

From: sceis-ast@sceis.sc.gov

To: AST Leads, Finance Directors, Procurement Directors (All live SCEIS FI/MM agencies)

CC: SCEIS Finance, Technical and Interface Teams, Ed Strube, SCEIS Agency Advocates, SCEIS Service Desk, Jennifer Muir, Anjali Griffin, Tonia Morris, SCEIS AST

Subject: Fund Validation Enhancement in SCEIS

Good Afternoon AST Leads, Finance and Procurement Directors:

On Tuesday, September 14, 2010, an enhancement was made to SCEIS to ensure that all funds used by your Business Area (Agency) have been authorized through the Comptroller General's Office. The requirement is virtually the same as it was under STARS prior to the implementation of SCEIS and should not affect your everyday operations.

There is now a validation of fund by business area for on-line manual entries and interface transactions. The fund validation is at the SCEIS (8-digit detail) fund level. Therefore, if you see a detail fund (8 digits) that has been established for a superior fund (4-digit fund) which you are authorized to use, then you will still need to have the detail fund you wish to use established through SCEIS for your business area.

Should you receive an error message related to a fund that you had previously been using, please contact the SCEIS Service Desk by completing the online email form available here: <http://www.sceis.sc.gov/requests/>, or by calling (803) 896-0001 (select option 1 for SCEIS help). The SCEIS Team will then see that it is added to the SCEIS Funds Validation table, if appropriate. Otherwise, we will work with the Comptroller General's Office and your agency to resolve the issue. If you wish to use an existing fund (4 digits) that you previously were not using, submit a request to the Comptroller General's Office as before.

If you have any questions about this change, please contact your SCEIS Agency Advocate.

Thank you,
The SCEIS Team