SCEIS Team User Update Meeting
Friday, January 27, 2017

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Agenda

- Welcome
- 2017 – The Year of Efficiencies and Functionality
- Looking Ahead
  - Governance, Risk and Compliance
- Finance Update
  - Governance, Risk and Compliance; Potential Impacts
- Materials Management
  - Contract Creation and Management to Avoid Hard Stop Messages
- Reporting Update
- Training Update
- Adjournment

2017 - The Year of Efficiencies and Functionality

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2017 - Key Projects

- SuccessFactors- Human Capital Management - goal of all agencies by 2018. Learning Management, Performance Management and Succession Planning, and E-Recruiting.
- Costing Module development taking place.
- Configuration of the Plant Maintenance functionality.
- Document Builder: Tech schools complete and Higher Ed is being developed.
- Governance Risk and Compliance: Segregation of Duties, Risk Analysis, Fire-fighter roles, etc…

Plant Maintenance Example

Work Order- Material Movements

List of Goods Movements for Order: List of Goods Movements

Order

S	Order	Op...	Material Doc.	Doc. Date	Material	Material Description	Quantity	Unit
	500140	0010	49019078	07.09.1999	R-1111	Motherboard M-3100	1	ST
		0010	49019078	07.09.1999	R-1140	TFT Monitor, 17"	1	ST
	500141	0010	49019079	07.09.1999	R-1111	Motherboard M-3100	1	ST
		0010	49019079	07.09.1999	R-1150	Diskette Drive, 3.5", HD	1	ST
		0010	49019079	07.09.1999	R-1160	Harddisk, 20 GB	1	ST
		0010	49019079	07.09.1999	R-1170	Slimline PC CASE	1	ST
	500401		4900023982	21.05.2002	R-1111	Motherboard M-3100	1	ST
	503742	0010	4900002012	21.11.2012	R-1150	Diskette Drive, 3.5", HD	1	ST
		0010	4900002012	21.11.2012	R-1160	Harddisk, 20 GB	1	ST
	810181		50009736	14.10.1999		Druckprüfung der Gasrohrleitungen		
	810322		49021817	26.11.1999	100-431	Mains adaptor 100 - 240 V	4	ST
	810324		49021916	30.11.1999	MB-1000	Carbon brushes, elec. Motor	4	ST
	810421		5000000200	13.01.2000		Druckprüfung der Gasrohrleitungen		
	810540		5000000408	25.02.2000		Gasrohr undicht Nr.521, Standort D108,4		
	810560		4900000637	28.02.2000	100-431	Mains adaptor 100 - 240 V	4	ST
	810562		4900000636	28.02.2000	MB-1000	Carbon brushes, elec. Motor	4	ST
	810580		5000000650	26.02.2000		Inspektion der Feuerlöscher		
			5000000660	27.03.2000		Inspektion der Feuerlöscher		
	810620		4900001292	30.03.2000	KR117185	Distance plate	4	ST
			4900001292	30.03.2000	W-1000	Shaft, electrical pump	1	ST
	810680		5000000985	11.04.2000		Druckprüfung der Gasrohrleitungen		
	810741		4900002352	05.05.2000	P-1001	Pump GG Etanorm 200-1000	1	ST
	810800	0010	4900002921	22.05.2000	100-600	Support base	2	ST
	810820		4900003358	02.06.2000	100-431	Mains adaptor 100 - 240 V	4	ST

PM- Equipment Data

Display Equipment: Equipment List

Layout for Characteristics

S	Equipment	Equipment descriptn	Serial Number	Material	SysStatus	Functional Location	Description of functional location
	2009001	Test			AVLB		
	2009002	2009002			INST	21-VS-1001	21-VS-1001
	2009003	2009003			INST	21-LV-4111	21-LV-4111
	2009004	2009004			AVLB		
	2009005	2009005			AVLB		
	2009006	2009006			AVLB		
	2009007	2009007			INST	21-PA-415	21-PA-415
	10000461	Harvey-Davidsun GLAD BOY	12348	HD-1300	ECUS		
	10000466	PC 486 / 100 DESKTOP	1	SERVC	AVLB EDEL		
	10000467	PC 486 / 100 DESKTOP	2	DPC6	AVLB EDEL		
	10000470	Maintenance Service / Confi...	5	SERVC	AVLB DLFL		
	10000476	PC 486/66 DESKTOP	291	R-1000	ESTO		
	10000492	Pump ETA Norm 3000			AVLB		
	10000496	Oscillograph			AVLB		
	10000497	Test software			ASEQ		
	10000498	PC 486/100 DESKTOP	1	DPC6	AVLB		
	10000509	Monitor Super-VGA 17"	1	DPC2000	ASEQ ESTO		
	10000510	Desktop PC1 /scenario 25 d...	1000	DPC1	AVLB		
	10000511	Desktop PC1 /scenario 25 d...	1001	DPC1	ECUS		
	10000512	Desktop PC1 /scenario 25 d...	1002	DPC1	AVLB		
	10000513	Desktop PC1 /scenario 25 d...	1003	DPC1	AVLB		
	10000514	Desktop PC1 /scenario 25 d...	1004	DPC1	AVLB		
	10000515	Desktop PC1 /scenario 25 d...	1005	DPC1	AVLB		
	10000516	Desktop PC1 /scenario 25 d...	1006	DPC1	AVLB		

PM- Work-order Time Capture

Display Confirmations

Order Completion confirmation Subtotal

S	Confirmation	Counter	Created On	Created by	Order	Σ Actual work	Un. W...
	161353	1	17.06.2015	S0007536644	504725	10.0	HR
	128085	1	18.07.2014	HAAS	820821	1.0	HR
	128086	1	18.07.2014	HAAS	820821	2.0	HR
	128087	1	18.07.2014	HAAS	820821	0.5	HR
	128088	1	18.07.2014	HAAS	820821	1.0	HR
	131337	1	04.11.2014	MAINT_WOR...	820921	2.0	HR
	131338	1	04.11.2014	MAINT_WOR...	820921	2.0	HR
	131339	1	04.11.2014	MAINT_WOR...	820921	2.0	HR
	131340	1	04.11.2014	MAINT_WOR...	820921	2.0	HR
	131341	1	04.11.2014	MAINT_WOR...	820921	2.0	HR
	131342	1	04.11.2014	MAINT_WOR...	820921	6.0	HR
	134028	1	16.01.2015	S0010213017	820942	0.0	HR
	134029	1	16.01.2015	S0010213017	820943	0.0	HR
	134030	1	17.01.2015	S0010213017	820944	0.0	HR
	134031	1	21.01.2015	S0010213017	820945	0	H
	135182	1	21.01.2015	S0010213017	820951	0.0	HR
	135189	1	23.01.2015	C5191323	820956	0.0	HR
	135191	1	22.01.2015	S0010213017	820957	0	H
	135192	1	22.01.2015	S0010213017	820958	0	H
	135197	1	26.01.2015	S0010213017	820963	0	H
	135197	2	28.01.2015	S0010213017	820963	0	H
	135229	1	26.01.2015	S0010213017	820965	0.0	HR
	135383	1	28.01.2015	S0010213017	820969	0.0	HR
	135765	1	04.02.2015	S0010213017	820972	0.0	HR

SCEIS Key Projects

- SuccessFactors
  - First Cloud based application for SCEIS
  - Learning Management System
    - State-wide and/or agency training system
    - Interfaces to HR to manage employee training.
    - Agency cost-savings through enterprise system.
    - Higher quality of training.
    - Ability to manage agency policies and document review tracking.

System Projects: Heading into the Future

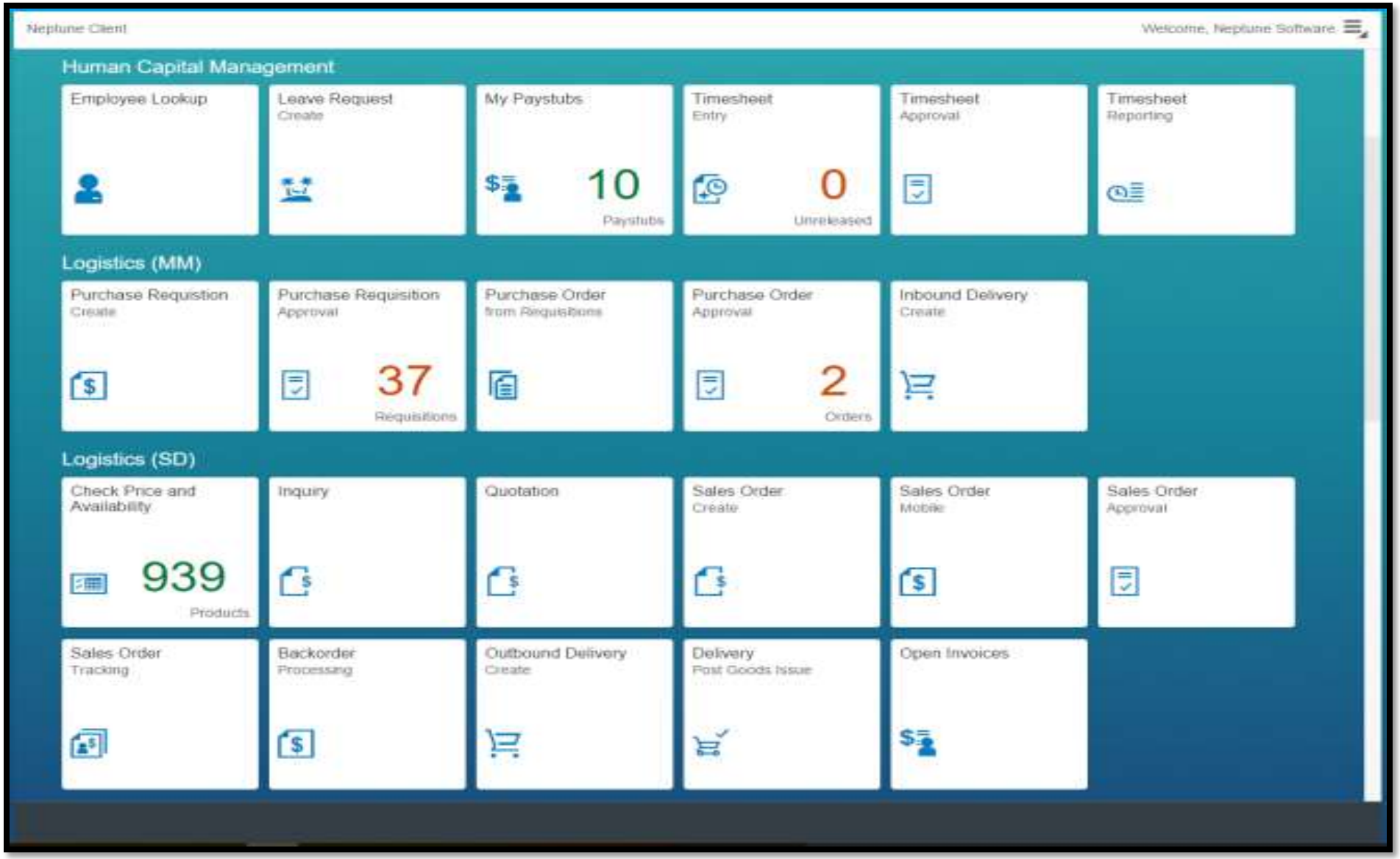
- Archiving: data, system, and functional
- ***Enhancement Pack 8/Unicode Migration***
- FIORI: mobile applications; foundation to SuccessFactors and Hana
- Hana: (2019-2025) Cloud-in-memory foundation and functional applications
  - System infrastructure/functional modules
  - Incredibly fast processing
  - Real-time analytics and expansive data capabilities

