

From: sceis-ast@sceis.sc.gov

To: AST Leads, Finance Directors (Agencies live on SCEIS FI/MM prior to Nov. 2009)

CC: SCEIS Finance Team, SCEIS MM Team, SCEIS BW Team, SCEIS EC&C Team, SCEIS Service Desk, SCEIS AST

Subject: Two Business Warehouse Queries Changed to Include Adjustments

Good Afternoon AST Leads and Finance Directors:

Effective June 8, 2010, changes were made to the following queries in SCEIS Business Warehouse (BW) reporting:

- Open Encumbrance Report (ZFI_ZPU_O30_Q0002)
- Open Encumbrance Report – by Function Area, Fund, Cost Center (ZFI_ZPU_O30_Q0003)

If the SCEIS Team made any corrections to Blanket Purchase Orders created prior to November 2009 on your agency's behalf, those changes are now included in the "Adjustments" column on the Open Encumbrance reports listed above. To ensure you have the most complete reports available, your agency might want to generate these reports again.

Important Note: Please forward this information to all employees in your agency whose work will be affected by the changes to the above-listed BW queries.

If you have any questions, please contact your SCEIS Agency Advocate or email sceis-ast@sceis.sc.gov.

Thank you,
The SCEIS Team