

Subject: Two New Business Process Procedures for SRM RFx Bidding Now Available on uPerform

Audience: Procurement Directors, Finance Directors, Agency Training Coordinators

The SCEIS Team is pleased to announce two new uPerform Business Process Procedures (BPPs) in the area of Supplier Relationship Management (SRM) RFx Bidding:

- **SRM SPUR Fixed Price Bidding with Discount Percentage**
- **SRM ZMM Re-Advertise RFx**

Below is information on the topics of the new BPPs, navigation instructions and links to help users access them.

SRM SPUR Fixed Price Bidding with Discount Percentage BPP

Use this procedure to issue an RFx (solicitation) using Price with Conditions, where the bidders will provide discount percentages off the manufacturer's list price. Bidders will not be required to provide an actual dollar amount with their response.

Direct Link: <https://uperform.sc.gov/qm/folder-1.11.8981?mode=EU&originalContext=1.11.7456>

SRM ZMM Re-Advertise RFx BPP

Use this procedure to re-advertise an RFx (solicitation) in the South Carolina Business Opportunities publication.

Direct Link: <https://uperform.sc.gov/qm/folder-1.11.7040?mode=EU&originalContext=1.11.7456>

Navigation Instructions from the SCEIS Homepage (www.sceis.sc.gov):

1. Point your mouse to "Training" in the left-hand navigation bar, then select "SCEIS uPerform" from the menu that appears.
2. Once you reach the uPerform site, select "Business Process Procedures (BPPs)."
3. From the BPPs page, select "Supplier Relationship Management (SRM)."
4. From the SRM page, select "SRM Purchasing, Contracts and Bidding for Buyers."
5. From the SRM Purchasing, Contracts and Bidding for Buyers page, select "SRM RFx Bidding."
6. Choose the BPP you need: "SRM SPUR Fixed Price Bidding with Discount Percentage" or "SRM ZMM Re-Advertise RFx."

If you have any questions about this message, please contact the SCEIS Service Desk at (803) 896-0001 (select option 1 for SCEIS help) or use the email form available at the following link:

<http://www.sceis.sc.gov/requests/>.