SCEIS Key Projects

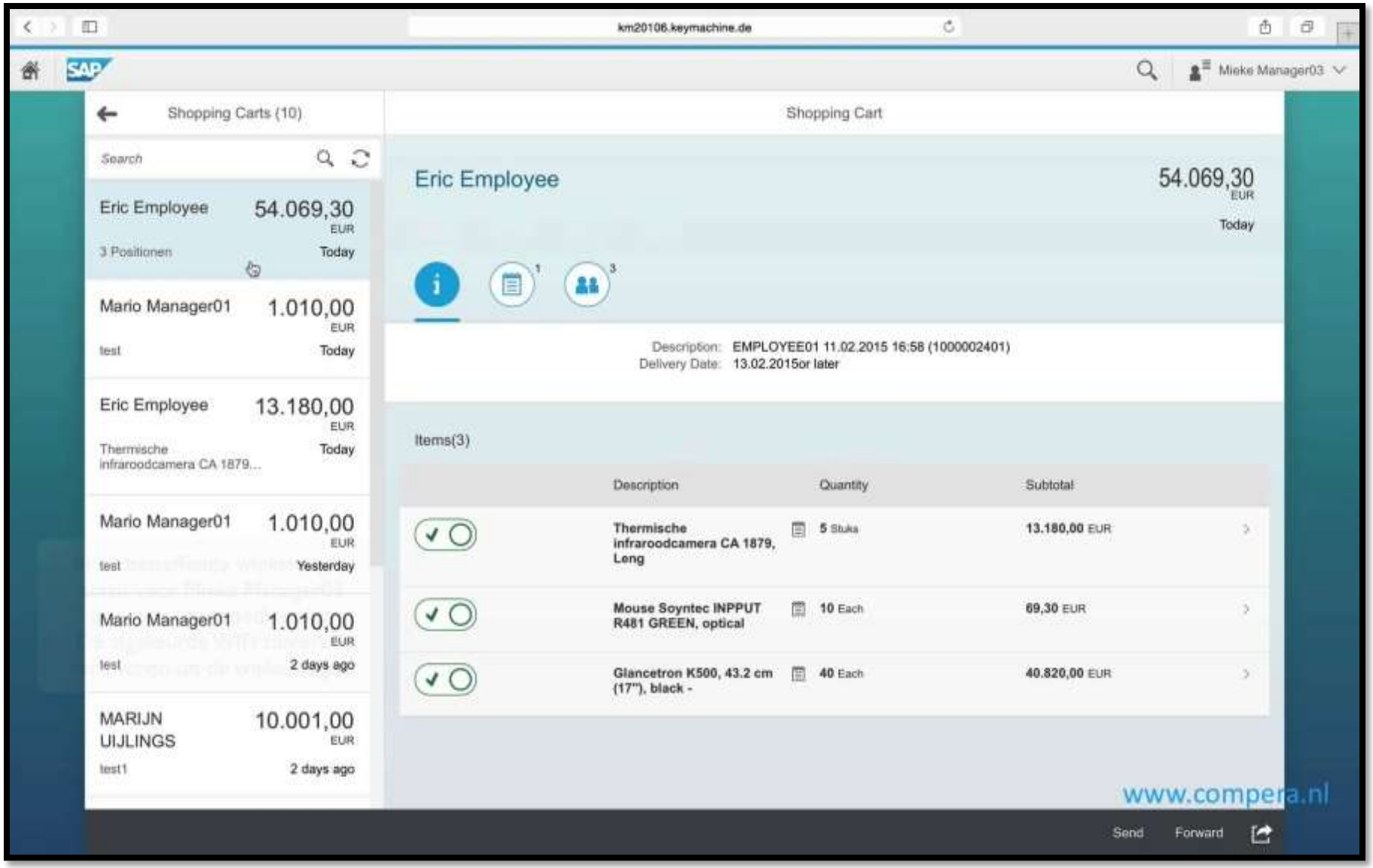
- Fiori- Desktop and Mobile platforms
  - Uses - Work Order Management, HR, Shopping Carts, and Analytics.
  - Role based ‘UX’ that creates process efficiencies.
  - Create incredible efficiencies in daily transactions.
  - Ability to limit user transactions- ex. Maintenance Tech
  - Provides user same access to all functional modules and reports- based on existing security roles.

Fiori Application View

FIORI HR-MM-FI Applications



Fiori- Shopping Cart Approval



Fiori- BW Analytics

Governance, Risk and Compliance (GRC) Update

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GRC Segregation of Duties Project

- Problem Statement
- Objectives
- Requirements
- Scope of Work
- Scope Diagram
- Tasks in Progress
- Roles and Responsibilities
- Next Steps
- SoD Examples

Problem Statement

- Since the implementation of the SCEIS system there has been no automated process to validate the acceptability or incompatibility of agency role assignments.

- An automated process needs to be implemented to effectively manage Segregation of Duties compliance.

Project Objectives

- Fix or mitigate all high level risks depending on Agency availability and participation by April, 2017.
- Add, change, or delete SAP out-of-box Risks to meet agency needs.
- Engage agency personnel to help define and develop SOD Risk remediation actions (Fix, Mitigate, Eliminate).
- Enhance existing Access Request Web system capabilities.

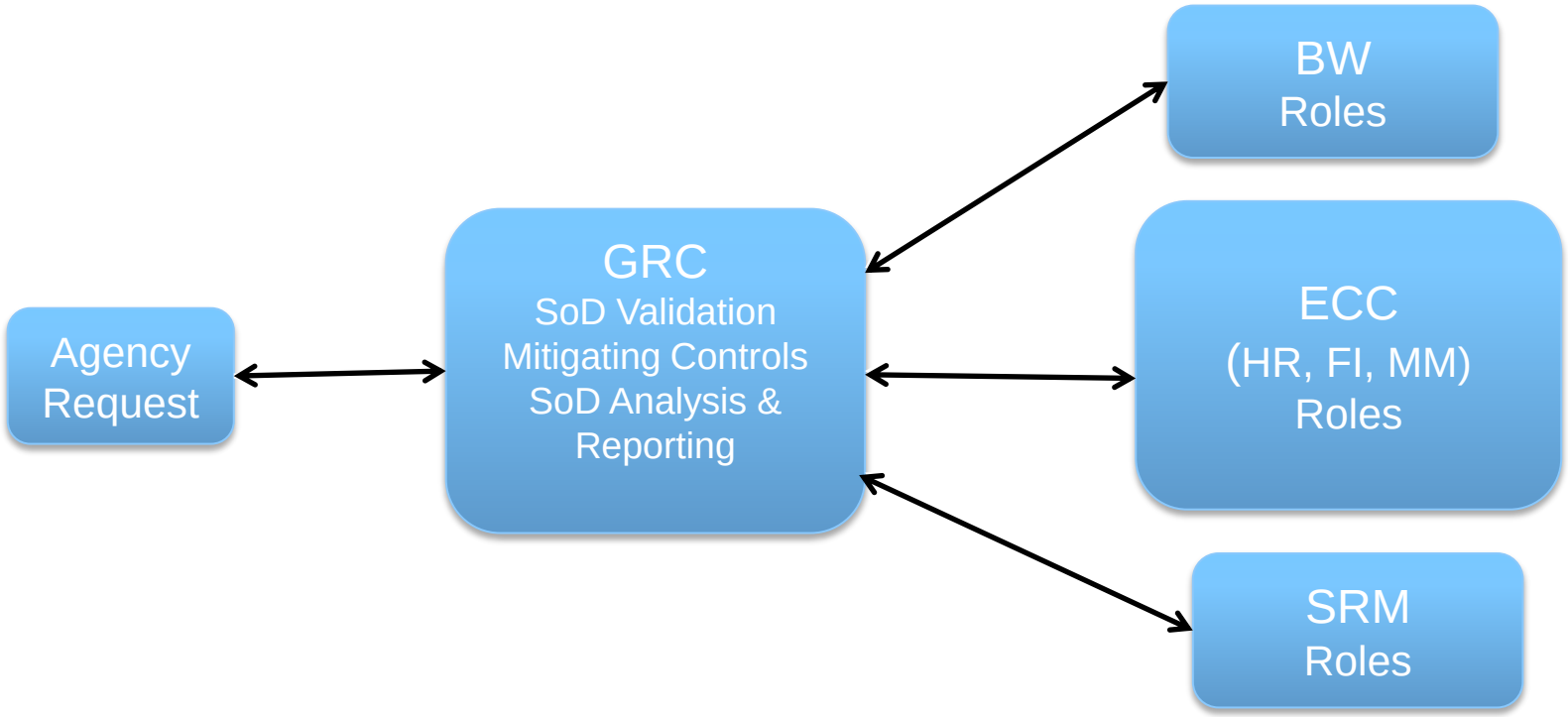
SoD Validation Requirements

- Analyze and remediate Role and User Segregation of Duty violations.
- Identify risk remediation options to fix or mitigate common and recurring risks across agencies.
- Define SoD roles and responsibilities.
- Provide procedures and training on how to implement and monitor mitigating controls.

Scope of Work

- The scope of work for this project will include the delivery of the new GRC SoD capabilities along with procedures, training, and documentation to support the capabilities for the SCEIS agencies and agency users.

Scope Diagram - New SoD Capabilities



SoD Tasks in Progress

- Perform SoD Risks analysis for each Functional area (FI, MM, HR, SRM).
- Identify Fixes and Mitigating Controls for each functional area.
- Meet with Central Agency Stakeholders to gain SoD participation for approval and oversight.
- Identify initial list of agencies to start SoD remediation.

Central Agencies Responsibilities

- Role: Provide ownership, accountability, and oversight to effectively manage Segregation of Duty (SoD) risk compliance within the State of South Carolina Enterprise Information System (SCEIS).

- Responsibilities:
  - Define, create, maintain SoD Policy
  - Define and communicate roles and responsibilities
  - Monitor and control policy compliance
  - Approve exceptions to Policy

Other Agencies Role and Responsibilities

- Role: Maintain SoD compliance within the agency.

- Responsibilities:
  - Monitor and control SoD compliance.
  - Submit requests for exceptions (mitigating controls) to Policy.

SCEIS Role and Responsibilities

- Role: Support agencies in maintaining SoD compliance.

- Responsibilities:
  - Conduct SoD risk analysis to remediate existing SoD violations
  - Identify and recommend mitigating controls and fixes to remediate SoD violations.
  - Support agency activities to monitor and control SoD compliance.

Next Steps

- 1/31/17 - Confirm Central Agency SoD governance board.
- 2/14/17 - Review SoD Analysis results and Mitigating Control documents.
- 2/14/17 - Confirm roles and responsibilities.
- 2/20/17 – Begin SoD remediation with first agency.

How to fix SOD violations

- Fix definition in system (false positive)
- Remove transaction from role
- Remove role from user
- Mitigate SOD

Mitigation

- Definition - *Actions taken to monitor activities when business conditions require personnel to have the opportunity to exploit weaknesses. In these cases, detective controls will be put in place where preventative security controls are too restrictive to business operations.*

- Allows the provisioning process to continue

Mitigation

- When Used?
  - Small agency
  - Process is different from standard SAP
  - Can’t fix it now because ….

- Examples
  - Run X report and validate monthly
  - Function is reviewed by audit
  - All purchases made by small agencies are subject to procurement compliance review
  - Central check printing – AP

MM Example

- Risk M011 - Receive/issue incorrect amount and adjust via IM stock count

- Combination of Functions
  - MM01 - Clear Differences - Inventory Management
  - MM02 - Enter Counts – IM
  - MM04 - Goods Movements

- Total Violations – 363 in 15 agencies

- Inventory Adjuster vs. Inventory Issuer (in SCEIS SOD Policy)

MM Example – Risk M011

	ZMM_IM_INV_ADM-N040 or ZMM_IM_INV_ISSUE-N040	IM:Inventory Administrator or IM:Inventory Issuer	Transfer Posting	MB1B
	ZMM_IM_INV_ADM-N040 or ZMM_IM_INV_REC-N040 or ZMM_GDS_RECTR-N040	IM:Inventory Administrator or IM:Inventory Issuer or MM:Goods Receipter	Goods Movement	MIGO
	ZMM_IM_INV_REC-N040 or ZMM_IM_INV_ISSUE-N040	IM:Inventory Receiver or IM:Inventory Issuer	Enter Inventory Count with Document	MI04
	" "	" "	Change Inventory Count	MI05
	" "	" "	Recount Physical Inventory Document	MI11
	ZMM_IM_INV_ADJ-N040 or ZMM_IM_INV_ADM-N040	IM:Agency Inventory Adjuster or IM:Inventory Administrator	Process List of Differences	MI07

FI Example

- Risk P001 - Create fictitious vendor and initiate payment to the vendor
- Combination of
  - Process Vendor Invoice
  - Vendor Master Maintenance
- XK01 (Create Vendor) & MIRO (Process Incoming Invoice) will cause this, among others
- Solution = Mitigate or reassign roles

Example – Small Agency

Luke Skywalker

Arts Commission

1	Risk ID	Description	Risk Level	Risk Type	Function ID	Business Process
2						
62	F006	Pay a vendor invoice and hide it via asset depreciation	High	Segregation of Duties	AP02	Finance
63	F006	Pay a vendor invoice and hide it via asset depreciation	High	Segregation of Duties	FA01	Finance
74	F012	Maintain asset and capitalize or add costs to master record	Medium	Segregation of Duties	FA01	Finance
75	F012	Maintain asset and capitalize or add costs to master record	Medium	Segregation of Duties	FA02	Finance
106	F028	Adjust the subsidiary balance using the vendor invoice entry and then cover	Medium	Segregation of Duties	AP02	Finance
107	F028	Adjust the subsidiary balance using the vendor invoice entry and then cover	Medium	Segregation of Duties	GL01	Finance
108	F029	Adjust the AR subsidiary balance using AR payments and then conceal wit	Medium	Segregation of Duties	AR01	Finance
109	F029	Adjust the AR subsidiary balance using AR payments and then conceal wit	Medium	Segregation of Duties	GL01	Finance
133	H008	Changing payroll master data and modifying PD Structure	High	Segregation of Duties	HR03	HR and Payroll
134	H008	Changing payroll master data and modifying PD Structure	High	Segregation of Duties	HR05	HR and Payroll
203	P003	Create fictitious vendor invoice and initiate payment for it	High	Segregation of Duties	AP01	Procure to Pay
204	P003	Create fictitious vendor invoice and initiate payment for it	High	Segregation of Duties	AP02	Procure to Pay
367	S012	Initiate a payment by creating fictitious credit memos	High	Segregation of Duties	AR01	Order to Cash
368	S012	Initiate a payment by creating fictitious credit memos	High	Segregation of Duties	AR06	Order to Cash
395	S026	Maintain an invoice and enter or change payments against it	High	Segregation of Duties	AR02	Order to Cash
396	S026	Maintain an invoice and enter or change payments against it	High	Segregation of Duties	AR07	Order to Cash
401	S029	Create a credit memo then clear the customer to prompt a payment	High	Segregation of Duties	AR03	Order to Cash
402	S029	Create a credit memo then clear the customer to prompt a payment	High	Segregation of Duties	AR06	Order to Cash

Finance Update

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Governance, Risk and Compliance

- The current GRC effort focuses on the identification and mitigation of Segregation of Duties (SOD) conflicts.

