



South Carolina Enterprise Information System

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# SCEIS Change Advisory Board Meeting

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SC BUDGET AND CONTROL BOARD

Thursday, August 21, 2014



# Welcome

# Adoption of Agenda and Minutes

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# Review of New Requests: Informational

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# New Requests: Review Only

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## Modification of TAS to SCEIS Interface Execution Log

*Requesting Agency: Department of Revenue  
(RFC-00229)*

**Total Estimated Hours: 12**

### Description

***The TAS to SCEIS Interface Execution Log needs to be modified to add a field showing the TAS voucher number for each related SCEIS document number. This will significantly increase the efficiency of daily processes for approval of all SCEIS voucher transactions.***

# New Requests: Technical/Security

## New Display role for Comptroller General's Office

*Requesting Agency: Comptroller General's Office*  
(RFC-00231)

**Total Estimated Hours: 12**

### Description

***New Security role in ECC for CG office. The new role will be a reporting role and will need transaction S\_ALR\_87101238 (Display change documents) assigned to the new role.***

## Subsequent Month ABUMN (Asset Transfer) Fix

*Requesting Agency: Budget and Control Board  
(RFC-00230)*

**Total Estimated Hours: 91**

### Description

***Agencies will no longer have to perform additional SCEIS only cash journal entries after a transfer is done in the current year subsequent month of capitalization. This will help reduce the number of reconciliation issues that occur.***

# New Requests: Materials Management

**Remove Badi ME\_PO\_PROCESS\_CUSTOM and add new “lock” check box**  
*Requesting Agency: Budget and Control Board*  
(RFC-00232)

**Total Estimated Hours: 23**

## Description

*A new checkbox will be added to the SRM Items > Details > General Data tab which will enable the line item to be “locked” and prevent any future transaction. This new “Lock” can be activated and de-activated by the “Buyer.” This new “lock” will only lock. It will not encumber, nor un-encumber, nor influence the Delivery Complete Indicator or final invoice.*





# SCEIS Reporting Update

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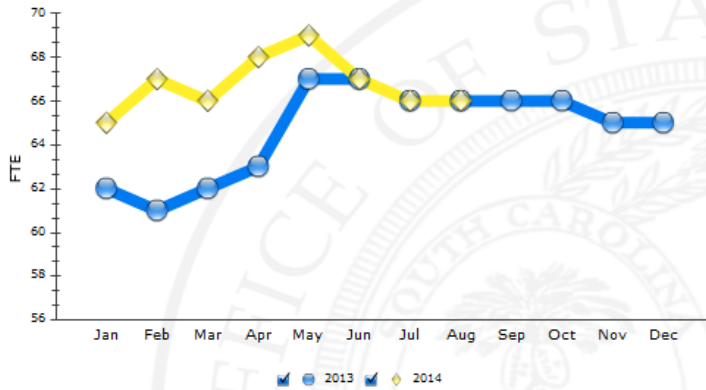




