



User Group

Friday, October 31, 2014

Midlands Tech – Airport Campus – Academic Center Auditorium

Agenda

8:30 Informal Networking

9:00 Welcome and General Updates (John Taylor)

- Introduce Ed Pearce, SCEIS Director
- Training Update: New Online Courses
- Reporting Update: HR Dashboards
- SCEIS Project Update
- SCEIS User Group Leads Committee Nominations
 - Training Lead
 - Budget/Funds Management Lead
 - Materials Management Lead

9:30 Human Resources/Payroll

- Nakisa Organizational Charts (Paige Boyne-Stephens and Lane Small)
- Time/Leave Year-End Reminders (Katie Derrick)
- Year-End Activities (Tonia Morris)
- FTE Deletions (Beth Quick)

10:15 Break

10:30 Finance

- Closing Grants (Bruce Burnett)
- Asset Transfers Without a Financial Impact (Bruce Burnett)
- STARS Retirement Status (Anjali Griffin and Bruce Burnett)
- Department of Administration Update (Renee Rochester)

11:00 Materials Management

- Recent Weekly Update Items (Wanda Dixon)
- SRM System Updates and Resolutions (Wanda Dixon)
- Demonstration: Purchase Order Account Assignment Processes (Amy Everett)
- Demonstration: How to Add a Line Item to a PO from an Approved Shopping Cart (Fred Pieper)

Next User Group Meeting

Friday, January 30, 2015, 9:00 a.m. • Midlands Technical College Airport Campus Academic Center Auditorium

SCEIS is a project of the SC Budget and Control Board, Division of State Information Technology.