- Mitigation can take several forms, examples are:
  - Close the conflict
  - Take away transaction creating conflict
  - Pull transaction from one role and create single role
  - Restructure roles to avoid conflicts

Governance, Risk and Compliance

Examples of Mitigations:

- Close the conflict:

  T Code FB02 (Change Document) creates many conflicts within the system because it impacts all FI areas, A/R, A/P, GL.

  After review, it was determined that the risk in our system was very low or non-existent so it was closed.

Governance, Risk and Compliance

Examples of Mitigations:

- Take away transaction:

  TCODE ME59N is a transaction that allows the creation of a Purchase Order.

  In our system, all POs should be created via SRM, so this transaction is being removed from all roles.

Governance, Risk and Compliance

Examples of Mitigations:

- Pull transaction, create single role:

  FBRA creates conflicts in all FI areas, it allows agencies to perform tasks that should be performed at a central level only.

  FBRA will be removed from all roles, a single role will be created and provided to CG, STO and agencies with special check write ability.

Governance, Risk and Compliance

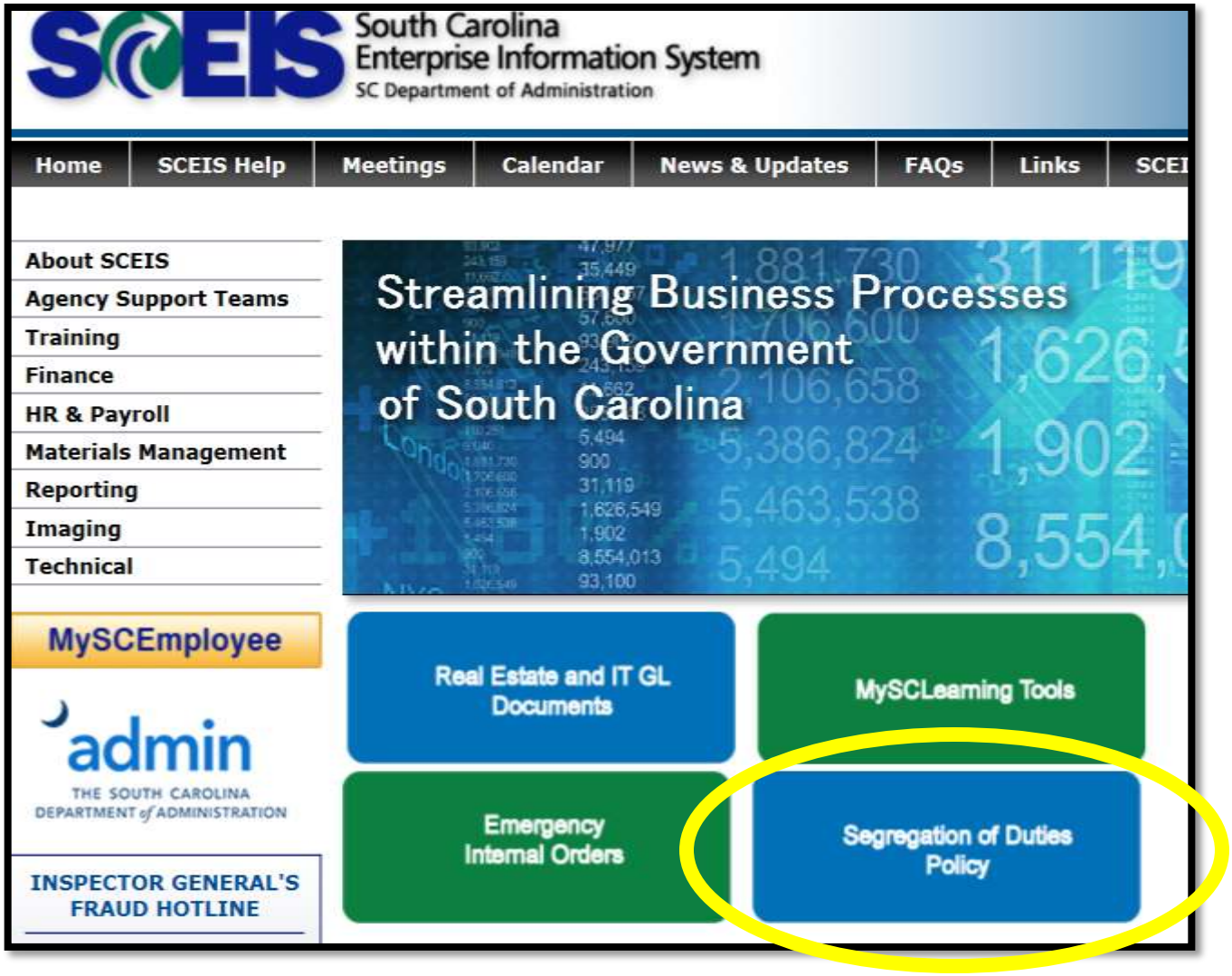
Examples of Mitigations:

- Restructure roles:

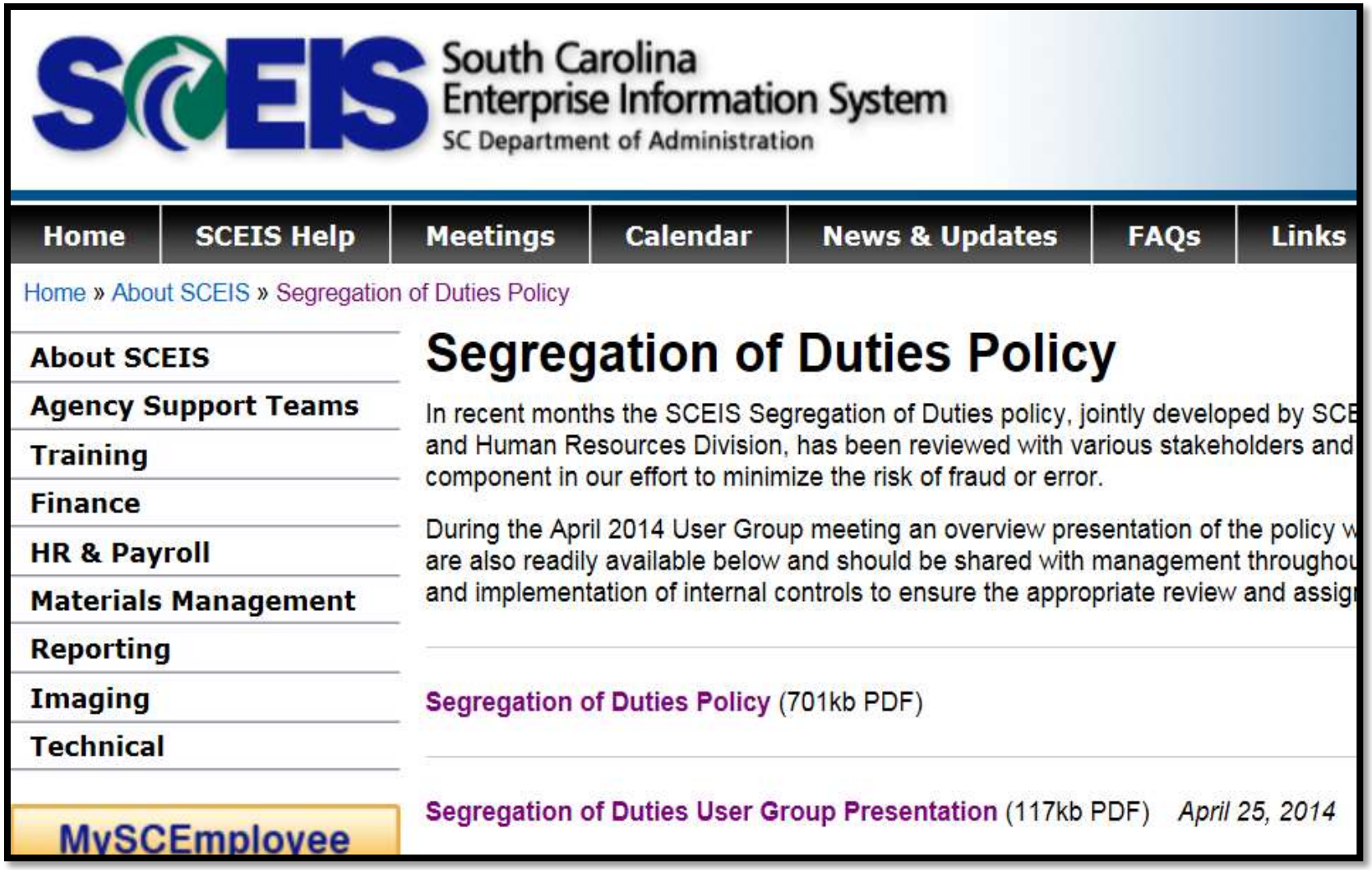
  The current 3 role structure of assets causes conflicts because they do not include a proper separation of duties between creation, update, disposal, and custody of assets.

  A new 4 role structure will be created that will avoid the conflicts by separating the conflicting duties.

Governance, Risk and Compliance



Governance, Risk and Compliance



South Carolina Enterprise Information System
SC Department of Administration

Home | SCEIS Help | Meetings | Calendar | News & Updates | FAQs | Links

Home » About SCEIS » Segregation of Duties Policy

- About SCEIS
- Agency Support Teams
- Training
- Finance
- HR & Payroll
- Materials Management
- Reporting
- Imaging
- Technical

MySCEmployee

Segregation of Duties Policy

In recent months the SCEIS Segregation of Duties policy, jointly developed by SCE
and Human Resources Division, has been reviewed with various stakeholders and
component in our effort to minimize the risk of fraud or error.

During the April 2014 User Group meeting an overview presentation of the policy w
are also readily available below and should be shared with management throughou
and implementation of internal controls to ensure the appropriate review and assig

Segregation of Duties Policy (701kb PDF)

Segregation of Duties User Group Presentation (117kb PDF) *April 25, 2014*

Governance, Risk and Compliance

Responsibility:

- GRC will identify role conflicts of an employee.
- If an agency choses to provide conflicting roles to an employee, the risk associated with the assignment of that access must be accepted by the agency.

Governance, Risk and Compliance

Responsibility:

- Acceptance of SOD risks by an agency places a need for those risks to be mitigated at the agency.

- Risk mitigation at the agency level requires "Active Oversight" of the risk. It can be in some form of pre-approval, reports, etc.

Governance, Risk and Compliance

Responsibility:

- Who is responsible for GRC compliance?
  - You are!
  - I am!
  - We all are!

Materials Management Update

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MM Updates

- Recent Changes
  - Web Site Document Postings Modification
  - Attachments
- Future Changes
  - Contract Management - Hard Stop Messages
- Reminder
  - Contract Alert Notifications

SFAA Web Site
Document Posting Modification

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SFAA Web Site
Document Posting Modification

- The Award Statement Document no longer posts next to the Contract Number
- Click on the Contract Number for the Award Statement Document to appear

Note: This change was made to decrease the time it takes to load documents and avoid system time-out.

SFAA Web Site
Document Posting Modification

Step 1: Go to SFAA web site and enter a RFx number (or select from the list) and select search to see the list of attachments:

Help Document

SFAA State Fiscal Accountability Authority

PROCUREMENT SERVICES

2017.01.18.0001

Click on the solicitation number for detail such as all pre-award attachments (terms and conditions, statement of work, etc.) and all post-award attachments (Statement/Intent to Award)

Solicitation Number: 5400008056

Solicitation Description:

Purchasing Agency: All

Solicitation Status: Open / Closed / Both

Search Limit: 200

Search

Clear

(Wildcards [*] may be applied to searches.)

200 solicitations found, displaying 1 to 15[First/Prev] 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 [Next/Last]

Solicitation Number	Solicitation Description	Purchasing Agency	Submission Ending Date/Time
5400012362	TESTING CONTRACTS SEARCH PAGE	IT Mgmt Ofc	01/03/2017 10:15:00 AM
5400012361	TEST TRANSPORT TO FIX	Health & Environmental Ctrl	01/04/2017 03:00:00 PM
5400012360	First Aid and CPR Certification Fee TEST	Corrections	12/09/2016 02:15:00 PM
5400012351	Testing Servive Packs RFx w/o SC	Budget & Control Brd	11/16/2016 01:00:00 PM
5400012350	Testing Support Packs RFx with SC	Budget & Control Brd	11/16/2016 02:00:00 PM
5400012341	FIRE ALARMS - REAR ENGINE SCHOOL BUSES	Education	11/15/2016 11:00:00 AM
5400012334	Nurses Call Station	Corrections	11/04/2016 10:00:00 AM
5400012333	CORN SEED WATEREE FARM	Corrections	11/15/2016 10:00:00 AM
5400012332	NETWORK ACCESS CONTROL	Corrections	11/16/2016 12:00:00 AM
5400012329	HAND PLANT SEEDLINGS ON APPROX. 616 ACRE	Forestry Comm	11/10/2016 10:00:00 AM
5400012327	TABLETS AND STORAGE CARTS	Corrections	11/15/2016 10:00:00 AM
5400012326	HEAVY EQUIPMENT	Corrections	11/15/2016 10:00:00 AM
5400012325	Height Adjustable Desktop Units	Health and Human Svcs	11/04/2016 12:00:00 PM
5400012322	Fire alarm system replacement	Juvenile Justice	11/29/2016 02:00:00 PM
5400012320	DJJ GATE OPERATOR QUOTE	Juvenile Justice	11/21/2016 02:00:00 PM

SFAA Web Site
Document Posting Modification

Result:

Step 2: Click on the RFx number above to open the attachments:

SFAA Web Site
Document Posting Modification

Result:

SFAA State Fiscal Accountability Authority

PROCUREMENT SERVICES

NOTICE OF TIME EXTENSION
POSTINGS OF AWARD RELATED DOCUMENTS

For solicitations issued by the Information Technology Management Office, the Statement of Award or Intent to Award will be posted at this location on the date published on the solicitation. If the appropriate award document has not been posted at this location by the close of business on the date published on the solicitation, contact the procurement officer whose name and contact information appears on the cover page of the solicitation, or if applicable, the last amendment to the solicitation.

