

SCEIS Executive Oversight Committee

Minutes Meeting of January 24, 2013

Members (by agency) Attending:

Jim Holly	Comptroller General's Office
Steve Elliott	Budget & Control Board
Laura Watts	Department of Revenue
William Bray	Department of Social Services
Melinda Woodhurst	Department of Motor Vehicles
Mark Binkley	Department of Mental Health
Dianne Carraway	Senate Finance Committee
Ryan Burnaugh	House Ways & Means
Deirdre Blake-Sayers	Department of Disabilities & Special Needs
Steven Lake	DSIT
Louis Krause	Department of Health & Human Services
Chuck Fallaw	State Treasurer's Office

Others Attending:

John Stevens	State Procurement Office
Renee Rochester	Budget & Control Board
Tracie Branham	Pardon, Probation & Parole
Lisa Weeks	Department of Disabilities & Special Needs
Martin Taylor	Department of Disabilities & Special Needs
Scott Houston	Comptroller General's Office
Anjali Griffin	Comptroller General's Office
Jennifer Hyler	Senate Finance Committee
Elizabeth Renedo	SCEIS
Tracey Powers	SCEIS
Scott Ludlum	Department of Social Services
Beth Quick	State Budget Office
David Seigler	State Budget Office
Jaquetta Wright	Department of Revenue

Chairperson Jim Holly welcomed everyone and thanked them for their attendance. He then called the meeting to order.

The minutes of the meeting of April 19, 2012, and July 16, 2012, were presented by the Chairman. Mr. Mark Binkley moved that the minutes presented be approved. The motion was seconded by Mr. Steve Elliott and approved by a unanimous voice vote.

Mr. John Taylor presented the SCEIS Activity Report via a slide presentation (copy on file and incorporated by reference). The presentation, which was in a new format, presented a

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summary of total financial transactions and payroll activity, project status schedule, Help Desk activity, and User Group activity. The slide presentation also included a report on the activity of the Change Advisory Board (CAB) since the November 16, 2012, meeting of the Committee. Since then, the CAB has approved 13 small enhancement projects that are listed in the Activity Report along with the estimated hour to complete them.

Mr. Steve Elliott made a presentation to the Committee on the status of the request for proposals issued by the Budget & Control Board on January 11, 2012 for a cyber-security consultant to assist the state in the development and implementation of a statewide data and information security program and immediately identifying and remediating the most serious vulnerabilities. It is estimated that the award of the contract will occur on or about March 5, 2013. A number of deliverables are due by May 1, 2013, including an assessment of three agencies, identifying the most serious vulnerabilities, providing strategies to address those vulnerabilities, and assisting with budget estimates for implementation. The contract will last up to three years with additional specified deliverables over that period.

The Chairman presented the Committee's Annual Report for the 2012 calendar year, to the Committee. Mr. Mark Binkley moved that the Annual Report for calendar year 2012 be approved. The motion was seconded by Ms. Melinda Woodhurst and unanimously approved by voice vote.

Ms. Elizabeth Renedo of SCEIS advised the Committee that the Committee's membership, minutes, and annual reports going back to 2008 would soon be posted on the SCEIS website.

The meeting was adjourned by acclamation.