MEETING MINUTES – SC Enterprise Information System (SCEIS)

Date of Meeting:	Monday, April 12, 2010
Time and Location:	10:30 a.m. – 11:30 a.m. 1st Floor Governor's Conference Room Wade Hampton Building
Minutes Prepared By:	Joy Stagg

1. Attendance at Meeting

Jim Holly	Comptroller General's Office
Frank Rainwater	State Treasurer's Office
Tom Lucht	Division of State Information Technology
Mike Garon (sitting in for Ray Stevens)	Department of Revenue
Wendell Price	Department of Social Services
Eddie Gunn	SC Budget and Control Board
Sam Wilkins	Budget & Control Board, OHR
William Wells	Department of Health and Human Services

2. Meeting Agenda

- ✓ Call to Order
- ✓ Adoption of Agenda/Approval of Minutes
- ✓ Production Support – Project Status
- ✓ FI/MM
- ✓ HR/PR
- ✓ Other Activities
- ✓ Department of Transportation

3. Meeting Notes, Decisions, Issues

Jim Holly opened the meeting. The agenda was accepted as presented and the minutes from March 15, 2010, were also accepted as presented.

a. Ed Strube gave the SCEIS Project Status. He also gave an overview of Production Support, Service Desk Ticket Trends, Service Desk Aging Report, FI/MM Phase 4 Status and Phase 4a Schedule, Phase 4 FI/MM Department of Corrections Data Migration, Phase 4 FI/MM Department of Social Services Data Migration, Phase 4 FI/MM Training and Preparations for Go-live, Phase 4a FI/MM, Wave 2 and Wave 3 HR/Payroll, Wave 2 Status, Other Activities and Department of Transporation.

b. Pat O'Cain informed the Committee that the 2010 CAFR and BOR II Project should be Fiscal 2011 instead of First Quarter 2011.

c. Jim Holly informed the Committee that the the Senate has signed the Proviso and it is on schedule to the Ways and Means Committee. He also informed the Committee that the Comptroller General's Office, SCEIS, and ITMO are working on the Vendor List and its process. There may be changes in that process, which is setting up Vendors, Checking their Tax ID Numbers, etc., once the analysis has been completed.

d. Bruce Dorman from the SCEIS User Group briefed the Committee on the last User Group Meeting. Bruce informed the Committee that the meeting was very positive and that the members are communicating with each other and working together to resolve their issues. The next User Group meeting is scheduled for April 23, 2010.

e. Meeting adjourned at 11:06 a.m.

4. Next Meeting

Date:	Monday, May 17, 2010	**Time:**	10:30 a.m.-11:30 a.m.	**Location:**	1st Floor Governor's Conference Room Wade Hampton Building