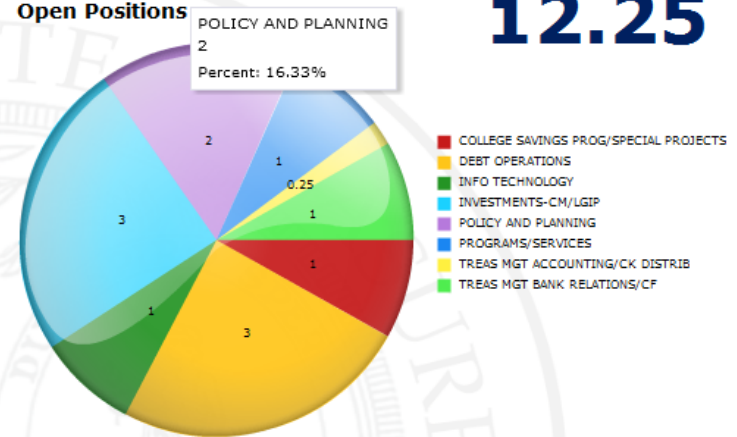
## HR Management Mockup



Total Employees

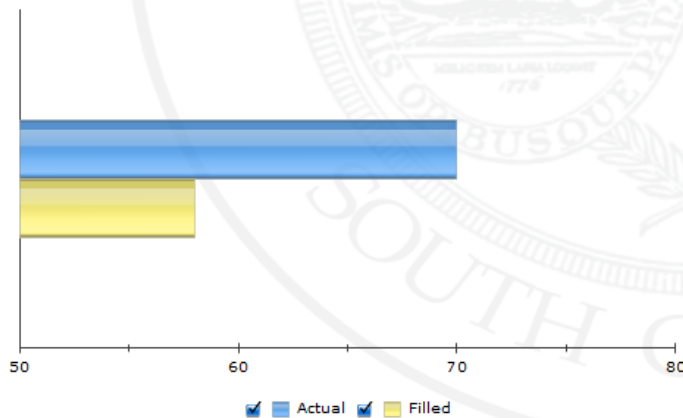


Open Positions

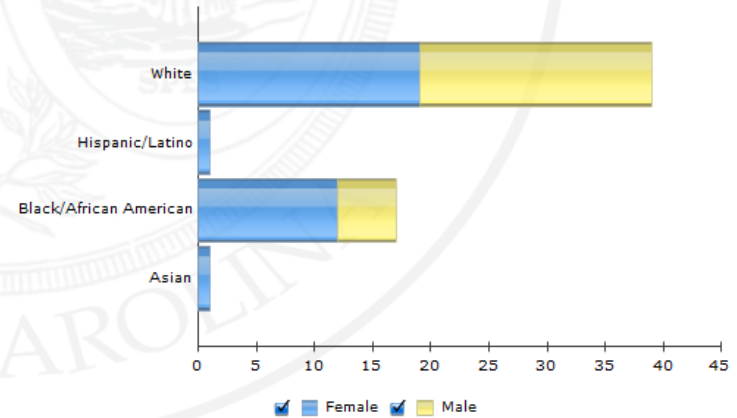


Details

Actual Vs Filled



Gender & Race



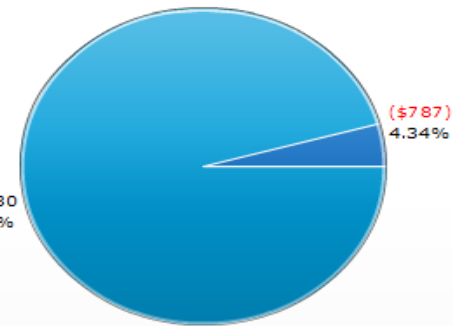
## Budget Vs Actual

Fund

Fund

- ADMINISTRATION
- ADMINISTRATION
- CYBER ATTACK REMEDY
- IMP TAX PROC SYS IMP
- LEGAL,POLICY & LEGI
- REVENUE & REGULATORY

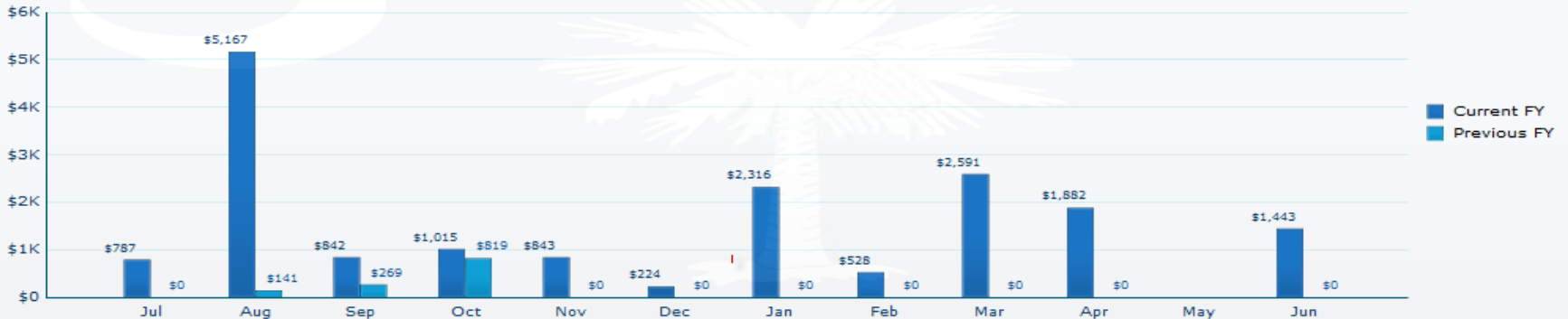
Major GL	Budget	Actual
CONTRACTUAL SVC	\$0	\$0
FIXED CHGS AND CONT	\$0	\$0
OTHER OPERATING	\$35,000	\$0
PERS SVC	\$415,308	\$0
TRAVEL	\$0	\$22,199



■ Expense ■ Remaining Balance

### Expense

ADMINISTRATION-CONTRACTUAL SVC



- 🔄 Customized to targeted user types
- 🔄 Easy access to frequently used reports
- 🔄 Shortcuts to favorite dashboard reports
- 🔄 Links to important resources and web pages

## con·ven·ient

/kənˈvɛnyənt/ ⓘ

adjective

fitting in well with a person's needs, activities, and plans.

