



South Carolina Enterprise Information System

---

# SCEIS Change Advisory Board Meeting

---



Thursday, January 17, 2013



South Carolina Enterprise Information System

---

# Welcome

## Adoption of Agenda and Minutes

---





South Carolina Enterprise Information System

---

# Review SCEIS Change Advisory Board Charter Document

---



# SCEIS Change Request Process: Overview

**Agency  
Managers**



- Agencies submit enhancement /change requests via SCEIS Service Desk
- Enhancement requests must be approved by agency management before they are considered

**SCEIS  
Team**



- The SCEIS Team evaluates and sizes all enhancement requests
- The SCEIS Team prepares a "Project Evaluation Form" for each request
- The SCEIS Team schedules the approved requests

**Change  
Advisory  
Board**



- The Change Advisory Board reviews all enhancement requests
- The SCEIS Team presents enhancement requests to the CAB and provides a detailed Project Evaluation Form

**Executive  
Oversight  
Committee**



- The SCEIS Team informs the Executive Oversight Committee of all "small" projects approved by the CAB
- The SCEIS Team presents all "large" projects approved by the SCEIS CAB for final approval by the EOC



South Carolina Enterprise Information System

---

# Update on Existing Enhancement Requests

---



# Current Requests for Changes

Status	Count
<b>Closed / Resolved</b>	326
<b>Approved</b>	34
<b>Pending</b>	12
<b>On Hold</b>	6
<b>Reports</b>	2

# Approved RFCs: By Functional Area

Functional Area	Count
Human Resources	25
Human Resources – Payroll	4
Finance	3
Finance – Treasury	1
Technical	1

# Future Enhancement Requests

Status	Count
Pending	40
Closed	27
Reports	1



# Pending Future Enhancement Requests: By Functional Area

---

Functional Area	Count
Business Intelligence	19
Finance	11
Human Resources	8
Human Resources – Payroll	2



South Carolina Enterprise Information System

---

# Review, Approve and Prioritize New Requests

---



## Grants Management Display Roles: GMDERIVE and ZGMDERIVER (RFC-0077)

Total Estimated Hours: 105

### Description

*These transactions give end users the ability to view their agency-specific grant derivation rules allowing them to view the errors they have been receiving due to a combination of Grant/Sponsored Program and Sponsored class not being correct.*

## Implement Security Roles by Cost Center for the Public Employee Benefit Authority (PEBA) (RFC-0092)

Total Estimated Hours: 88

### Description

*PEBA is requesting that we create new security roles by cost center for users in the agency. This will allow the two separate areas (Insurance and Retirement) to process items without having to workflow to the incorrect persons for approval ensuring timely submission and approval of documents.*

## Lock Down Sponsored Class Description Field

(RFC-0093)

Total Estimated Hours: 68

### Description

*Change the Grant role (Technical name YFI\_GM\_MD\_PROC\_AGY\_ALL) so that agency users do not have the ability to change description field for Sponsored Classes. This change will prevent users from changing the description on a Sponsored Class once it has been set up by the agency's Grants Manager.*

## 10010000 Cash Transfer Validation

(RFC-0096)

Total Estimated Hours: 7

### Description

*Edit needed to transfer Cash from General Fund (1001xxxx) to Earmarked, Restricted or Federal Funds. Edit needs to be added to SCEIS to prevent improper transfers of cash between funds. Transfers of cash from General Fund must use 1390010000 and 2090010000, not 610010000 and 620010000.*

**Note:** This enhancement contributes to the retirement of STARS. It is needed to provide internal controls that exist in STARS but not in SCEIS.

## 2XXXXXXX General Ledger (G/L) Validation (RFC-0097)

Total Estimated Hours: 7

### Description

*Restrict agencies from improperly using funds 2XXXXXXX with revenue G/L accounts or General Revenue funds (2XXXXXXX) with expenditure G/L accounts.*

**Note:** This enhancement contributes to the retirement of STARS. It is needed to provide internal controls that exist in STARS but not in SCEIS.

# New Requests – Materials Management

## Bypass Grant Validity Date Check on Completed Purchase Order (PO) Line Items (RFC-0088)

Total Estimated Hours: 78.5

### Description

*Currently, agency users cannot change the account assignment on a line item when replacing an expiring grant. The system checks all previous line items for the grant validity date and gives an error message even if there is a previous line item that has been completed. This enhancement would involve developing logic to skip the grant validity date on PO line items that have been final invoice/blocked or for which the quantities are equal.*



## Annual Leave Calculation Change

(RFC-0102)

Total Estimated Hours: 325

### Description

*The SC Human Resources Division is requesting a change to the current system configuration so that it will no longer include FMLA Annual Leave taken toward an employee's maximum of 30 days that can be taken in a calendar year.*

Note: This enhancement would satisfy a State Human Resources requirement.



South Carolina Enterprise Information System

---

# Status Update and Schedule Review

---



# Status Update: Current Project Schedule

Project	Status	Estimated Completion Date
<b>Implement SCEIS in Legislative Agencies (contributing to retirement of STARS):</b> Legislative Printing and IT, Legislative Audit Council, Education Oversight Committee and Senate	In progress.	June 3, 2013
<b>Retire STARS - Spending Transparency</b>	In progress.	February 2013
<b>Retire STARS - 1099s</b>	Analysis & Prototyping in progress.	April 2013
<b>Business Warehouse 7.3 Upgrade</b>	In progress.	June 3, 2013
<b>Portal Upgrade</b>	In progress.	June 3, 2013
<b>SRM 7.0</b>	Project Plan is being finalized. Proof of Concept development in the "sandbox" will begin by the end of January.	July 1, 2013
<b>PBF – Public Budget Formulation</b>	Blueprint is being finalized.	Mid-August 2013
<b>Implement SCEIS in remaining Legislative Agencies (contributing to retirement of STARS):</b> Code of Laws and Legislative Council and House of Representatives	In progress.	September 3, 2013

# Proposed Timeline of Projects Approved in Last Meeting

Project	Start	End
<b>Material Requirements Planning (MRP) Activation</b>	1/3/2013	2/13/2013
<b>Mandatory South Carolina Business Opportunities (SCBO) Selection in SRM Bidding</b>	1/3/2013	7/1/2013
<b>Field Data Change for Material Reservation Output Document—MB24</b>	1/3/2013	1/18/2013
<b>Grant Access to “Inventory Display” Transaction, MB5B</b>	1/7/2013	1/18/2013
<b>Embedded Hyperlink on Shopping Cart Approver E-mail</b>	12/9/2013	1/25/2013
<b>Convert Automatic Deposits from STARS To SCEIS</b>	12/9/2013	4/2013
<b>Implement Special Payments, Public Assistance and Income Tax Refunds for the State Treasurer’s Office</b>	12/9/2013	5/2013



South Carolina Enterprise Information System

---

# Wrap-up and Next Meeting

---



# Proposed Next Meeting Dates

- The SCEIS User Group Leads Committee is scheduled to meet at 3:00 four weeks from today so we recommend meeting again in five weeks, on the following date:
  - Thursday, February 21, 2013, at 3:00 p.m.



# Meeting Adjourned

---

