

From: sceis-ast@sceis.sc.gov

To: SCEIS Alert Recipients, AST Leads, Finance Directors, HR Directors, Procurement Directors

CC: SCEIS Project Team, SCEIS Service Desk, SCEIS AST

Subject: SCEIS BW & BO Maintenance: Sat., June 23, 8:00 a.m. to 12:00 p.m.

Good Morning:

This Saturday, June 23, during the normal maintenance window of 8:00 a.m. to 12:00 p.m., the SCEIS Team will perform planned system maintenance on the Business Warehouse and Business Objects reporting portions of SCEIS. **During this time Business Warehouse and Business Objects will be unavailable.**

To ensure your agency is prepared for this planned SCEIS system outage, please forward this message to all appropriate individuals in your agency and make sure they are aware they will not have SCEIS reporting access during this time.

If you have any questions about this planned outage, please contact the SCEIS Service Desk at (803) 896-0001 (select option 1 for SCEIS help) or use the email form available at the following link: <http://www.sceis.sc.gov/requests/>.

Thank you,
The SCEIS Team