

Weekly Update

May 18, 2015

Subject: Colleges and Universities Will No Longer Use IDT Process Beginning June 1, 2015

Audience: FI Directors

Beginning Monday, June 1, 2015, the colleges and universities will no longer be using the IDT (Interdepartmental Transfer) process. Beginning that date, State agencies should invoice colleges and universities in the same manner as general customers, using transaction code FB70, and their invoices should be mailed to them. You will continue to use the colleges' or universities' existing Customer Numbers (ex. H090000, Citadel).

When invoiced using FB70, the system will no longer create a 40* receivable document for the State agency. As with any general vendor, a 20* receivable document is generated. More importantly, the system will no longer generate IDT payable documents (the 39* documents) for the colleges and universities that would appear on their Z_IDT_DOCLIST for payment. The only way a college or university is knowledgeable of the invoice is via the invoice you mail.

The 39* documents that were generated before June 1, 2015 will remain on the Z_IDT_DOCLIST of the colleges and universities until the Accounts Receivables are cleared. All agencies should follow up with the colleges and universities regarding any outstanding receivables and get those documents cleared from their accounts. Ideally, all college and university 39* documents should be cleared by the end of FY2015, July 14, 2015.

Invoices generated to the colleges and universities after June 1, 2015 will be posted to GL # 1300010000, Accounts Receivable – Current. Invoices created as IDTs prior to June 1, 2015 will remain posted to GL # 1300020000, Accounts Receivable – IDT.

If you have any questions please contact Bruce Burnett at James.Burnett@sceis.sc.gov.