



Weekly Update

Week of November 29 2016

Subject: SCEIS Unavailable for System Maintenance Beginning Friday, Dec. 2 at 4:00 p.m. through Sunday, Dec. 4 at 6:00 p.m.

Audience: SCEIS Users for All Systems

Good Morning:

The SCEIS Team will be conducting system maintenance in the SCEIS Production system beginning Friday, December 2 at 4:00 p.m. through Sunday, December 4 at 6:00 p.m. All data that needs to be entered into any area of the system, including time and leave entry/approval, should be completed no later than 3:30 p.m. on Friday.

During this period, all portions of the SCEIS system will be unavailable: Enterprise Core Component (ECC), Business Warehouse, Business Objects, Supplier Relationship Management, Vendor Registration System, Public Budget Formulation, MySCEmployee, MySCLearning and IdM Password Management.

Please forward this message to all SCEIS users in your agency to ensure they are aware of this planned SCEIS system outage.

If you have any questions about this message, please contact the SCEIS Service Desk at (803) 896-0001 (select option 1 for SCEIS help) or use the email form available at the following link: <http://www.sceis.sc.gov/requests/>.

Thank you,
The SCEIS Team