

Subject: General Increase and Discrepancy Reports Memo from the State Human Resources Division
Audience: HR Directors, Payroll Users

The SCEIS HR/Payroll Team is pleased to share with you the below memo, which was released by the State Human Resources Division last Thursday, June 6. This memo details preparations agency Human Resources offices can make for a potential general salary increase for State Employees.

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MEMORANDUM

TO: Human Resources Directors of all Agencies on SCEIS

FROM: Samuel L. Wilkins
State Human Resources Director

DATE: June 6, 2013

SUBJECT: General Increase and Discrepancy Reports

The Fiscal Year 2013-2014 General Appropriation Bill is currently pending in the South Carolina General Assembly. At this time, the Senate has passed the bill and returned it to the House with amendments. The Senate version of the bill provides for a general base pay increase for classified and unclassified employees effective the first pay date on or after July 1, 2013. The House can either concur with the Senate's amendments or non-concur, which would lead to a conference committee to deal with any differences.

Currently, the State Human Resources Division (SHRD) and the SCEIS team are trying to anticipate implementation of the general increase (GI). In preparation for the potential increase, you may want to review the monthly discrepancy reports you receive from SCEIS in order to clean up any issues that may affect the implementation of the GI. We are advising agencies not to key any unnecessary future dated actions from June 2, 2013, forward. If an agency elects to key actions into SCEIS with an effective date of June 2, 2013, or later, the agency will need to key in that employee's GI.

Please contact your HR Consultant if you have any questions. Thank you.