For additional information, please reference Regulation 19-445.2090(B).

Refresh

Solicitation Number	Solicitation Description	Purchasing Agency	Delivery Point	Submission Ending Date/Time
5400008056	FPB: IT TEMP STAFF AUGMENTATION SERVICES	IT Mgmt Ofc	South Carolina	06/17/2020 11:00:00 AM

Solicitation Attachments

Pre-Award Notices

25 solicitation attachments found, displaying all solicitation attachments.

	Attachment Name	Date/Time Posted
1	Solicitation.docx	09/02/2015 12:09:28 PM
2	Attachment A.docx	09/02/2015 12:10:21 PM
3	Attachment B.docx	09/02/2015 12:10:31 PM
4	Attachment C.xlsx	09/02/2015 12:10:45 PM
5	Attachment D.docx	09/02/2015 12:10:55 PM
6	Attachment E.docx	09/02/2015 12:11:17 PM
7	Attachment F.docx	09/02/2015 12:11:26 PM
8	Amendment 1.docx	09/17/2015 04:50:19 PM
9	Attachment D REVISED.docx	09/17/2015 04:51:14 PM
10	Amendment 2.docx	10/02/2015 04:10:44 PM
11	Amendment 3.docx	10/14/2015 02:47:09 PM
12	Amendment 4.docx	10/16/2015 09:34:42 AM
13	Amendment 5.docx	10/30/2015 11:56:36 AM
14	Amendment 6.docx	11/23/2015 01:05:19 PM
15	Amendment 7.docx	12/01/2015 12:17:44 PM
16	Amendment 8.docx	12/08/2015 12:00:09 PM
17	Amendment 9.docx	12/21/2015 09:32:15 AM
18	Notice 1-8-16.docx	01/08/2016 10:43:52 AM
19	Notice 1-26-16.docx	01/26/2016 08:38:51 AM
20	Notice 2-22-16.docx	02/22/2016 01:09:28 PM
21	Notice 3-23-16.docx	03/23/2016 12:23:28 PM

SFAA Web Site
Document Posting Modification

Result:

23	Amendment 11.docx	
24	Amendment 12.docx	
25	Notice 4-25-16.docx	

Contract Awards

Post-Award Notices

To view Award Documents, click on the Contract Number below

150 contracts found, displaying 1 to 10[First/Prev] **1**, 2, 3, 4, 5, 6, 7, 8, 9, 10 [Next/Last]

Contract Number	Term From	Term Thru	Vendor Name	Vendor Number
4400013354	08/26/2016	08/25/2021	INTEGRATED TECHNOLOGY SOLUTIONS AND	7000229459
4400013355	08/26/2016	08/25/2021	SIGMA SYSTEMS INC	7000232274
4400013356	08/26/2016	08/25/2021	INTEGRITY CONSULTING LLC	7000098717
4400013357	08/26/2016	08/25/2021	SYSTEMTEC INC	7000036773
4400013358	08/26/2016	08/25/2021	GLOBALPUNDITS INC	7000045896
4400013359	08/26/2016	08/25/2021	ICAP SOLUTIONS	7000048819
4400013401	08/26/2016	08/25/2021	TM FLOYD & COMPANY	7000019434
4400013402	08/26/2016	08/25/2021	TRIGYN TECHNOLOGIES INC	7000119513
4400013403	08/26/2016	08/25/2021	NWN CORPORATION	7000132767
4400013404	08/26/2016	08/25/2021	UNITED SOLUTIONS GROUP INC	7000133358

BACK

SFAA Web Site
Document Posting Modification

Step 3: Click on the Contract number to see the award statement.

23	Amendment 11.docx	
24	Amendment 12.docx	
25	Notice 4-25-16.docx	

Contract Awards

Post-Award Notices

To view Award Documents, click on the Contract Number below

150 contracts found, displaying 1 to 10[First/Prev] **1**, 2, 3, 4, 5, 6, 7, 8, 9, 10 [Next/Last]

Contract Number	Term From	Term Thru	Vendor Name	Vendor Number
4400013354	08/26/2016	08/25/2021	INTEGRATED TECHNOLOGY SOLUTIONS AND	7000229459
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4400013358	08/26/2016	08/25/2021	GLOBALPUNDITS INC	7000045896
4400013359	08/26/2016	08/25/2021	ICAP SOLUTIONS	7000048819
4400013401	08/26/2016	08/25/2021	TM FLOYD & COMPANY	7000019434
4400013402	08/26/2016	08/25/2021	TRIGYN TECHNOLOGIES INC	7000119513
4400013403	08/26/2016	08/25/2021	NWN CORPORATION	7000132767
4400013404	08/26/2016	08/25/2021	UNITED SOLUTIONS GROUP INC	7000133358

BACK

SFAA Web Site
Document Posting Modification

Result:

SFAA State Fiscal Accountability Authority

PROCUREMENT SERVICES

Refresh

Contract 4400013354

Back to Initial Screen

Validity Start 08/26/2016 **Validity End** 08/25/2021
Target Value $ 1.00 **FEIN** 45-2045109
Bid Invitation 5400008056 - FPB: IT TEMP STAFF AUGMENTATION SERVICES
Contract Notes

Vendor 7000229459

Vendor Address INTEGRATED TECHNOLOGY SOLUTIONS AND SERVICES INC
1509 RUTLAND WAY
HANOVER MD 21076
District ANNE ARUNDEL **E-mail** itssi@itssicorp.com
Telephone (443) 889-2295 **Fax Number**
Minority Status Not Applicable

Vendor Contacts

One Contact found.

Contact Name	Function	Phone	E-mail
KUKREJA, SHWETA	Primary Contact	(443) 889-2295	itssibids@gmail.com

Attachments

One Attachment found.

Attachment Title	Date/Time Posted
Intent to Award 1.docx	

Contract Items

One Item found.

Item Pricing

00001 FPB: IT Temp Staff Augmentation Services **Unit Price:** $ 1.00 **Total Price:** $ 1.00
Material Group: 96269 - personnel services, temporary
Agency: Statewide

Step 4: Click on the Attachment "Intent to Award 1" to activate the Date/Time Posted section and then select cancel and refresh

SFAA Web Site
Document Posting Modification

Result: The Date and Time are now posted

SFAA State Fiscal Accountability Authority

PROCUREMENT SERVICES

Refresh

Contract 4400013354

Back to Initial Screen

Validity Start 08/26/2016 **Validity End** 08/25/2021
Target Value $ 1.00 **FEIN** 45-2045109
Bid Invitation 5400008056 - FPB: IT TEMP STAFF AUGMENTATION SERVICES
Contract Notes

Vendor 7000229459

Vendor Address INTEGRATED TECHNOLOGY SOLUTIONS AND SERVICES INC
1509 RUTLAND WAY
HANOVER MD 21076
District ANNE ARUNDEL **E-mail** itssi@itssicorp.com
Telephone (443) 889-2295 **Fax Number**
Minority Status Not Applicable

Vendor Contacts

One Contact found.

Contact Name	Function	Phone	E-mail
KUKREJA, SHWETA	Primary Contact	(443) 889-2295	itssibids@gmail.com

Attachments

One Attachment found.

Attachment Title	Date/Time Posted
Intent to Award 1.docx	01/18/2017 11:37:26 AM

Contract Items

One Item found.

Item Pricing			
00001	FPB: IT Temp Staff Augmentation Services	Unit Price: $ 1.00	Total Price: $ 1.00
	Material Group: 96269 - personnel services, temporary		
	Agency: Statewide		

Add Attachments

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Adding Attachments

- The “Description” field to name added attachments has been activated

Add Attachments

Add Attachment “Description” Field

Edit RFx :

Read Only | Close | Publish | Save | Check | Print Preview | Delete | Import | Related Links

RFx Number 5400012370 Smart Number TESTING THE ATTACHMENTS DESCRIPTION BOX Type Invitation For Bid Status Saved Created On 01/23/2017 10:14:28 Created By Mr. Sam Hanvey, CPPB APM
Number of Items 1 Version Number Version Type Active Version External Version Number

RFX Information | Bidders | Items | Notes and Attachments | Weights and Scores | Approval | Tracking

Here you can add documents or edit internal and supplier notes; changes are accepted automatically

Notes

Add | Clear

Assigned To	Category	Text Preview

Attachments

Add Attachment | Edit Description | Versioning | Delete | Create Qualification Profile

Assigned To	Category	Description	Checked Out
Document Header	Standard Attachment	Test RFx Sam	

Add Attachment

Here you can upload an attachment. You have to assign it to either the document general data or to an item

Assign To: * General Data

File: Browse...

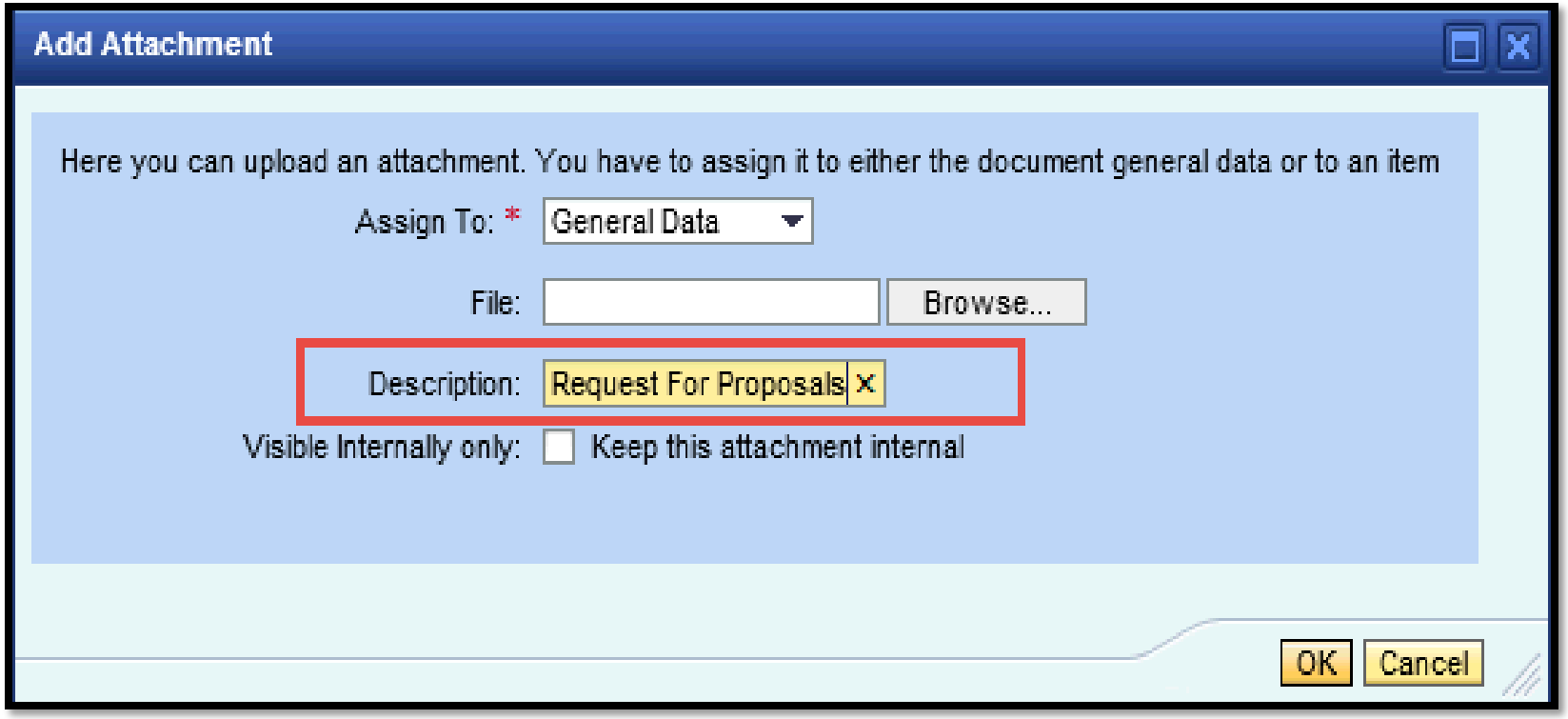
Description:

