SCEIS Project Status. He also gave an overview of Production Support All Functional Areas, FI/MM Tickets Aging Report, HR/Payroll Tickets, HR/Payroll Tickets Aging Report and New Service Desk Aging Report. He also discussed FI/MM Phase 4 Status and HR/Payroll Wave 2 Status.
- Jim Holly informed the Committee that meetings were conducted between the Executive Sponsors and the Department of Transportation and a request had been made to postpone the Go-Live to the next Fiscal Year. He also discussed the additional costs for the delay and the need to get Legislation involved to enforce the new timeline implementation and he will keep the Committee updated.
- A motion was made to the Committee and accepted to endorse schedule.
- The Committee discussed concerns raised by DHEC regarding their existing FI/MMO implementation schedule. DHEC was represented by Doug Calvert, Mary Long, and Mary Fuhrman.
- Pat O'Cain introduced Bruce Dorman, Chairman of the SCEIS User Group. He discussed the opportunity for Agencies to own the SCEIS User Group and the Leadership of that Group. Pat informed the Committee that the next User Group meeting was scheduled for Friday, March 19, 2010, at Midlands Technical College, Airport Campus from 9:00 a.m. until 12:00 p.m.
- Meeting adjourned at 11:41 a.m.

4. Next Meeting

Date:	Monday, April 12, 2010	Time:	10:30 a.m.-11:30 a.m.	Location:	1 st Floor Governor's Conference Room Wade Hampton Building
--------------	------------------------	--------------	-----------------------	------------------	---