

From: sceis-ast@sceis.sc.gov

To: SCEIS Alert Recipients, AST Leads, Finance Directors, HR Directors, Procurement Directors

CC: SCEIS Project Team, SCEIS Service Desk, SCEIS AST

Subject: SCEIS Maintenance: Saturday, August 18, 8:00 a.m. to 12:00 p.m.

Good Morning:

This Saturday, August 18, during the normal maintenance window of 8:00 a.m. to 12:00 p.m., the SCEIS Team will perform planned system maintenance. **During this time, the Supplier Relationship Management (SRM) portion of the SCEIS System will be unavailable.** Other portions of SCEIS— ECC, MySCEmployee, Business Warehouse, Business Objects and IdM Password Management —will be unaffected by the maintenance period.

To ensure your agency is prepared for this planned SCEIS system outage, please forward this message to all appropriate individuals in your agency and make sure they are aware they will not have SCEIS access during this time.

If you have any questions about this planned outage, please contact your SCEIS Agency Advocate or send an email to sceis-ast@sceis.sc.gov.

Thank you,
The SCEIS Team