

**Subject:** One Section of the GM300 SCEIS Grants Management Course  
Announced

**Audience:** Finance Directors, GM Program Managers, GM Administrators

The SCEIS Training Team is pleased to offer one section of the class, GM300 SCEIS Grants Management on Wednesday, October 15, 2014. Below you will find details about the course, including the name, description, target audience, date, location and registration information.

**Please forward this message to appropriate staff members within your agency.**

**GM300 - Course Information**

**Course ID/Title:** GM300 SCEIS Grants Management

**Description:** This course covers the processes for managing grants including the budget process, posting and billing process activities and monthly activities for grants.

**Target Audience:** GM Program Managers, GM Administrators

**GM300 - Section 02 – Fall 2014 Details**

**Course Date:** Wednesday, October 15, 2014

**Course Time:** 9:00 a.m. to 5:00 p.m.

**Course Location:**

SCEIS Training Room 202

1628 Browning Road, Columbia, SC

Users may *request enrollment* in this class using the pre-registration survey at <https://www.surveymonkey.com/s/RK57S5X>. Your survey completion is a request only. Registration is not complete until you receive an enrollment confirmation from SCEIS Training. Please review pre-requisites and schedules carefully.

If you have any questions about this message, please email them to [training@sceis.sc.gov](mailto:training@sceis.sc.gov).