

Weekly Update

January 27, 2016

Subject: One Section of the GM300 Grants Management Class Announced

Audience: Finance Directors, GM Program Managers, GM Administrators

The SCEIS Training Team is pleased to offer one section of the class, GM300 Grants Management on Monday, April 18, 2016. Below you will find details about the class, including the name, description, target audience, date, location, and registration information. **Please forward this message to appropriate staff members within your agency.**

GM300 - Class Information

Class ID/Title: GM300 Grants Management

Description: This class covers the processes for managing grants including the budget process, posting and billing process activities, and monthly activities for grants.

Target Audience: GM Program Managers, GM Administrators

Pre-requisites:

The following pre-requisite(s) MUST be completed prior to attending the classroom training. Completion of the pre-requisite(s) ensures that participants have the necessary knowledge for class. Material covered in pre-requisite courses will not be re-taught in classroom training.

- COR120U Enterprise Central Component (ECC) Navigation online class

GM300 - Section 01 – Spring 2016 Details

Class Date: Monday, April 18, 2016

Class Time: 9:00 a.m. to 5:00 p.m.

Class Location:

SCEIS Training Room 202

1628 Browning Road, Columbia, SC

Users may *request enrollment* in this class using the pre-registration survey at <https://www.surveymonkey.com/s/RK57S5X>. Your survey completion is a request only. Registration is not complete until you receive an enrollment confirmation from SCEIS Training. The enrollment confirmation will provide you with instructions on how to complete any pre-requisite(s). Please review pre-requisites and schedules carefully.

If you have any questions about this message, please email them to training.sceis@admin.sc.gov.