Subject: Register Today for Fiscal Year 2015 Year-End Training for Finance and Materials Management

Audience: AST Leads, Agency Training Coordinators, Finance Directors, Procurement Directors

The SCEIS Team is pleased to invite Finance, Grants and Materials Management users involved in fiscal year-end closing functions to join us for a joint Finance/Materials Management Year-End Closing workshop. Finance, Grants and Materials Management users should plan to attend the entire full-day workshop. The workshop will be presented twice to offer you schedule options. The content is the same for both sessions. Complete details about the workshop, including session dates, location, description and a registration link are included below.

CO500 Year-End Closing Workshop - Finance & Materials Management

Target Audience: All SCEIS Finance, Grants and Materials Management users involved in fiscal year-end closing functions.

Description: This one-day Year-End Closing workshop will both address the overall year-end closing process for Finance and Materials Management and provide an update on changes for this fiscal year.

CO500-01 (For Finance, Grants and Materials Management Users):
Date: Wednesday, May 20
Time: 9:00 a.m. to 5:00 p.m.
Location: Peeples Auditorium, SC DHEC, 2600 Bull Street, Columbia
Driving Directions: http://www.sceis.sc.gov/location.aspx?id=13

CO500-02 (For Finance, Grants and Materials Management Users):
Date: Thursday, June 4
Time: 9:00 a.m. to 5:00 p.m.
Location: Peeples Auditorium, SC DHEC, 2600 Bull Street, Columbia
Driving Directions: http://www.sceis.sc.gov/location.aspx?id=13

To register for one of the above sessions, complete the registration form at https://www.surveymonkey.com/s/CN9GM6B. If you have any questions about this message, please email Training@sceis.sc.gov.