"I phoned your office to confirm that this date is convenient"

*synonyms:* suitable, appropriate, fitting, fit, suited, opportune, timely, well timed, favorable, advantageous, seasonable, expedient [More](#)

- involving little trouble or effort.

"the new parking lot will make shopping much more convenient"

- situated so as to allow easy access to.

"the 34-story building is convenient to downtown"

*synonyms:* near (to), close to, within easy reach of, well situated for, handy for, not far from, just around the corner from; [More](#)

## Executive Dashboard

### Reports

Available Cash (404)

Estimated Rev vs Cash Rec'd (406)

Summary of Expenditures (424)

Analysis of Expenditures by Minor Commitment Item (427)

Appropriation Balances

Budget Vs Actual

FI Vendor Actuals

### Dashboards

Dashboard1

Dashboard2

Dashboard3

Dashboard4

Dashboard5

### Links

SCEIS Homepage

Link2

Link3

Link4

Link5



# SCEIS Training Update

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# Training: Overview of User Needs

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- ④ Users consistently emphasize the following training needs:
  - Routine (quarterly) training offerings in all functional areas
  - Continued development of online training courses to provide on-demand and self-paced access for new hires and experienced users
  - Redevelopment of Payroll course and Basic Accounting course
  - Continuous update of uPerform documentation



# Training: Responding to User Needs

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- 🌀 September-November training calendar to be announced at the August User Group meeting
- 🌀 **TM200U** (Time Administration online course) is ready for launch
- 🌀 **TM300U** (Leave Administration online course) is in development
- 🌀 **ESS110** (Time Entry online course for MySCEmployee) will be released in September
- 🌀 **COR120U** (Basic SCEIS ECC Navigation online course) is scheduled for an October completion

# Training: Responding to User Needs

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- ➊ Redevelopment work has been initiated for the Payroll and Basic Accounting courses
- ➋ uPerform documentation and other training support materials are reviewed prior to each course
- ➌ A new training strategy involving members of the SCEIS Training Team will enhance support to the functional teams for preparing for and conducting training sessions



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# Current Projects Status Update and Schedule Review

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SC BUDGET AND CONTROL BOARD



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# STARS Retirement Projects

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SC BUDGET AND CONTROL BOARD

# STARS Retirement Projects

Area	Description	Status	Completion Date
CG STARS	Convert transactional processing from STARS to SCEIS - Lump Sum Transaction Activities - Daily Draws, Journal Entries, Deposits	Green	August-14
STO STARS	Moving Deposits from STARS into SCEIS - IMS Deposits	Green	August-14
STO STARS	Implement functionality into SCEIS - Debt Service Payment Agent Interface	Green	September-14
CG STARS	Convert transactional processing from STARS to SCEIS - Lump Sum Transaction Activities - Capital Projects	Green	October-14
CG STARS	Retire SPIRS and implement functionality into SCEIS - STARS to SPIRS Data Feed	Green	October-14
CG STARS	Implement functionality into SCEIS Bring F29 (Retirement Systems) live in SCEIS	Green	January-15

# STARS Retirement Program

Area	Description	Status	Completion Date
STO STARS	Convert remaining STARS reports - STARS Operational Reporting Conversion	Green	January-15
STO STARS	Implement functionality into SCEIS - Debt Service Payment Interface	Green	July-15
STO STARS	Implement an SAP (SCEIS) solution in place of the existing Investment Management System (IMS)	Yellow Completion date to be verified when requirements are finalized	July-15
CG STARS	Convert transactional processing from STARS to SCEIS - Lump Sum Transaction Activities - Annual Expenditure Reporting	Green	October-15
CG STARS	Interface - Payroll for Third Party Vendors	Green	TBD
CG STARS	Y14 - Ports Authority	Green	TBD

