

## SCEIS Change Advisory Board Meeting

STATE INFORMATION TECHNOLOGY



SC BUDGET AND CONTROL BOARD

#### Thursday, October 25, 2012



## Welcome Adoption of Agenda and Minutes





# Review, Approve and Prioritize New Requests





#### Notes on Existing Requests and Gap Items



#### @ Existing Change Requests:

 The SCEIS Team Leads are in the process of reviewing all existing change requests we have compiled since SCEIS went live to determine which ones remain valid.



#### Notes on Existing Requests and Gap Items



#### **@ Gap Items:**

- The SCEIS Functional Team Leads and User Group Leads are reviewing the Gap document to cull out items that are no longer valid, and make a clean starting point for the User Group's review.
- John Taylor has also made preparations to send Gap items that pertain to specific agencies out to those agencies for their review and response, to further cull items for User Group review.
- John Taylor will discuss the Gap review at tomorrow's User Group meeting to provide an update and gather comments.
- The User Group Leads will meet on November 8 to discuss findings of their individual reviews, and plan for review of the remaining items.





#### 1. Data Extraction from SCEIS for Spending Transparency Website

2. Print 1099 Forms from SCEIS

3. Replace Financial Accounting and Reporting System (FARS)

Your packet includes a copy of the Project Evaluation Form for each of the above requests.



## Current Projects Status Update and Schedule Review







| Project  | Status  | Estimated<br>Completion Date |  |  |
|--|---|------------------------------|--|--|
| Hardware & Operating System Upgrade                    | Completed.  | September 30, 2012           |  |  |
| Office of the Inspector General (OIG—<br>D250)         | Completed.  | October 2, 2012              |  |  |
| Retire STARS - Contingent Checks                       | Completed.  | October 19, 2012             |  |  |
| Department of Education / First Steps<br>(H630 / H620) | Final preparation is in progress.<br>Open Issue: First Step Fund Codes. | November 2, 2012             |  |  |
| Investment Commission (E190)                           | Final preparation is in progress.<br>No known issues.                   | November 2, 2012             |  |  |
| Public Employee Benefits Authority<br>(PEBA – F500)    | Final preparation is in progress.<br>No known issues.                   | November 2, 2012             |  |  |
| Rural Infrastructure Authority (RIA—<br>P450)          | Final preparation is in progress.<br>No known issues.                   | November 2, 2012             |  |  |
| SRM 7.0  | Blueprinting is in progress.<br>No known issues.                        | June 30, 2013                |  |  |
| PBF – Public Budget Formulation                        | Blueprinting started on October 15, 2012. No known issues.              | Mid-August 2013<br>8         |  |  |

## Bre B Current Project Schedule Review Scels

SC RUDGET AND CONTROL BOARD

| ID  | Task Name                                |  | Duration        | Start        | Finish              | 2012 2013<br>Otr 4 Otr 1 Otr 2 Otr 3 Otr 4 Otr 1 Otr 2 Otr 3 Otr 4 |
|---|--|--|-----------------|--------------|---------------------|--|
| 0   | SCEIS Projects                           |  | 427 days?       | Mon 1/16/12  | Tue 9/3/13          |  |
| 1   | Projects                                 |  | 427 days?       | Mon 1/16/12  | Tue 9/3/13          | · · · · · · · · · · · · · · · · · · ·                              |
| 2   | Retire STARS - Public                    | Budget Formulation (PBF)                     | 229 days?       | Mon 10/1/12  | Thu 8/15/13         | š <b>c</b>   |
| 3   | Retire STARS - CAFR                      | - Comprehensive Annual Financial Report      | 230 days        | Mon 1/16/12  | Fri 11/30/12        |  |
| 4   | Retire STARS - Legisle                   | ative Printing Information Technology        | 145 days?       | Tue 11/13/12 | Mon 6/3/13          |  |
| 5   | Retire STARS - Senat                     | 8  | 145 days?       | Tue 11/13/12 | Mon 6/3/13          | 3  |
| 6   | Retire STARS - Legislative Audit Council |  | 145 days?       | Tue 11/13/12 | Mon 6/3/13          | š  |
| 7   | Retire STARS - Educa                     | Retire STARS - Education Oversight Committee |                 | Tue 11/13/12 | Mon 6/3/13          | 8  |
| 8   | Retire STARS- House of Representatives   |  | 211 days?       | Tue 11/13/12 | 11/13/12 Tue 9/3/13 | s  |
| 9   | Retire STARS- Code of                    | of Laws & Legislative Council                | 211 days?       | Tue 11/13/12 | Tue 9/3/13          |  |
| 10  |  |  |                 |              |                     |  |
| 11  | Legislative Mandates                     |  | 90 days?        | Mon 7/2/12   | Fri 11/2/12         | s <u>a</u> b   |
| 12  | First Steps                              |  | 90 days?        | Mon 7/2/12   | Fri 11/2/12         | 2  |
| 13  | PEBA - Public Employ                     | ee Benefits Authority                        | 90 days?        | Mon 7/2/12   | Fri 11/2/12         | 2  |
| 14  | Rural Infrastructure Au                  | thority                                      | 44 days?        | Tue 9/4/12   | Fri 11/2/12         | 2 -  |
| 15  |  |  |                 |              |                     |  |
| 16  | Hardware & Software Compliance           |  | 214 days?       | Tue 9/4/12   | Fri 6/28/13         | · · · · · · · · · · · · · · · · · · ·                              |
| 17  | SRM- Supplier Relatio                    | nship Manager 7.0 Upgrade                    | 214 days?       | Tue 9/4/12   | Fri 6/28/13         | 3  |
| 18  | Business Warehouse                       | 7.3 Upgrade                                  | 153 days        | Thu 11/1/12  | Mon 6/3/13          |  |
| 19  | SAP Support Packs                        |  | 50 days?        | Mon 10/1/12  | Fri 12/7/12         |  |
| 20  | Portal 7.0 Upgrade                       |  | 153 days?       | Thu 11/1/12  | Mon 6/3/13          | 3  |
|   |  | Task   | Milestone       | \$           | External            | Tasks  |
| Project: SCEIS Projects<br>Date: Thu 10/25/12 Split |  | Summary                                      | φ               | External     | Milestone 🗇         |  |
|   |  | Progress                                     | Project Summary | Ç.           | Deadline            | • 4  |



# Wrap-up and Next Meeting



SC BUDGET AND CONTROL BOARD





- One month from today is the Thanksgiving holiday, so we recommend meeting again in 5 or 6 weeks, on one of the following dates:
  - Thursday, November 29, 2012, at 3:00 p.m.
  - Thursday, December 6, 2012, at 3:00 p.m.



# **Meeting Adjourned**

