



## MEETING MINUTES

<b>Project Name:</b>	SCEIS Change Advisory Board Meeting		
<b>Date of Meeting:</b>	Thursday, May 14, 2015	<b>Location:</b>	1 <sup>st</sup> Floor Governor's Conference Room Wade Hampton Building
<b>Minutes Prepared By:</b>	Tracy Powers		

### 1. Purpose of Meeting

General CAB Business: SCEIS Project Updates, Review of New Requests for Change, Review of SCEIS Prioritization Matrix and Project Prioritization Guide

### 2. Attendance at Meeting (add rows as necessary)

Name	
Bruce Burnett	SCEIS
Chuck Fallaw	State Treasurer's Office
Steven Lake	B&CB – Division of Technology
Larry Mallett	SCEIS
Tracy Powers	SCEIS
Beth Quick	State Budget Office
Kelly Watkins	State Human Resources Division
Tameeka Donal	State Purchasing Office
Yvette Sistare	Parks, Recreation & Tourism
Anjali Griffin	Comptroller General's Office
Lisa McCloud	Education Department
Renee Rochester	Budget and Control Board
William Bray	Department of Social Services
Ed Pearce	SCEIS
Kimber Craig	State Purchasing Office
Scott Houston	SCEIS
Wanda Dixon	SCEIS

### 3. Meeting Minutes

General Discussions –

- a. Chuck Fallaw called the meeting to order at 3:03, conducted the welcome and reviewed the agenda.
- b. Chuck facilitated the adoption of the meeting agenda and minutes from the March meeting. The minutes were unanimously adopted.
- b. Ed Pearce provided an update of the SCDHHS project which was discussed at the March meeting. He indicated that additional information is being gathered and reviewed.
- c. Ed Pearce also discussed the exploration of replacing FARS for the Department of Employment and Workforce. He stated that the SCEIS team is working closely with key representatives from DEW to ensure that there is a thorough understanding of the requirements.
- d. Ed Pearce presented 5 Requests for Change which did not require action from the Change Advisory Board.
- e. The meeting was adjourned at 3:23.

### 4. Action Items *(add rows as necessary)*

Action				Assigned to		Due Date
None						
<b>Next Meeting:</b>	Thursday, September 24, 2015	<b>Time:</b>	3:00 p.m. to 4:30 p.m.	<b>Location:</b>	1 <sup>st</sup> Floor Governor's Conference Room Wade Hampton Building	