



SCEIS Executive Oversight Committee Meeting

Tuesday, January 16, 2018



- ④ **Call to Order, Welcoming Remarks and Approval of Prior Minutes**
- ④ **Annual Report Discussion**
 - SCEIS Success Highlights – CY17
 - SCEIS Projects and Opportunities – CY18
- ④ **Requests for Change**
 - Health and Human Services Project
 - New Requests for Change
- ④ **Change Advisory Board Membership**
- ④ **Next Meeting**
- ④ **Adjournment**



Call to Order, Welcome and Approval of Prior Minutes





Annual Report Discussion





Success Highlights – CY17



- ④ Transitioned a **new division** into the Attorney General's Office in compliance with **SC Crime Victims Act**
- ④ Completed technical development to **print and distribute federal form 1095** to report insurance information required by the **Affordable Care Act**
- ④ Developed functionality to **print Net 21 days on Purchase Order forms** to assist agencies with compliance to **SC Code of Laws 29-6-30**



- ④ Completed the fourth data transition from the Higher Education Human Resource Information System (HRIS) to **SCEIS for Human Resources (HR) Reporting**
- ④ Continued **Governance, Risk and Compliance (GRC)** implementation; **mitigated over 50% of high priority risks**
- ④ Partnered with the Division of Information Security to make **critical security infrastructure enhancements**
- ④ Completed all of Phase I development work, as well as functional and unit testing including security, with **HHS to retire legacy vendor system**

2017 – Success Highlights

New Functionality and Efficiencies



- Migrated all **data storage to Unicode** to prepare for future upgrades
- Implemented new **password management system** for a more secure and customizable option
- Implemented SuccessFactors **Performance and Goals Management System** for DHEC to track EPMS process
- Implemented **new SAP functionality with Plant Maintenance** for Office of State Auditor (OSA) to enable auditors to track time spent on facility audits. This also sets the foundation for the implementation Real Estate module



Change Advisory Board Membership





HHS Project and Requests for Change



Health and Human Services Project Update



New Requests for Change



RFC Number	Description	Number of Hours
00404	Option to Delete at Header or Line Item on POs. This request would enable users to delete POs and unencumber funds at the header or line item level.	500
<i>SCEIS Team Score: 33</i> <i>CAB Score: 35</i>		

- ⦿ **A standard process exists to delete a PO at the header and line item.**
- ⦿ **Complexities with workflow between SRM and ECC would require significantly more hours**
- ⦿ **Auto delete has impact on unencumbering funds related to Grants Management which involves additional complexities**
- ⦿ **SRM enhancement pack 4 addresses some inconsistencies related to this request**
- ⦿ **Based on the above information the SCEIS Team does not recommend approval of this RFC**

New Requests for Change



RFC Number	Description	Number of Hours
<p>00423</p>	<p>Customize AR Statements. This change would upgrade SCEIS AR functionality to implement AR installment plans for statements.</p>	<p>190</p>
<p><i>SCEIS Team Score: 43</i> <i>CAB Score: 59</i></p>		
<p>00427</p>	<p>BW Report for OSA. This report would capture the following:</p> <ol style="list-style-type: none"> 1. Each staff member's charge hours, non-charge hours, total hours and percent chargeable, grouped by division and position. 2. Non-charge by person, by code and by description, grouped by division and position. <p>A dashboard with real-time or day-old key information was also requested.</p>	<p>1,000</p>
<p><i>SCEIS Team Score: 33</i> <i>CAB Score: 46</i></p>		



Key Projects and Opportunities – CY18



2018 - Key Projects and Opportunities Highlights



Collaborate on Deloitte **Strategic Planning**, an agency-wide project to analyze and enhance policies, procedures and practices



Update **Supplier Relationship Manager** with **Enhancement Pack 4**



Continue **mitigating all high priority risks** as identified by the SCEIS **GRC Functionality**



Implement **Succession and Development** Module of **SuccessFactors** for **DHEC**



Implement the **Purchase Order (PO) Closeout Program**

2018 - Key Projects and Opportunities Highlights



Move DTO legacy billing system (CWOFF) to SCEIS Sales and Distribution and Plant Maintenance



Complete Phase I and Phase II of **HHS project**; progress Phase III through the completion of integration testing



Enhancement Pack 8 (EhP8)

- **SAP upgrade** for all of Enterprise Core Component (ECC)
- Largest impact on **HR functionality**

- 🌀 **SCEIS Central** – *SAP Fiori software that utilizes apps and enables function of routine tasks with a modern appearance and more intuitive user interaction*
 - Implementation will affect **appearance and operation** of day-to-day tasks for ***all 50,000 users***
 - Will require ***massive configuration, testing, communication and training effort***



SCEIS Central Example



Current Time Entry

Record Working Time

1 Edit 2 Review and Save 3 Completed

▼ Hide Calendar ▶ Show Worklist

October 2017 November 2017 December 2017

Rejected Excess Time Recorded

Display Weekly Time Enter Daily Time

Week from 12/11/2017 to 12/17/2017 Go

Working Times Recorded from Monday, December 11, 2017 to Sunday, December 17, 2017.

