

**Subject:** Submit Your Nominations for SCEIS User Group Leads Committee Today!  
**Audience:** All SCEIS Users

On Friday, October 25, at the SCEIS User Group meeting, we will be holding elections for the following User Group Leads:

- Human Resources/Payroll Lead
- Reporting Lead
- Finance Lead
- Materials Management Lead

The SCEIS User Group Leads Committee is responsible for managing the SCEIS User Group through committee meetings and keeping close communications with the SCEIS support staff and other User Group members. User Group Leads are elected for a two-year term.

Nominations will be accepted during the October 25 meeting, but to help us ensure there is a robust set of candidates ahead of the meeting, we encourage you to **submit your nominations online no later than Friday, October 18**, using the SurveyMonkey form at the following link: <https://www.surveymonkey.com/s/YPFS228>.

Please be sure you discuss your nominations with your nominees, if possible. We will follow-up with all nominees to ensure they are willing candidates before the October 25 election.

Complete details about the October 25 User Group meeting will be distributed in the next few weeks. Please plan to join us!

**Meeting Date:** Friday, October 25, 2013  
**Meeting Time:** 9:00 a.m. (arrive early for informal networking)  
**Meeting Location:** [Midlands Tech Airport Campus – Academic Center Auditorium](#)

If you have any questions about SCEIS User Group Leads nominations, please email them to [sceis-ast@sceis.sc.gov](mailto:sceis-ast@sceis.sc.gov).