

**Subject:** SCEIS Spring 2015 Training Classes Announced

**Audience:** All SCEIS Users

The SCEIS Training Team is pleased to announce twenty-six SCEIS training classes have been scheduled in January through June 2015. The calendar below provides a high-level view of the upcoming SCEIS training opportunities. For more detailed information and the registration link for each class, click the link under the title of the class. (Detailed information for each class can also be found posted below this article on the SCEIS Weekly Updates webpage at <http://www.sceis.sc.gov/page.aspx?id=230>.)

### **January 2015**

Wed, Jan 14 and Wed, Jan 28  
Jan 14 (9 a.m. - 12 p.m.)  
Jan 28 (9 a.m. - 12 p.m.)

**REP200-01 - Reporting with Business Warehouse and Business Objects for HR/Payroll Users**

[Click here for class information and registration link.](#)

Thu, Jan 15 and Thu Jan 22  
Jan 15 (9 a.m. - 12 p.m.)  
Jan 22 (9 a.m. - 12 p.m.)

**REP200-02 - Reporting with Business Warehouse and Business Objects for Finance/Materials Management Users**

[Click here for class information and registration link.](#)

Wed, Jan 21 (9 a.m. - 5 p.m.)

**PR215-01 - Purchasing Process**

[Click here for class information and registration link.](#)

### **February 2015**

Wed, Feb 18 (9 a.m. - 5 p.m.)

**PR235-01 - Bidding Process and Overview of Contract Management**

[Click here for class information and registration link.](#)

Thu, Feb 19 (9 a.m. - 12 p.m.)

**PR250-01 - Contract Management**

[Click here for class information and registration link.](#)

### **March 2015**

Tue, Mar 3 and Thu, Mar 12  
Mar 3 (9 a.m. - 12 p.m.)  
Mar 12 (9 a.m. - 12 p.m.)

**REP200-03 - Reporting with Business Warehouse and Business Objects for HR/Payroll Users**

[Click here for class information and registration link.](#)

Wed, Mar 4 (9 a.m. - 5 p.m.)

**FM300-01 Funds Management**

[Click here for class information and registration link.](#)

Thu, Mar 5 (9 a.m. - 5 p.m.)

**GL300-01 - General Ledger Accounting**

[Click here for class information and registration link.](#)

Mon, Mar 9 (9 a.m. - 5 p.m.)

**AR300-01 - Accounts Receivable Invoice Processing**

[Click here for class information and registration link.](#)

**March 2015** *(cont.)*

Tue and Wed, Mar 10-11 (2 days)

Mar 10 (9 a.m. - 5 p.m.)

Mar 11 (9 a.m. - 5 p.m.)

**AP300-01 Accounts Payable Invoice Processing**[Click here for class information and registration link.](#)

Mon and Tue, Mar 16-17 (1½ days)

Mar 16 (9 a.m. - 5 p.m.)

Mar 17 (9 a.m. - 12 p.m.)

**TM200-01 Time Administration**[Click here for class information and registration link.](#)

Thu, Mar 19 (9 a.m. - 5 p.m.)

**TM300-01 Leave Administration**[Click here for class information and registration link.](#)

Mon, Mar 23 (9 a.m. - 5 p.m.)

**PR215-02 - Purchasing Process**[Click here for class information and registration link.](#)

Tue and Wed, Mar 24-25 (2 days)

Mar 24 (9 a.m. - 5 p.m.)

Mar 25 (9 a.m. - 5 p.m.)

**PS300-01 Project Systems**[Click here for class information and registration link.](#)

Thu, Mar 26 and Thu, Apr 2

Mar 26 (9 a.m. - 12 p.m.)

Apr 2 (9 a.m. - 12 p.m.)

**REP200-04 - Reporting with Business Warehouse and Business Objects for Finance/Materials Management Users**[Click here for class information and registration link.](#)

Tue, Mar 31 (9 a.m. - 5 p.m.)

**OM200-01 Organizational Management**[Click here for class information and registration link.](#)**April 2015**

Tue, Apr 7 (9 a.m. - 5 p.m.)

**AM300-01 Asset Management**[Click here for class information and registration link.](#)

Wed, Apr 8 (9 a.m. - 5 p.m.)

**AM315-01 Advanced Asset Management**[Click here for class information and registration link.](#)

Tue and Wed, Apr 14-15 (2 days)

Apr 14 (9 a.m. - 5 p.m.)

Apr 15 (9 a.m. - 5 p.m.)

**PA250-01 Personnel Administration**[Click here for class information and registration link.](#)

Mon, Apr 20 (9 a.m. - 5 p.m.)

**GM300-01 Grants Management**[Click here for class information and registration link.](#)

Wed, Apr 22 (9 a.m. - 5 p.m.)

**PR235-02 - Bidding Process and Overview of Contract Management**[Click here for class information and registration link.](#)



Thu, Apr 23 (9 a.m. - 12 p.m.)

**PR250-02 - Contract Management**

[Click here for class information and registration link.](#)

**May 2015**

Thu, May 28 and Thu, Jun 4

May 28 (9 a.m. - 12 p.m.)

Jun 4 (9 a.m. - 12 p.m.)

**REP200-05 - Reporting with Business Warehouse and Business Objects for HR/Payroll Users**

[Click here for class information and registration link.](#)

**June 2015**

Tue and Wed, Jun 2-3 (1½ days)

Jun 2 (9 a.m. - 5 p.m.)

Jun 3 (9 a.m. - 12 p.m.)

**TM200-02 Time Administration**

[Click here for class information and registration link.](#)

Tue, Jun 16 and Wed, Jun 24

Jun 16 (9 a.m. - 12 p.m.)

Jun 24 (9 a.m. - 12 p.m.)

**REP200-06 - Reporting with Business Warehouse and Business Objects for Finance/Materials Management Users**

[Click here for class information and registration link.](#)

Wed, Jun 17 (9 a.m. - 5 p.m.)

**TM300-02 Leave Administration**

[Click here for class information and registration link.](#)

If you have any questions about this SCEIS Training information, please email them to [training@sceis.sc.gov](mailto:training@sceis.sc.gov).