Att./abs. type	Total	MO, 12/11	TU, 12/12	WE, 12/13	TH, 12/14	FR, 12/15	SA, 12/16	SU, 12/17
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Delete Row Save as Template Refresh

Previous Step Review Cancel

SAP Search

Create Time Entry

May 2014

SUN MON TUE WED THU FRI SAT

11 12 13 14 15 16 17

Entry Details

*Duration: 4

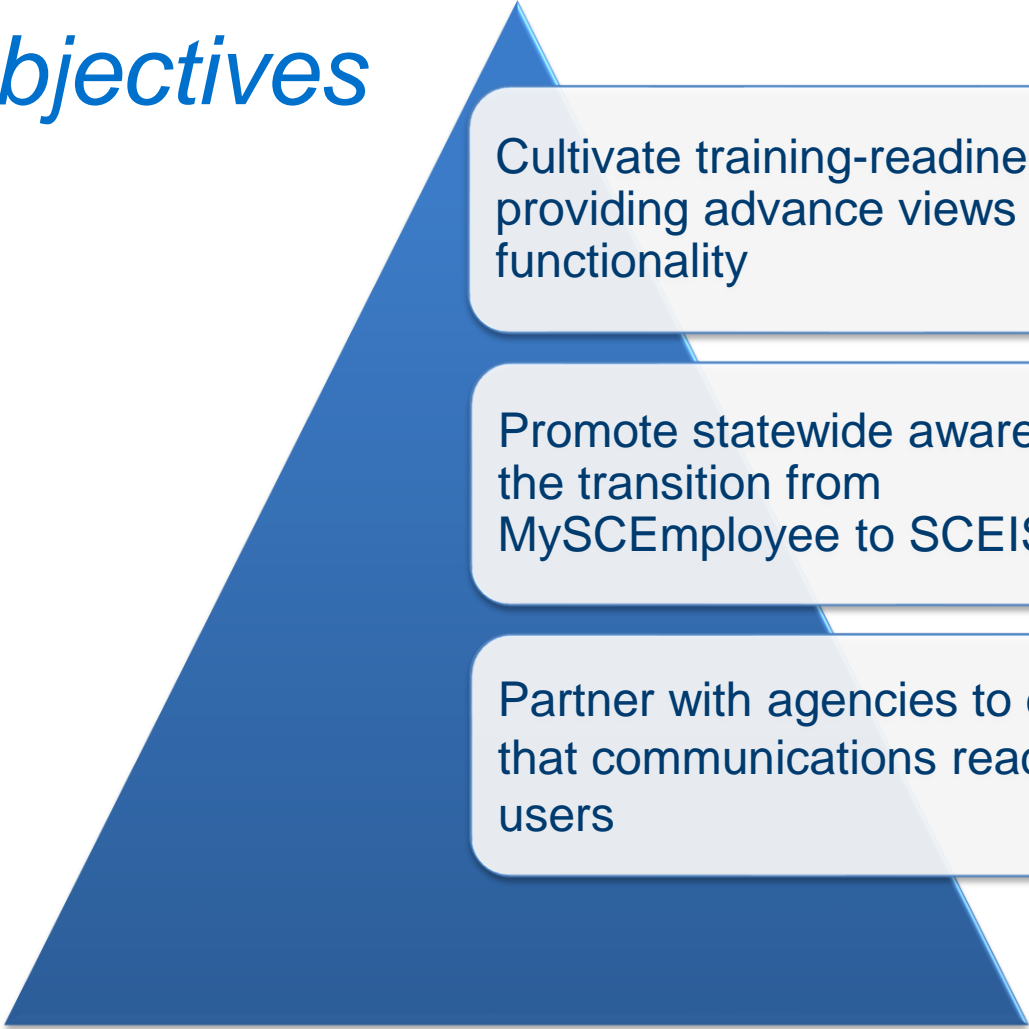
Note:

*Time Assignment: Suggestions Manual

Save Draft 18 reset

SCEIS Central Time Entry

Primary Objectives

A large blue triangle graphic that serves as a background for the three objective text boxes. The triangle is oriented with its base at the bottom and its apex at the top, pointing towards the right.

Cultivate training-readiness by providing advance views of new functionality

Promote statewide awareness of the transition from MySCEmployee to SCEIS Central

Partner with agencies to ensure that communications reach all users

SCEIS Central

The SCEIS instance of Fiori will be called **SCEIS Central**

Human Resources

MySCEmployee will transition to SCEIS Central on **May 29, 2018**

Finance & Procurement

HR implementation paves the way for **Finance and Procurement functions to transition to SCEIS Central** over time

- 🔄 **Mobile compatibility** that will **automatically** **resize screens** to fit any device





CY17 Annual Report Conclusion





Next Meeting
TBD





Meeting Adjourned

