

## Weekly Update

April 25, 2016

**Subject:** Training Related to Executive Order 2016-06 Compliance

**Audience:** Finance Directors, Procurement Directors

*[Note: Please forward this message to other Finance and Procurement SCEIS users in your agency who are involved in State real estate management.]*

On January 25, 2016, Governor Nikki R. Haley signed Executive Order 2016-06 which lays out the framework for the uniform and comprehensive management of the State's real estate portfolio. Included in this Order are requirements for Cabinet Agencies to:

- Enter into SCEIS the maintenance and operations expenditures for leased and owned facilities,
- Annually submit an inventory of State land and buildings to the Department of Administration by June 30 of each fiscal year.

The above requirements are but 2 of 9 requirements of the Governor's Order. While all the requirements of the Governor's Order will be discussed at the **May 18 SCEIS Training session**, the 2 mentioned above directly impact SCEIS in the near future.

- **What:** SCEIS Training Session
- **Subject:** Executive Order 2016-06 Compliance
- **When:** May 18, 2016, 9:00am – 12:00pm
- **Where:** Peebles Auditorium, 3<sup>rd</sup> Floor DHEC Building
  - 2600 Bull Street
  - Columbia, SC
- **Registration Link:** <https://www.surveymonkey.com/r/DW68LFR>

SCEIS impacts will be effective July 1, 2016, and will place new requirements on both FI and MM and potentially on HR. These requirements will entail changes to agency business processes.

The Governor's Order relates only to Cabinet Agencies, but it strongly suggests that all agencies and departments of the State comply with the stated directives.

**Please plan to attend and hear about the short-term and long-term plans to meet the State's Real Estate management needs.** If you have questions about using this information, contact the SCEIS Help Desk at (803) 896-0001 (select option 1 for SCEIS help) or use the email form available at <http://www.sceis.sc.gov/requests/>.