

Weekly Update

March 31, 2015

Subject: Nakisa Organizational Management Upgrade

Audience: HR Directors, Time and Leave Administrators

The SCEIS Team is pleased to announce that the **Nakisa Organizational Management upgrade was effective yesterday, Monday, March 30**. Nakisa OrgChart enables you to easily and readily visualize your entire workforce in real time online via the MySCEmployee Link.

With this upgrade from Nakisa 2.1 to 4.1, managers, HR professionals and agency directors can make informed decisions about resources, provide a framework for managing change, and efficiently communicate operational information.

Benefits of the upgrade include:

- Seamless, real-time changes – make changes in ECC then log in to MySCEmployee and see the change
- Ability to select the number of levels down you want to display, to include the entire agency
- Notes feature available for public and private notes
- Allows the agency to see how agency information will be presented to the Legislature
- Nakisa role gives access to view org chart based on the user's authorization. The Human Resources Division (HRD) can see all regulatory agencies.

Business process procedures providing steps to getting started, accessing organizational charts, printing Chart Book, and searching are available in the Nakisa Org Chart User Guide which is posted on the SCEIS uPerform site.

The SCEIS Team extends a special thank you to the following agencies for participating in the successful pilot of this upgrade:

- Department of Transportation
- Department of Juvenile Justice
- Housing Authority
- State Law Enforcement Division
- School for Deaf and Blind
- Secretary of State
- State Library
- Arts Commission
- Budget and Control Board
- Department of Education
- Health and Human Services

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<http://www.sceis.sc.gov/requests/>.