Weekly Update
Week of July 31, 2017

Subject: Fall 2017 SCEIS Training Schedule Announced
Audience: All SCEIS Users

Twenty-five SCEIS classes have been scheduled in August through December 2017. The calendar below provides a high-level view of the upcoming SCEIS training opportunities. For more detailed information, including how to register for a class, click the link under the title of the class.

Learn More at sceis.sc.gov

MySCLearning Tools

August 2017

Wed, Aug 16 (9:30 - 11:30 a.m.)   **HRY500 HR Year-End Time and Leave Reconciliation**
Click here for class and registration information.

Tue, Aug 29 and Wed, Aug 30   **PR217 Creating and Managing Purchase Orders**
Aug 29 (9 a.m. - 5 p.m.)   Click here for class and registration information.
Aug 30 (9 a.m. - 5 p.m.)

September 2017

Thu, Sep 7 (9 a.m. - 5 p.m.)   **FM300 Funds Management**
Click here for class and registration information.

Tue, Sep 12 (9 a.m. - 5 p.m.)   **GM300 Grants Management**
Click here for class and registration information.

Wed, Sep 13 (9 a.m. - 5 p.m.)   **NEW! - PY200 Payroll Administration**
Click here for class and registration information.

Thu, Sep 14 (9 a.m. - 5 p.m.)   **NEW! - TM400 Advanced Time and Leave Administration**
Click here for class and registration information.

Thu, Sep 21 (9 a.m. - 5 p.m.)   **AR300 Accounts Receivable Invoice Processing**
Click here for class and registration information.

Mon, Sep 25 and Tue, Sep 26   **PR260 Strategic Purchasing and Contract Management**
Sep 25 (9 a.m. - 5 p.m.)   Click here for class and registration information.
Sep 26 (9 a.m. - 5 p.m.)

Wed, Sep 27 and Thu, Sep 28   **TM200 Time Administration**
Sep 27 (9 a.m. - 5 p.m.)   Click here for class and registration information.
Sep 28 (9 a.m. - 12 p.m.)

October 2017

Tue, Oct 3 (9:30 - 11:30 a.m.)   **HRY500 HR Year-End Time and Leave Reconciliation**
Click here for class and registration information.

Wed, Oct 4 (9 a.m. - 12 p.m.)   **ACP100 Arrears Clearing Process**
Click here for class and registration information.

Thu, Oct 5 (9 a.m. - 12 p.m.)   **REP200 Reporting with BEx and Business Objects for Finance/Materials Management Users**
Click here for class and registration information.

Tue, Oct 10 and Wed, Oct 11   **AP300 Accounts Payable Invoice Processing**
Oct 10 (9 a.m. - 5 p.m.)   Click here for class and registration information.
Oct 11 (9 a.m. - 5 p.m.)

Thu, Oct 12 (9 a.m. - 12 p.m.)   **REP200 Reporting with BEx and Business Objects for HR/Payroll Users**
Click here for class and registration information.

Mon, Oct 16 (9 a.m. - 12 p.m.)   **ACA100 Affordable Care Act Reporting**
Click here for class and registration information.

Tue, Oct 17 (9 a.m. - 5 p.m.)   **TM300 Leave Administration**
Click here for class and registration information.

Wed, Oct 18 (9:30 - 11:30 a.m.)   **HRY500 HR Year-End Time and Leave Reconciliation**
Click here for class and registration information.

Thu, Oct 19 (9 a.m. - 5 p.m.)   **OM200 Organizational Management**
Click here for class and registration information.

Tue, Oct 24 and Wed, Oct 25   **PS300 Project Systems**
Oct 24 (9 a.m. - 5 p.m.)   Click here for class and registration information.
Oct 25 (9 a.m. - 5 p.m.)

Mon, Oct 30 and Tue, Oct 31   **PA250 Personnel Administration**
Oct 30 (9 a.m. - 5 p.m.)   Click here for class and registration information.
Oct 31 (9 a.m. - 5 p.m.)

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November 2017

Wed, Nov 1 (9 a.m. - 12 p.m.)   **AM300 Asset Masters and Asset Reporting**
Click here for class and registration information.

Thu, Nov 2 (9 a.m. - 5 p.m.)   **AM315 Advanced Asset Management**
Click here for class and registration information.

Tue, Nov 7 (9 a.m. - 5 p.m.)   **GL300 General Ledger Accounting**
Click here for class and registration information.

Tue, Nov 14 (9 a.m. - 5 p.m.)   **NEW! - PY200 Payroll Administration**
Click here for class and registration information.

December 2017

Tue, Dec 5 (9 a.m. - 5 p.m.)   **NEW! - TM400 Advanced Time and Leave Administration**
Click here for class and registration information.

If you have any questions about this SCEIS Training information, please email them to
training.sceis@admin.sc.gov.