# STARS Retirement Program

Area	Description	Status	Completion Date
CG STARS	Y18 - Public Service Authority	Green	TBD
CG STARS	Y20 - South Carolina Lottery Commission	Green	TBD
STO STARS	Child Support Enforcement Activity - DSS Special Payments	Green	TBD
STO STARS	General Depository Bank Accounts - This effort entails the implementation of 30-40 bank accounts live in SCEIS	Yellow Completion date pending requirements	TBD
STO STARS	Implement an SAP (SCEIS) solution in place of the existing Debt Management System (DMS)	Yellow Completion date pending gap analysis and requirements	TBD
STO START	Implement STO General Ledger and Banking System (Financial Management Systems) into SCEIS	Green	TBD



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# FI/Treasury Projects

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Area	Description	Status	Completion Date
<b>Track Bank File Confirmation</b>	Provide receipt confirmation for all files originated and submitted to the bank from SCEIS	<b>Green</b>	September-14
<b>Composite Reservoir Account Management</b>	Incorporate functionality into SCEIS	<b>Green</b>	TBD
<b>Historical Checks to the State Treasurer's Office Website</b>	Create a file to post outstanding (and over two years old) SCEIS checks to the STO website	<b>Yellow</b> Work to website pending additional data	TBD



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# Infrastructure/Security/BW Projects

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Area	Description	Status	Completion Date
<b>Process Integrator (PI) Upgrade</b>	Update for SAP Integration Server	<b>Green</b>	September-14

Area	Description	Status	Completion Date
<b>Process Integrator (PI) Upgrade</b>	Update for SAP Integration Server	<b>Green</b>	September-14
<b>Business Objects Upgrade</b>	Business Objects Upgrade	<b>Green</b>	September-14

Area	Description	Status	Completion Date
<b>Process Integrator (PI) Upgrade</b>	Update for SAP Integration Server	<b>Green</b>	September-14
<b>Business Objects Upgrade</b>	Business Objects Upgrade	<b>Green</b>	September-14
<b>BSI 10.0 Tax Upgrade</b>	BSI Tax Upgrade	<b>Green</b>	December-14

Area	Description	Status	Completion Date
<b>Process Integrator (PI) Upgrade</b>	Update for SAP Integration Server	<b>Green</b>	September-14
<b>Business Objects Upgrade</b>	Business Objects Upgrade	<b>Green</b>	September-14
<b>BSI 10.0 Tax Upgrade</b>	BSI Tax Upgrade	<b>Green</b>	December-14
<b>Support Pack Updates</b>	Implement a collection of SAP prescribed support packs. Will include the HR support packs	<b>Green</b>	December-14

Area	Description	Status	Completion Date
<b>Process Integrator (PI) Upgrade</b>	Update for SAP Integration Server	<b>Green</b>	September-14
<b>Business Objects Upgrade</b>	Business Objects Upgrade	<b>Green</b>	September-14
<b>BSI 10.0 Tax Upgrade</b>	BSI Tax Upgrade	<b>Green</b>	December-14
<b>Support Pack Updates</b>	Implement a collection of SAP prescribed support packs. Will include the HR support packs	<b>Green</b>	December-14
<b>Identity Management Upgrade</b>	Identify Management Upgrade	<b>Green</b>	TBD

Area	Description	Status	Completion Date
<b>Process Integrator (PI) Upgrade</b>	Update for SAP Integration Server	<b>Green</b>	September-14
<b>Business Objects Upgrade</b>	Business Objects Upgrade	<b>Green</b>	September-14
<b>BSI 10.0 Tax Upgrade</b>	BSI Tax Upgrade	<b>Green</b>	December-14
<b>Support Pack Updates</b>	Implement a collection of SAP prescribed support packs. Will include the HR support packs	<b>Green</b>	December-14
<b>Identity Management Upgrade</b>	Identify Management Upgrade	<b>Green</b>	TBD
<b>SRM/BW Reports</b>	Review standard SAP Reports, perform Gap analysis and develop as needed	<b>Green</b>	TBD



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Area	Description	Status	Completion Date
<b>Security - 2 Factor Authentication</b>	Installing 2-Factor Authentication	<b>Green</b>	TBD



# HR/Payroll Projects

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Area	Description	Status	Completion Date
<b>Higher Education Interface</b>	Discontinuation of Legacy HR System	<b>Green</b>	September-15
<b>Wage type for Second Special Assignment Pay</b>	Implement new wage code type for Level III Incentive Pay	<b>Green</b>	October-14
<b>Upgrade to Nakisa 4.0</b>	Upgrade Nakisa	<b>Green</b>	December-14
<b>CG Payroll Requests</b>	List of System Issues/Requests/Changes requested by the CG's office	<b>Green</b>	Recurring