Visible Internally only: ☑ Keep this attachment internal

OK | Cancel

Add Attachments

Expanded View of “Description” Field



Contract Management
-Hard Stops Messages-

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Contract Management – Hard Stop Messages

Coming soon…

- **Hard Stop Message** on shopping cart when the Quantity or Target Value of a Contract line item is exceeded (Note that a Hard Stop exists already at the Header level.)
- Hard Stop Messages are Standard SAP functionality and replace the current **Warning Message.**

Contract Management – Hard Stop Messages

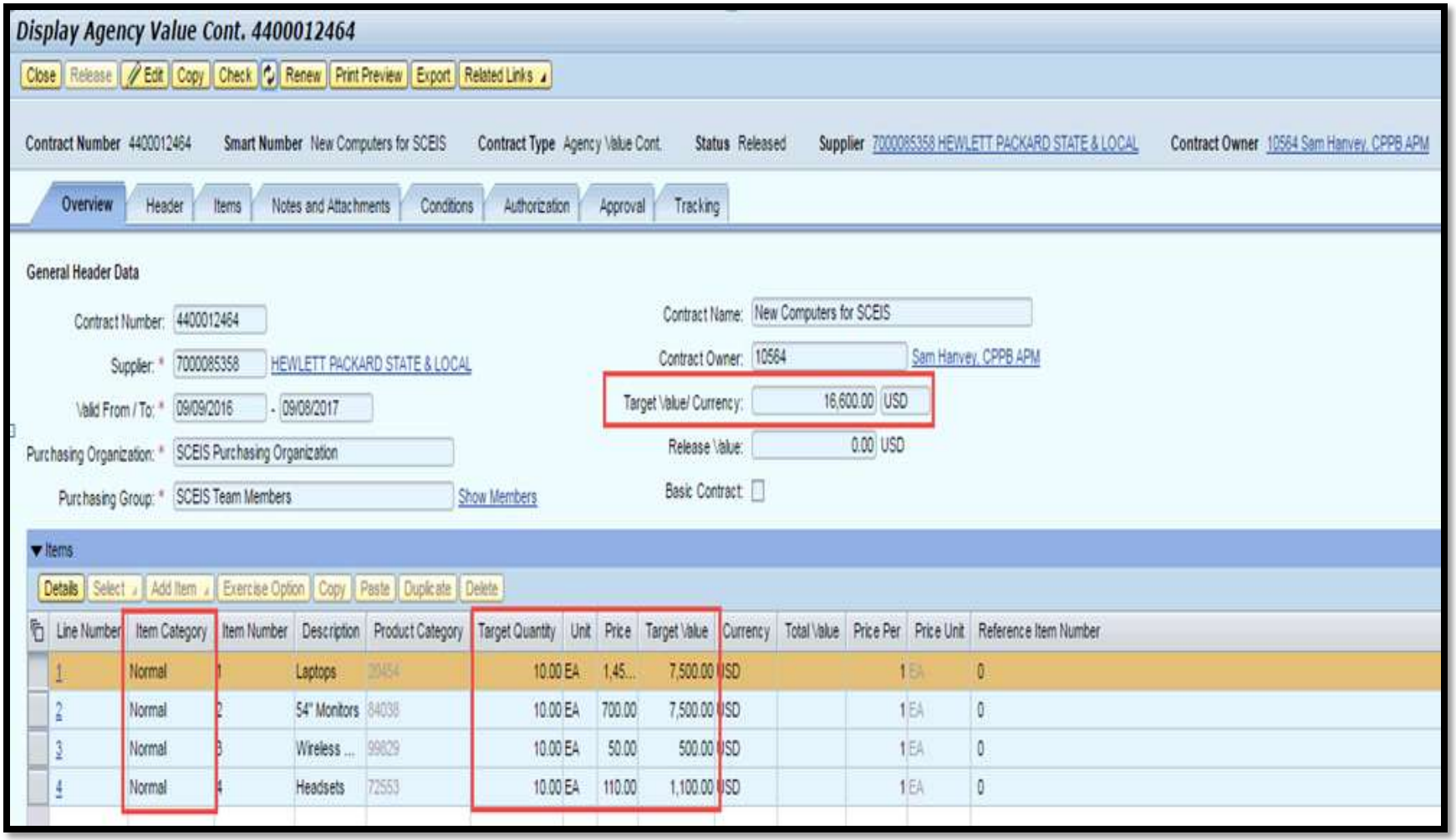
- How can Contract Owners avoid the Hard Stop Messages?
  - Review and correct all active contracts
    - **<u>Quantity and Target Value on each line item should support the contract item</u>** for the term of the contract whether the item category is set to Normal or Product Category.

Contract Management – Hard Stop Messages

- **Normal Item Category** contracts must have:
  - A **Specific Quantity, Price and Target Value for each line item** to support the term of the contract. If the line item Quantity or Target Value is exceeded, the Shopping Cart Creator will get a **Hard Stop** when selecting the contract.
- **Product Category** contracts must have:
  - A **Specific Target Value for each line item** to support the term of the contract. If the line item Target Value is exceeded, the Shopping Cart Creator will get a **Hard Stop** when selecting the contract.

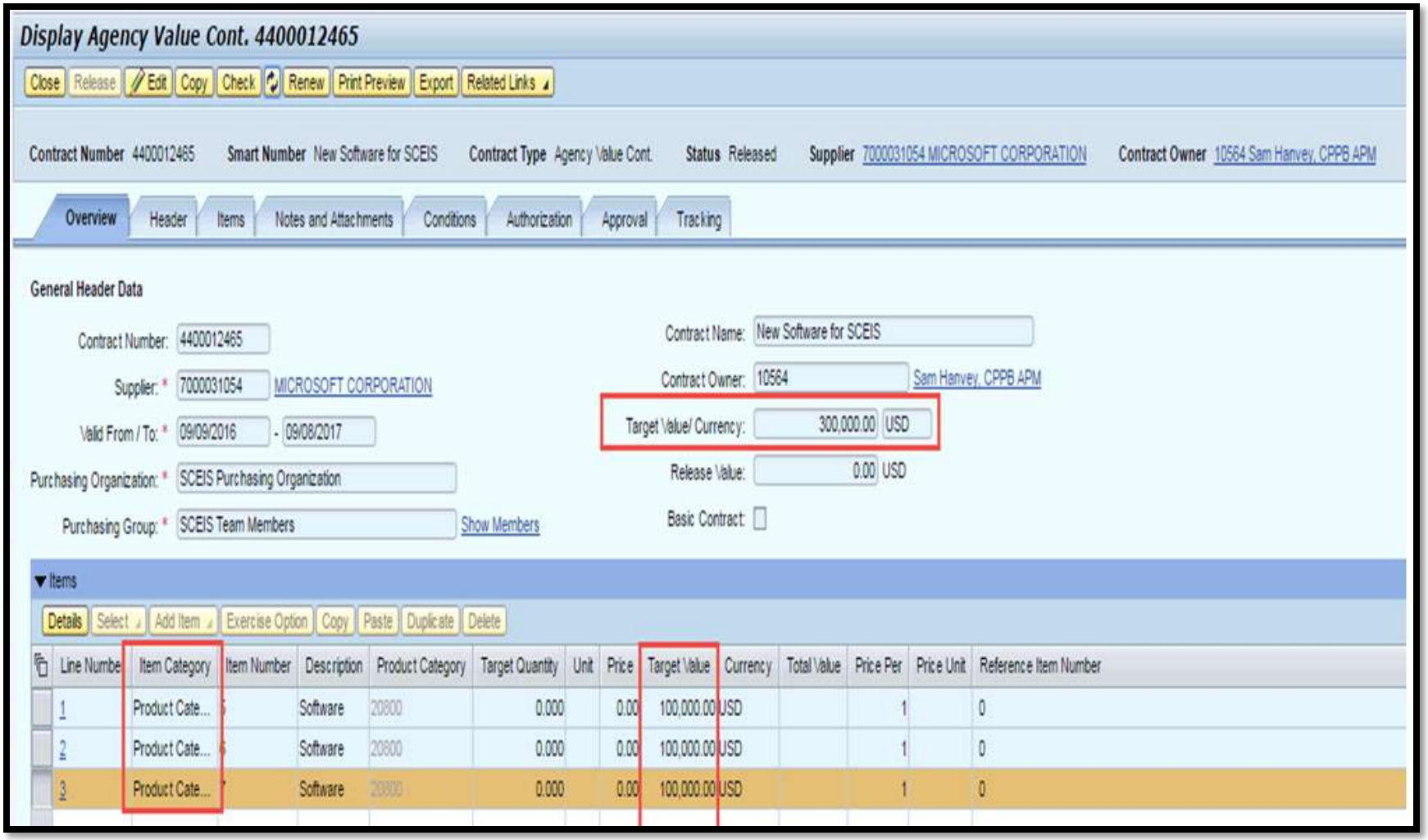
Contract Management – Hard Stop Messages

Normal Item Category Contracts Example



Contract Management – Hard Stop Messages

- Product Item Category Contracts Example



Contract Management – Hard Stop Messages

- Shopping Cart - **Hard Stops** Example

Contract Alert Notifications

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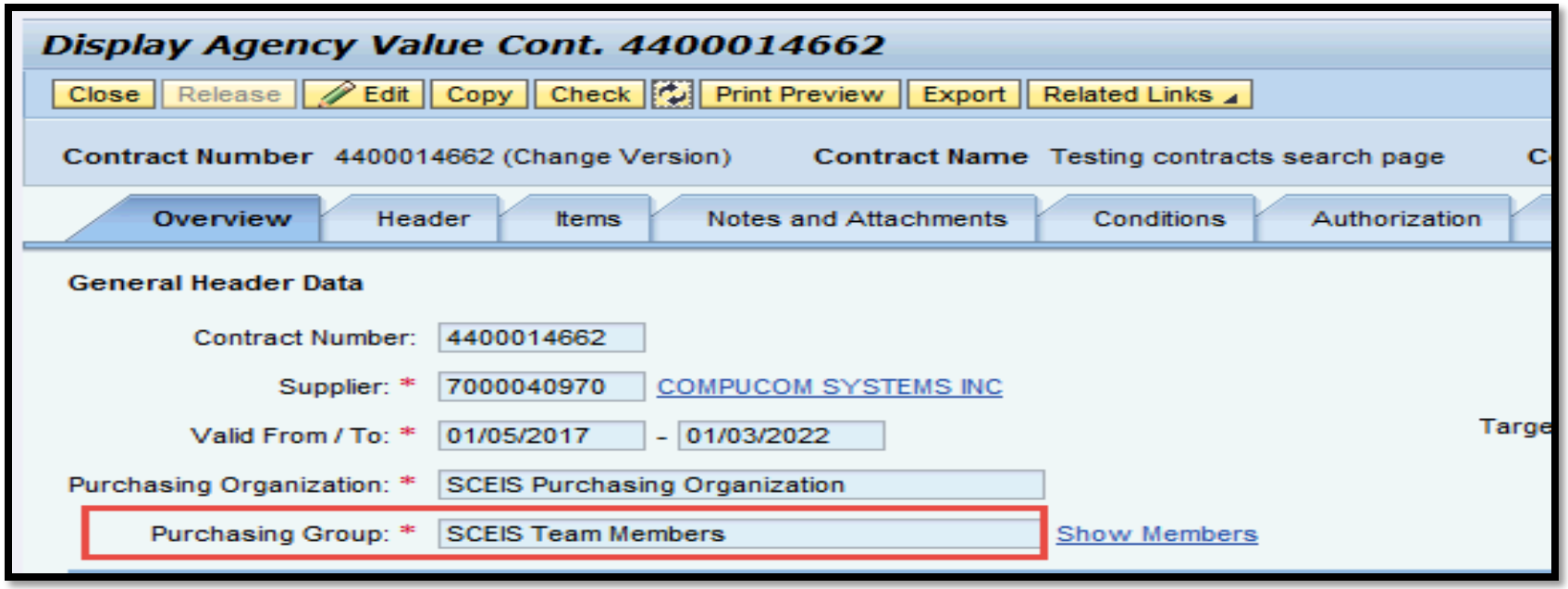
Contract Alert Notifications

Reminder

- All SCEIS Contracts have the ability to send an email alert notification to the Purchasing Group indicated on the contract at Line Item and Header levels.

