



Weekly Update

November 30, 2015

Subject: Encourage All Employees to Register for Password Self-Service

Audience: AST Leads, HR Directors, FI Directors, MM Directors, SCEIS Alert Recipients, SCEIS Weekly Update Recipients

All SCEIS users have direct access to reset or change their SCEIS / MySCEmployee password through IdM (Identity Management). We strongly encourage you to register with IdM and begin using it if you have not yet taken advantage of the service.

This self-service password tool will allow you manage your password more quickly which will minimize disruption to your daily work. Just **remember to complete the IdM registration process** before you try to reset or change your password. Video demonstrations and links to access IdM are available at <http://www.sceis.sc.gov/page.aspx?id=228>

Thank you,
The SCEIS Team