# Materials Management Projects

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Area	Description	Status	Completion Date
<b>Purchase Order Enhancements</b>	Assign Contract number to Framework PO Close/Complete Process PO Mapping CMS from SRM to ECC SRM data to PO Form Incremental Funding Earmark Funds Release Strategy VRD solution for SCs that do not belong appearing in workload distribution	<b>Green</b>	TBD
<b>SRM/BW Reports</b>	Review standard SAP Reports, perform Gap analysis and develop as needed	<b>Green</b>	TBD
<b>Shopping Cart Enhancements</b>	Framework SC Hard Stop Future Posting Add p-group field PCA Process Monitor SC for Approvers/Buyers	<b>Green</b>	TBD

Area	Description	Status	Completion Date
<b>Bidding/Contracts Enhancements</b>	Lock down Attribute Question Fields Add Vendor Numbers to Statement of Awards Truncation of vendor text Hyperlink fixes on ITMO Awards Page	<b>Green</b>	TBD
<b>Bidding/Contracts Enhancements</b>	Doc Builder Terms & Conditions	<b>Green</b>	TBD
<b>Org Structure (SRM)</b>	Synchronization with HR Org Structure Analysis of application vs. process control workflow	<b>Green</b>	TBD
<b>Supplier Self Service</b>	Implement SAP Supplier Registration with Electronic Signature	<b>Green</b>	TBD
<b>PREQ</b>	Indicate which Buyer/Requestor created the P-REQ	<b>Green</b>	TBD



# Reporting Projects

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Area	Description	Status	Completion Date
Decommission BEX 3.5	Transition BW reporting from BEX 3.5 to 7.3	Green	September-14



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Area	Description	Status	Completion Date
<b>Decommission BEX 3.5</b>	Transition BW reporting from BEX 3.5 to 7.3	<b>Green</b>	September-14
<b>Business Objects Upgrade</b>	Business Objects Upgrade	<b>Green</b>	September-14

Area	Description	Status	Completion Date
<b>Decommission BEX 3.5</b>	Transition BW reporting from BEX 3.5 to 7.3	<b>Green</b>	September-14
<b>Business Objects Upgrade</b>	Business Objects Upgrade	<b>Green</b>	September-14
<b>Dashboard/Directory</b>	Executive level view of FI, MM and/or HR data Develop central location for most commonly used reports	<b>Green</b>	January-15

Area	Description	Status	Completion Date
<b>Decommission BEX 3.5</b>	Transition BW reporting from BEX 3.5 to 7.3	<b>Green</b>	September-14
<b>Business Objects Upgrade</b>	Business Objects Upgrade	<b>Green</b>	September-14
<b>Dashboard/Directory</b>	Executive level view of FI, MM and/or HR data Develop central location for most commonly used reports	<b>Green</b>	January-15
<b>Develop and Upgrade BEX and Business Objects Training</b>	REP200 Instructor Led Class Online Training	<b>Green</b>	January-15

Area	Description	Status	Completion Date
<b>Decommission BEX 3.5</b>	Transition BW reporting from BEX 3.5 to 7.3	<b>Green</b>	September-14
<b>Business Objects Upgrade</b>	Business Objects Upgrade	<b>Green</b>	September-14
<b>Dashboard/Directory</b>	Executive level view of FI, MM and/or HR data Develop central location for most commonly used reports	<b>Green</b>	January-15
<b>Develop and Upgrade BEX and Business Objects Training</b>	REP200 Instructor Led Class Online Training	<b>Green</b>	January-15
<b>Reporting Communication (Enhancements)</b>	Improve and streamline reporting communications and reference materials Data Dictionaries How-to Guides List of Available Reports	<b>Green</b>	June-15

# Reporting

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Area	Description	Status	Completion Date
Support CAFR Reporting	Updates to queries based on requirements from CG's Office	Green	Recurring

Area	Description	Status	Completion Date
<p><b>Support CAFR Reporting</b></p>	<p>Updates to queries based on requirements from CG's Office</p>	<p><b>Green</b></p>	<p>Recurring</p>
<p><b>BW/BOBJ Query Development/Changes</b></p>	<p>Capital Project Reporting            Internal Orders Reporting            Affordable Care Act            MM Reporting            GM Reporting Consistency            Labor Distribution</p>	<p><b>Green</b></p>	<p>Recurring</p>



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# Communications and Training Projects