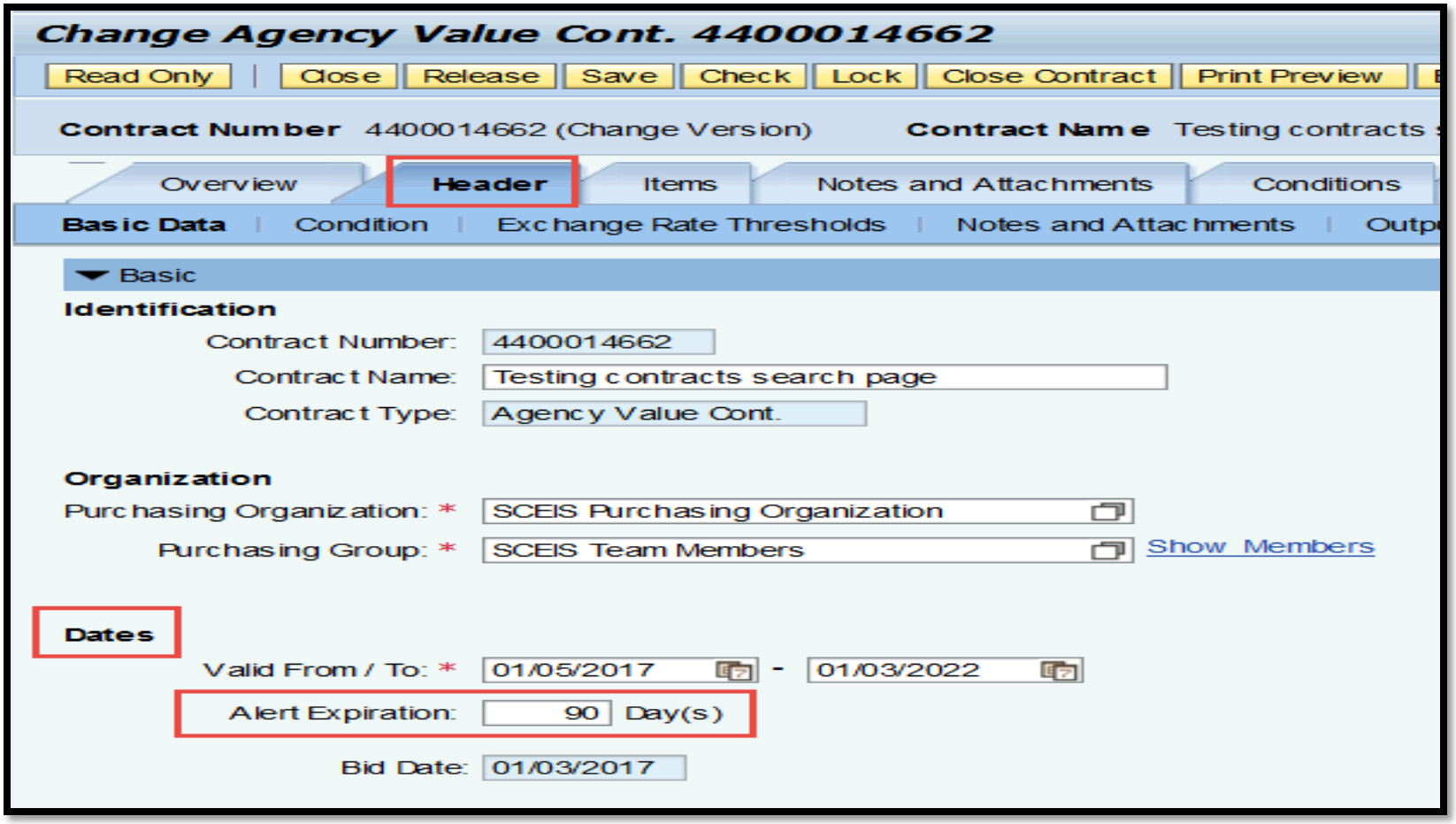


Contract Alert Notifications

- Alert Notifications can be set based on:
  - Validity Dates (Expiration Date)
  - Header Release Value (Money Left on Contract)
  - Line item Release Quantity
  - Line item Target Value
- The email alert notification can help the agency perform Contract Management by providing notice that the contract is due to expire, time for a re-bid or a Change Order, if applicable.

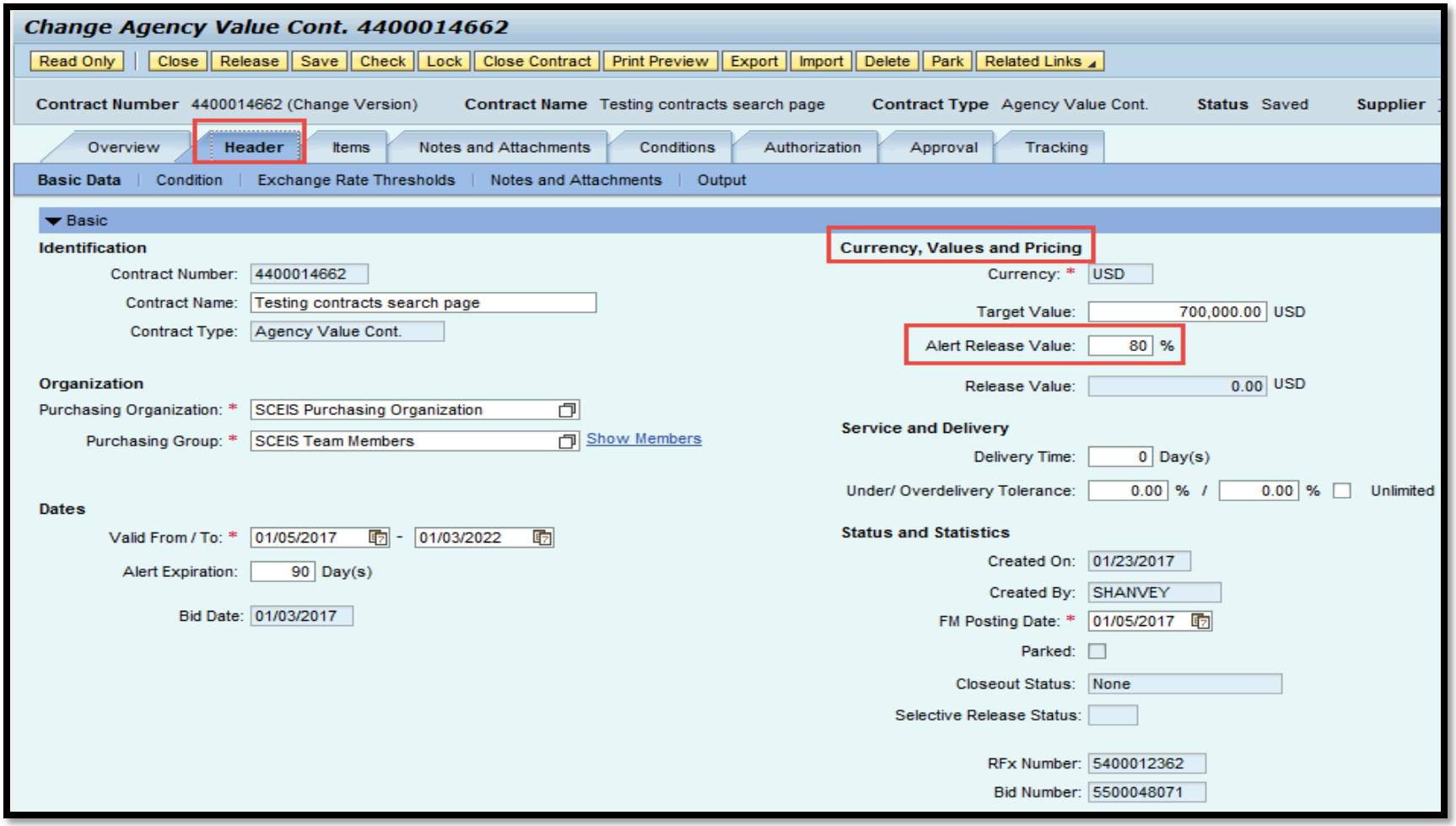
Contract Alert Notifications

Header Alert Notifications based on Dates Example



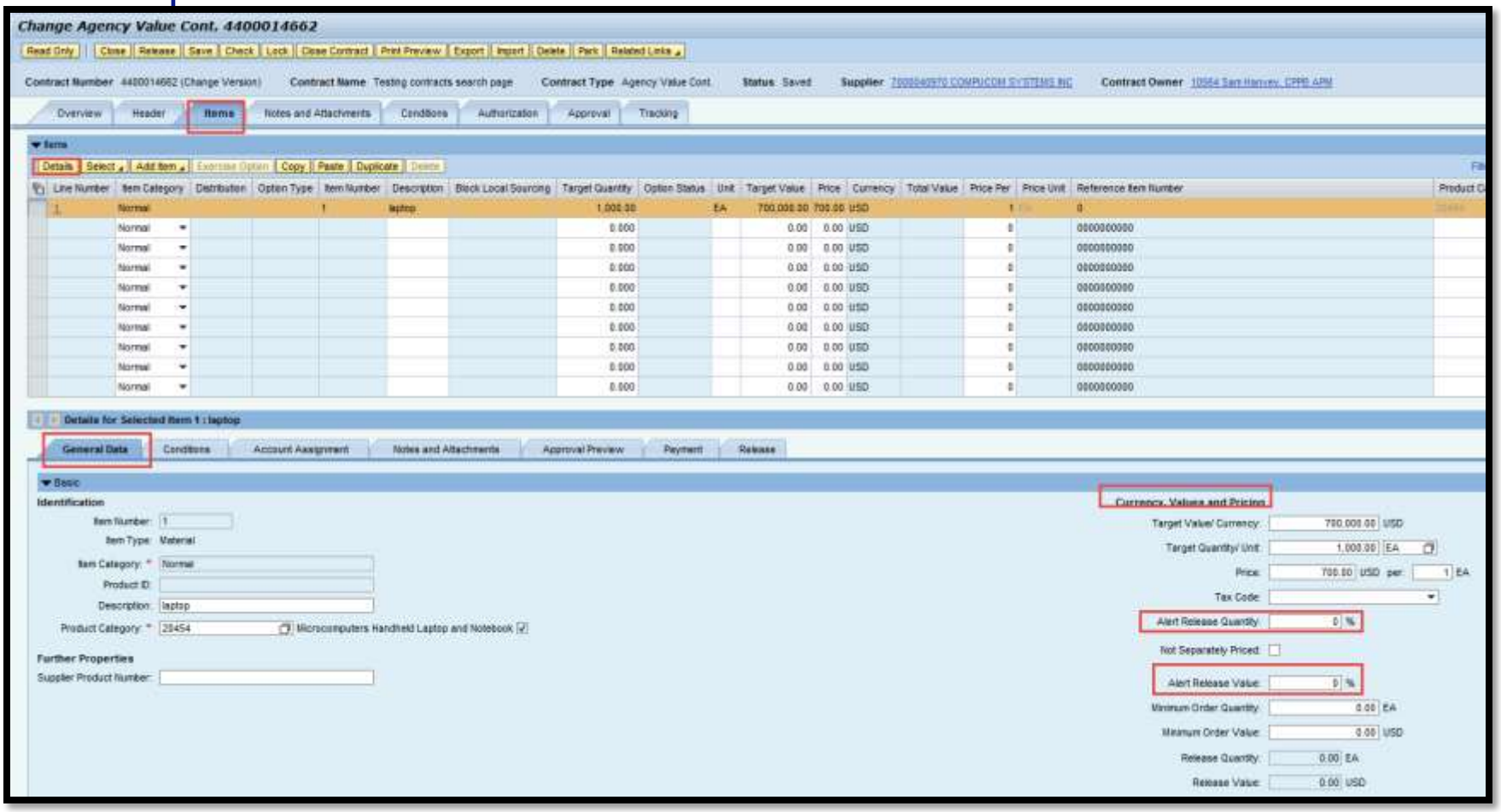
Contract Alert Notifications

Header Alert Notifications based on Release Value Example



Contract Alert Notifications

- Line Item Alert Notifications based on Release Quantity and/or Value Example



Contract Alert Notifications

Release Quantity and Value Example - Expanded view

Currency, Values and Pricing

Target Value/ Currency:	700,000.00	USD
Target Quantity/ Unit:	1,000.00	EA
Price:	700.00 USD per: 1	EA
Tax Code:		
Alert Release Quantity:	0	%
Not Separately Priced:	☐	
Alert Release Value:	0	%
Minimum Order Quantity:	0.00	EA
Minimum Order Value:	0.00	USD
Release Quantity:	0.00	EA
Release Value:	0.00	USD

Reporting Update - EIM

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Enterprise Information Management

- FI Dashboards moving closer
- BOBJ Upgrade going Live: New Features available
- Lumira going Live
- Live Office available
- All BEX Queries are in BOBJ
- Links Dashboard on Website
- Join the Reporting User Group (RUG)

Finance Dashboard

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Finance Dashboard

Clear | 2017 | December | DEPARTMENT OF ADMINISTRATION | Apply

Overview | Budget vs Actual | Personal Services | Cash | Revenue

Budget	
Original Budget	$280,462,708.87
Budget Adjustments	$47,294,921.68
Curent Budget	$327,757,630.55

Budget vs Actual	
YTD Expense	$127,355,856.06
Posting Period	December (06)
% of Budget	38.86%
% of Fiscal Year	50.00%

Personal Services	
YTD Expense	$20,104,498.30
% of Budget	December (06)
% of Budget	6.13%
% of Fiscal Year	50.00%

Encumbrances
$38,842,148.09

Cash	
Balance as of	December, 2017
General Fund	$50,459,176.57
Federal Fund	-$13,121,263.37

Revenue	
Sample text	$105,894,706.37
Posting Period	December (06)
% of Budget	32.31%

