

SCEIS Executive Oversight Committee

Minutes Meeting of February 25, 2014

Members (By Agency) Attending:

Eddie Gunn	Comptroller General's Office
Cassandra Alston	B&CB, SCEIS, Ex-Officio
Joshua Baker	Governor's Office
Mark Binkley	Department of Mental Health
William Bray	Department of Social Services
Ryan Burnaugh	House Ways & Means
Chuck Fallaw	State Treasurer's Office
Kyle Herron	B&CB, Division of Technology
Paul Koch	B&CB, Office of Executive Director
Steven Lake	B&CB, Division of Technology
Laura Watts	Department of Revenue
Sam Wilkins	B&CB, Division of Human Resources

Others Attending:

Kimber Craig	B&CB, Internal Operations
Anjali Griffin	Comptroller General's Office
Kurt Hamm	Department of Revenue
Scott Houston	Comptroller General's Office
Tracey Powers	B&CB, SCEIS
Beth Quick	B&CB, State Budget Office
Voight Shealy	B&CB, Materials Management Office
John Taylor	B&CB, Division of Technology

Chairperson, Eddie Gunn, welcomed everyone and thanked them for their attendance. He notified the Committee that Joy Stagg with the Office of the Comptroller's Office would be the new contact person for the Committee. He then called the meeting to order.

The minutes for the April 24, 2013 meeting were not presented but would be in the future.

Mr. John Taylor presented the SCEIS Annual Report via a slide presentation (Copy on file and incorporated by reference). The presentation presented a summary of Finance, Human Resources/Payroll, Materials Management, Help Desk, Training, Communications, SCEIS User Group, Budget, and the SCEIS Current Project Schedule. The slide presentation also included a report on the activity of the Change Advisory Board (CAB) from the July 25, 2013 meeting. The CAB approved three requests for enhancement projects that were listed in the Annual Report along with the estimated hours to complete them. The CAB also approved two enhancements

but asked the Committee to approve the request for the Replacement Financial Accounting and Reporting System (FARS) for the South Carolina Department of Employment and Workforce (SCDEW) requiring estimated hours of 1,275. SCEIS will contact SCDEW for an update on their request and relay the information back to the Chairman. The Chairman asked the Committee to take under advisement and carry forward to the future.

The Chairman also requested that the SCEIS Executive Oversight Committee meetings be scheduled after the Change Advisory Board (CAB) meetings. The next CAB meeting will be scheduled within the next two weeks.

The Committee was given information for the calendar year of 2013 regarding Materials Management procurement processing and the Committee asked for a comparison of 2012 and 2013 numbers. SCEIS will submit that information when compiled.

The meeting was adjourned by acclamation.