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SC BUDGET AND CONTROL BOARD

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Area	Description	Status	Completion Date
Training	Implement Blackboard 9.1 SP14	Green	October-14



Area	Description	Status	Completion Date
Training	Implement Blackboard 9.1 SP14	Green	October-14
Training	Redesign online courses to interactive format. Develop new suite of online courses as prioritized by the team	Green	March-15

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Training	Implement Blackboard 9.1 SP14	Green	October-14
Training	Redesign online courses to interactive format. Develop new suite of online courses as prioritized by the team	Green	March-15
Communications	Revamp website to reflect post-implementation status	Green	July-15

Area	Description	Status	Completion Date
Training	Implement Blackboard 9.1 SP14	Green	October-14
Training	Redesign online courses to interactive format. Develop new suite of online courses as prioritized by the team	Green	March-15
Communications	Revamp website to reflect post-implementation status.	Green	July-15
Communications/ Help Desk	Improve User Password Self-Service usage	Green	TBD

Area	Description	Status	Completion Date
Training	Implement Blackboard 9.1 SP14	Green	October-14
Training	Redesign online courses to interactive format. Develop new suite of online courses as prioritized by the team	Green	March-15
Communications	Revamp website to reflect post-implementation status	Green	July-15
Communications/ Help Desk	Improve User Password Self-Service usage	Green	TBD
Training	Prepare a training client for Fall 2014 training and develop a plan for ongoing maintenance	Green	TBD



# SCEIS Projects

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Area	Description	Status	Completion Date
<b>Department of Administration Phase I</b>	Implementation of Department of Administration	<b>Green</b>	August-14

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Area	Description	Status	Completion Date
<b>Department of Administration Phase I</b>	Implementation of Department of Administration	<b>Green</b>	August-14
<b>Year End Processing</b>	Support Year-End Activities	<b>Green</b>	September-14

Area	Description	Status	Completion Date
<p><b>Department of Administration Phase I</b></p>	<p>Implementation of Department of Administration</p>	<p><b>Green</b></p>	<p>August-14</p>
<p><b>Year End Processing</b></p>	<p>Support Year-End Activities</p>	<p><b>Green</b></p>	<p>September-14</p>
<p><b>Use Tax</b></p>	<p>Automate Use Tax Reporting and Payment for all SCEIS Agencies</p>	<p><b>Green</b></p>	<p>January-15</p>



Area	Description	Status	Completion Date
<b>Department of Administration Phase I</b>	Implementation of Department of Administration	<b>Green</b>	August-14
<b>Year End Processing</b>	Support Year-End Activities	<b>Green</b>	September-14
<b>Use Tax</b>	Automate Use Tax Reporting and Payment for all SCEIS Agencies	<b>Green</b>	January-15
<b>PBF Enhancements</b>	Capital Budget and additional PBF Enhancements	<b>Green</b>	March-15

Area	Description	Status	Completion Date
<b>Department of Administration Phase I</b>	Implementation of Department of Administration	<b>Green</b>	August-14
<b>Year End Processing</b>	Support Year-End Activities	<b>Green</b>	September-14
<b>Use Tax</b>	Automate Use Tax Reporting and Payment for all SCEIS Agencies	<b>Green</b>	January-15
<b>PBF Enhancements</b>	Capital Budget and additional PBF Enhancements	<b>Green</b>	March-15
<b>Department of Administration Phase II</b>	Implementation of Department of Administration	<b>Green</b>	June-15

Area	Description	Status	Completion Date
<b>Department of Administration Phase I</b>	Implementation of Department of Administration	<b>Green</b>	August-14
<b>Year End Processing</b>	Support Year-End Activities	<b>Green</b>	September-14
<b>Use Tax</b>	Automate Use Tax Reporting and Payment for all SCEIS Agencies	<b>Green</b>	January-15
<b>PBF Enhancements</b>	Capital Budget and additional PBF Enhancements	<b>Green</b>	March-15
<b>Department of Administration Phase II</b>	Implementation of Department of Administration	<b>Green</b>	June-15
<b>Security Assessment Report Response</b>	Implementation of fixes and enhancements resulting from external Security Assessment Report	<b>Green</b>	TBD



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# Wrap-up and Next Meeting

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SC BUDGET AND CONTROL BOARD

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**Thursday, October 23, 2014**

**3:00-5:00 p.m.**

**Governor's Conference Room**

**Wade Hampton Building, 1st Floor**



# Meeting Adjourned

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