Finance Dashboard

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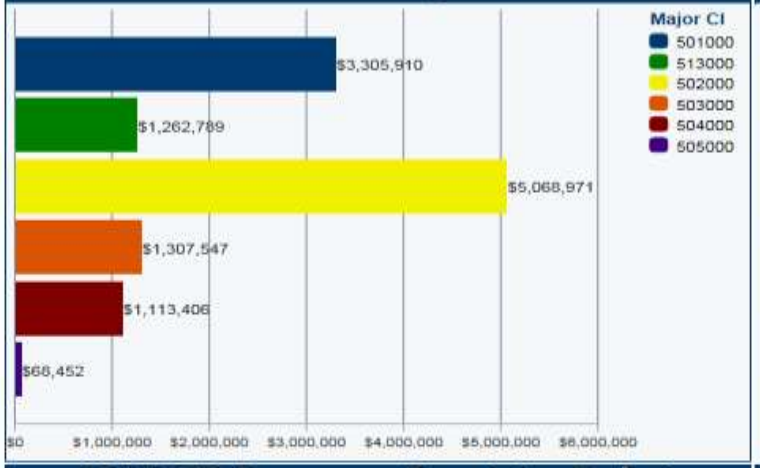
Finance Dashboard

Clear | 2017 | December | DEPARTMENT OF ADMINISTRATION | Apply

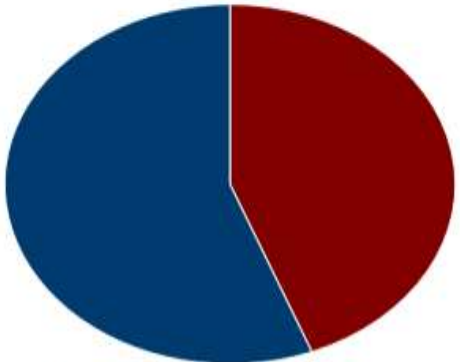
Overview | Budget vs Actual | Personal Services | Cash | Revenue

2017 MTD Expense



2017 YTD Expense

2017 YTD Expense vs Remaining Budget



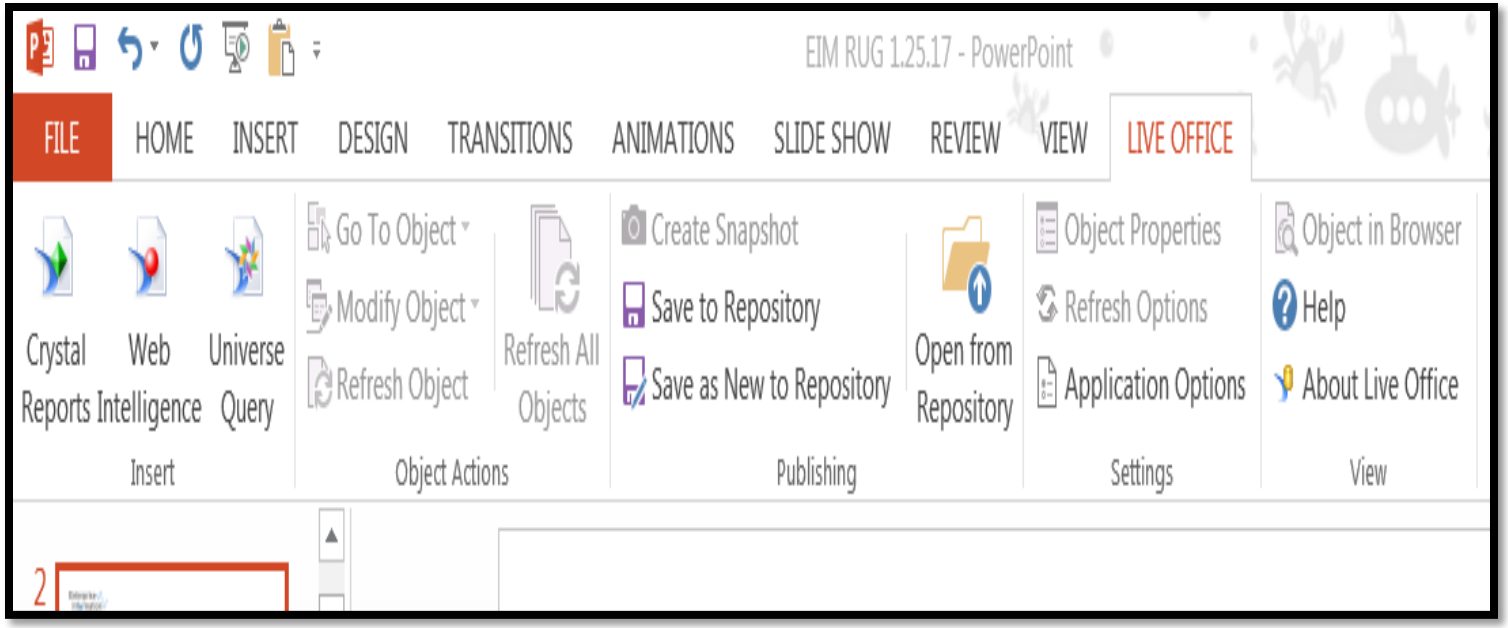
Top Vendors for December 2017

Vendor	MTD Actual Expense
WATEREE COMMUNITY ACTIONS INC	$ 2,240,668.79
AT&T	$ 1,818,182.69
SUNBELT HUMAN ADVANCEMENT RESOURCES	$ 1,569,965.50
GLEAMNS HUMAN RESOURCES COMMISSION	$ 1,481,000.17
PALMETTO COMMUNITY ACTION	$ 1,434,400.43
AIKEN BARNWELL LEXINGTON COUNTIES	$ 1,170,255.28
CAROLINA COMMUNITY ACTIONS	$ 1,118,621.00
WACCAMAW EOC	$ 896,543.09
ADMIN DIVISION OF GENERAL SERVICES	$ 856,048.93
TAPFIN	$ 832,544.66
OCAB COMMUNITY ACTION AGENCY INC	$ 718,443.18
SFAA INSURANCE RESERVE FUND	$ 647,035.92

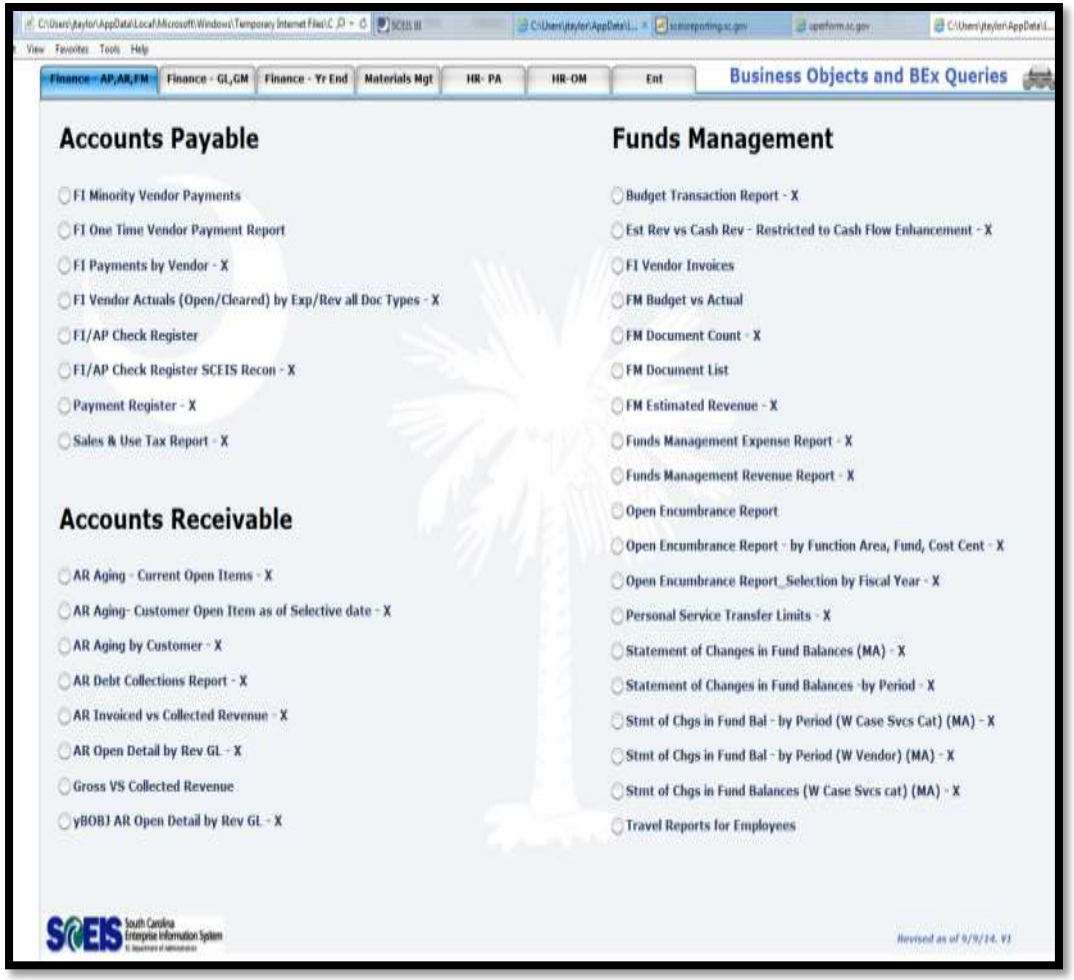
Business Objects 4.2 SP3 Upgrade

- Go Live next weekend
- New Features:
- Alerts
- Cascading Input Controls
- Comments within reports
- Merge Variables
- Export Data not just reports
- Cell Reference
- Shared Elements
- Publications: No Data-No Delivery
- Parallel BEX Queries refresh
- Edit BEX Query data source in Design mode (moving away from Java)

BOBJ Live Office



New Links Page



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Reporting Update - BW

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Contracts by Spend

Contracts By Spend

Author

Status of Data 1/23/2017 07:39:51

Chart | Filter | Information

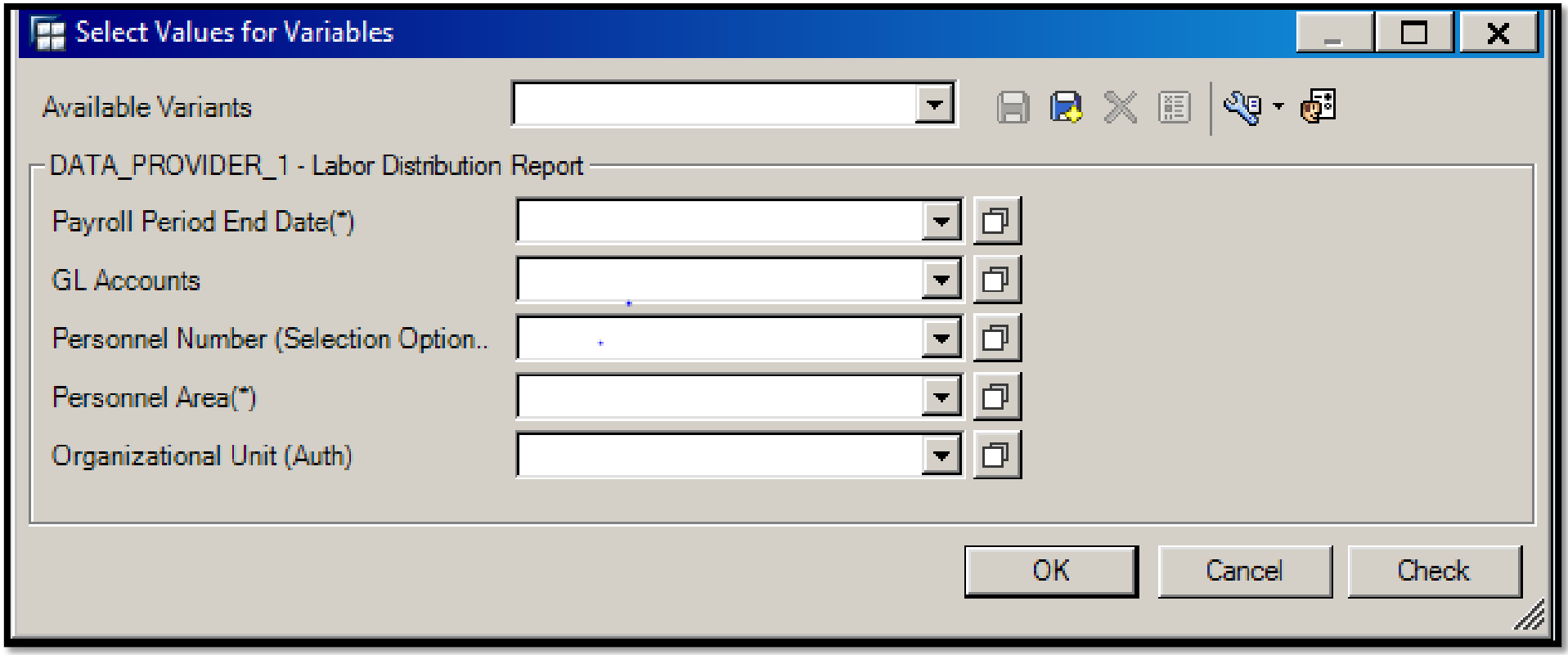
Filter

- Business area
- Commitment item
- Contract Item Descriptio
- Contract Trans Type
- Contract
- Controlling area
- Cost Center
- Doc.number
- Fiscal Year Variant
- Fiscal year
- FM area
- Functional area
- Fund
- Funded Program
- Item of Princ. Agmt.
- Item
- Item
- Key Figures
- Material Group Descript
- Material group
- Name
- PO Item Description
- Posting date for PO
- Posting date
- Posting period
- Purchasing document
- Purchasing Group
- RFX Vendor Response
- Transaction Type Desc
- Valid From
- Valid To
- Vendor Description
- Vendor

