

Subject: STARS Interface Retirement – SCEIS User Reminders
Audience: AST Leads, Finance Directors, Accounts Payable Users

In late August, SCEIS ceased processing interfaces to/from STARS (former Statewide Accounting and Reporting System for SC State Government). *Below are important notes and processing impacts.*

IDT PROCESS

1. In the FY2016 year-end training, we noted the following:
 - a. IDT payable processing via STARS would no longer function as a result of the retirement STARS interfaces in FY17.
 - b. As **no manual** entries of IDT payable (ZI document types) should be created by users, the ZIDT transaction code and the related On-Base document image type, “Pay IDT Live or Non,” have been removed.
2. Now, the only IDT payable documents that should be processed with the IDT payment method are 39* documents (ZI document type) found on Z_IDT_DOCLIST.
 - a. These documents have been automatically created by the system when another business area creates a customer invoice (receivable document).
 - b. The reference field on these IDT payable documents contains the billing BA’s invoice (receivable) document # and should not be changed.
 - c. The system must be able to match the IDT payable to an open receivable to complete the “IDT process”.
3. If the paying business area needs to attach images as LATE attachments to a ZI document, please use the On-Base document type - PAY Vendor Invoice Direct. Many documents already have supporting images created by billing BA so that no additional imaging is required.
4. In cases, such as a BA who owes Accommodations tax to the SC Department of Revenue (DOR), where DOR does not create a customer invoice in SCEIS to bill the paying agency, there are two options for processing by the paying business area:
 - d. Create payable as DIRECT PAY (KR document type) with payment method “S” for single check, C (check) or E (default for colleges).
 - e. Record a CROSS Business Area Journal Entry. For the taxes, the paying agency would still need to file a return and provide information to SCDOR as they require.

STARS Warrant information

With the end of the STARS interfaces, the warrant number from STARS is no longer generated and stored in the various document header records such as the AP invoices and payment clearing documents issued from the state's contingent bank account and bank deposits to general depository accounts.

The Error File

There have also been some changes made to the error file (transaction Z_SCEIS_ERRORS). You will no longer see any inbound or outbound STARS errors; there are only the payment run errors. This report should still be monitored, and anything on that report will still need attention.

The Agency Accounting Close Checklist distributed by the Comptroller General's Office also provides guidance for managing your accounting activities.

If you have any questions concerning this information, contact the SCEIS Help Desk at (803) 896-0001 (select option 1 for SCEIS help) or use the email form available at <http://www.sceis.sc.gov/requests/>.