Table

Number of Records	Amount on Accounting	Base Amount on Accou	Release Value	Target Value	Tax on Accounting Do
934,132	$ 1,373,028,257.56	$ 1,355,863,637.48	$ 7,506,280,905,148.00	$ 52,978,649,108,057.00	$ 17,164,620.08

Labor Distribution Report



Labor Distribution Report

Labor Distribution Report

Author SDUNDHIGALLA **Status of Data** 1/20/2017 01:03:10

Chart | Filter | Information

Table

Personnel Area	Employee	G/L Account		Amount	Quantity
DEPARTMENT OF ADMINISTRATION	99999999	EIP EE HLTH PRM AGY	SC01/1300221011	-$ 71.93	0.000
		EIP EE DENT PRM AGY	SC01/1300221012	-$ 37.11	0.000
		EIP EE LIFE PRM AGY	SC01/1300221013	-$ 15.67	0.000
		EIP EE DISAB PRM AGY	SC01/1300221014	-$ 5.42	0.000
		EIP EE VISION PRM AG	SC01/1300221015	-$ 7.49	0.000
		EIP ER HLTH PRM AGY	SC01/1300222011	-$ 278.55	0.000
		EIP ER DENT PRM AGY	SC01/1300222012	-$ 6.74	0.000
		EIP ER LIFE PRM AGY	SC01/1300222013	-$ 0.14	0.000
		EIP ER DISAB PRM AGY	SC01/1300222014	-$ 1.61	0.000
		ACCRUED PAYROLL	SC01/2010040000	-$ 1,537.87	0.000
		RETIRE-SRS EE DED	SC01/2100000001	-$ 304.85	0.000
		SOC SEC W/H EMPLOYEE	SC01/2100000005	-$ 252.29	0.000
		INSURANCE W/H EE	SC01/2100000006	-$ 128.88	0.000
		FED INC TAX W/H EE	SC01/2100000007	-$ 368.54	0.000
		STATE INC TAX W/H EE	SC01/2100000008	-$ 192.37	0.000
		DED PROCESS FEE EE	SC01/2100000011	-$ 1.00	0.000
		UNITED FUND W/H	SC01/2100000015	-$ 2.04	0.000
		CREDIT UNION W/H	SC01/2100000016	-$ 449.75	0.000
		DEFERRED COMP W/H	SC01/2100000018	-$ 49.75	0.000
		DEF COMP LOAN DED	SC01/2100000031	-$ 95.29	0.000
		SOCIAL SECURITY-ER	SC01/2110000001	-$ 252.29	0.000
		SRS-EMPLOYER CONTR	SC01/2110000002	-$ 589.29	0.000
		PRE DEATH-SRS-ER	SC01/2110000007	-$ 5.28	0.000
		CLASSIFIED POSITIONS	SC01/5010580000	$ 3,520.25	0.000
		RET-SRS	SC01/5130010000	$ 589.29	0.000
		SOCIAL SEC-ST EMPLY	SC01/5130310000	$ 252.29	0.000
		INS HEALTH-ST EMPLY	SC01/5130610000	$ 280.30	0.000
		INS DENTAL- ST EMPLY	SC01/5130670000	$ 6.74	0.000
		PRE-RET DTH-ST EMP	SC01/5130710000	$ 5.28	0.000

Query Location & Request Form

- http://sceis.sc.gov
- Under Reporting
  - Link for list of BW reports and detailed descriptions
- Enhancement requests located under SCEIS HELP
  - http://sceis.sc.gov/changerequests/Default.aspx

Training Update

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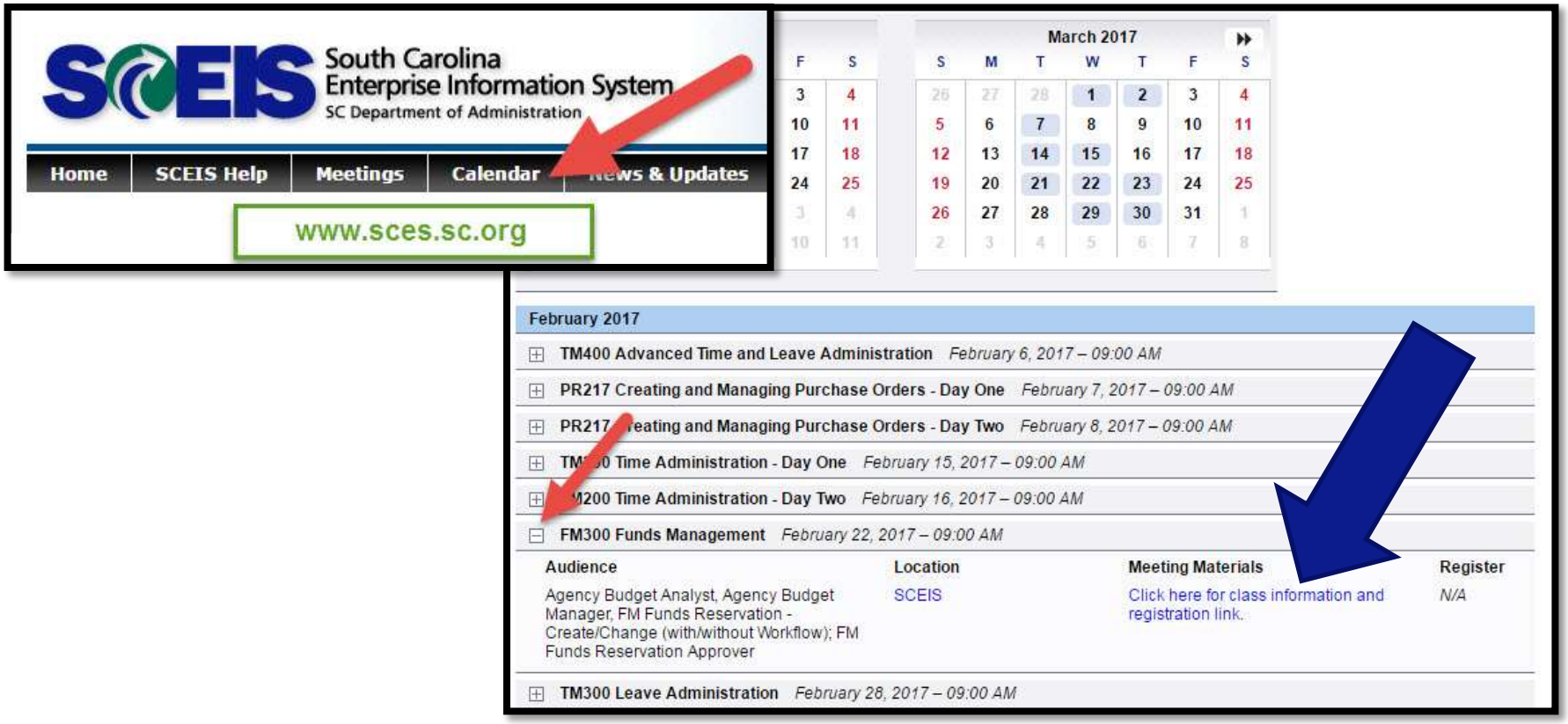
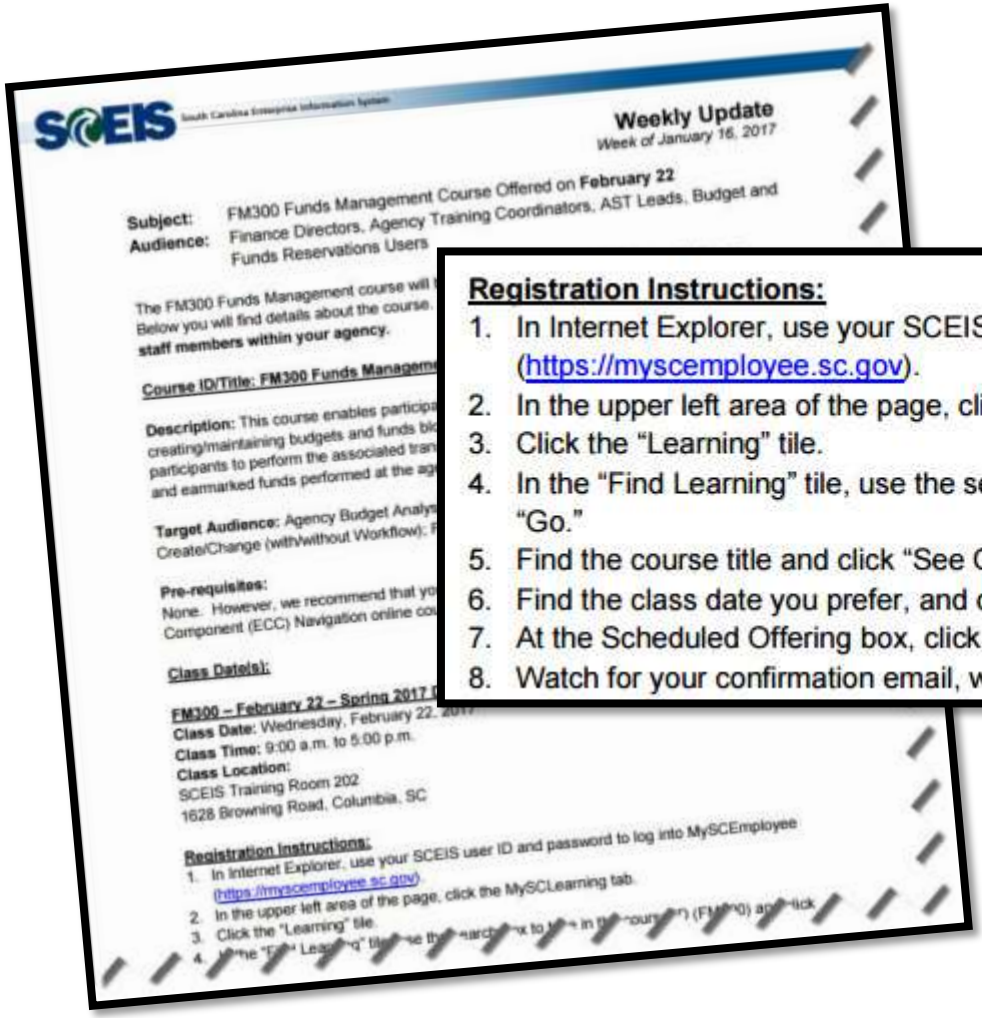
Spring 2017 Training Schedule

- Where to locate it
  - SCEIS website (www.sceis.sc.gov) – Calendar
  - Functional area flyers



Spring 2017 Training Schedule

Register via MySCLearning



SCEIS South Carolina Enterprise Information System

Weekly Update
Week of January 16, 2017

Subject: FM300 Funds Management Course Offered on **February 22**
Audience: Finance Directors, Agency Training Coordinators, AST Leads, Budget and Funds Reservations Users

The FM300 Funds Management course will
Below you will find details about the course.
staff members within your agency.

Course ID/Title: FM300 Funds Managem

Description: This course enables particip
creating/maintaining budgets and funds bi
participants to perform the associated tran
and earmarked funds performed at the ag

Target Audience: Agency Budget Analys
Create/Change (with/without Workflow):

Pre-requisites:
None. However, we recommend that yo
Component (ECC) Navigation online co

Class Date(s):

FM300 – February 22 – Spring 2017
Class Date: Wednesday, February 22, 2017
Class Time: 9:00 a.m. to 5:00 p.m.
Class Location:
SCEIS Training Room 202
1628 Browning Road, Columbia, SC

Registration Instructions:
1. In Internet Explorer, use your SCEIS user ID and password to log into MySCEmployee (https://myscemployee.sc.gov).
2. In the upper left area of the page, click the MySCLearning tab.
3. Click the "Learning" tile.
4. In the "Find Learning" tile, use the search box to type in the course ID (FM300) and click

Registration Instructions:

1. In Internet Explorer, use your SCEIS user ID and password to log into MySCEmployee (https://myscemployee.sc.gov).
2. In the upper left area of the page, click the MySCLearning tab.
3. Click the "Learning" tile.
4. In the "Find Learning" tile, use the search box to type in the course ID (FM300) and click "Go."
5. Find the course title and click "See Offerings."
6. Find the class date you prefer, and click "Register Now."
7. At the Scheduled Offering box, click "Confirm."
8. Watch for your confirmation email, with class details and instructions.

New Courses

HR/Payroll Instructor-led courses

- PY200 : Payroll Administration
- TM400: Advanced Time & Leave Administration

HR/Payroll Online-prerequisite courses

- HR100V: Intro to HR and Payroll
- TM101V: Fundamentals of Time Administration

Materials Management Online Course !COMING SOON!

- MML100V: Processes for Agency Material |Master Liaisons

Pre-requisite Courses

Pre-requisites

HR/Payroll	Reporting	MM
HR100V	REP200U	PR101V
ACP100 OM200 PA250 PY200	REP200 HR REP200 FI/MM	PR217 PR260

Time & Leave Administration

TM400
Advanced Time & Leave Administration

TM300
Leave Administration

TM200
Time Administration

TM101V
Fundamentals of Time Administration

Wrap-up

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Meeting Adjourned

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