

Subject: SCEIS Fall 2017 Training Schedule Announced

Audience: All SCEIS Users

Twenty-five SCEIS classes have been scheduled in August through December 2017. The calendar below provides a high-level view of the upcoming SCEIS training opportunities. For more detailed information, including how to register for a class, click the link under the title of the class.

Learn More
at sceis.sc.gov

MySCLearning Tools



August 2017

Wed, Aug 16 (9:30 - 11:30 a.m.)

HR500 HR Year-End Time and Leave Reconciliation

[Click here for class and registration information.](#)

Tue, Aug 29 and Wed, Aug 30

Aug 29 (9 a.m. - 5 p.m.)

Aug 30 (9 a.m. - 5 p.m.)

PR217 Creating and Managing Purchase Orders

[Click here for class and registration information.](#)

September 2017

Thu, Sep 7 (9 a.m. - 5 p.m.)

FM300 Funds Management

[Click here for class and registration information.](#)

Tue, Sep 12 (9 a.m. - 5 p.m.)

GM300 Grants Management

[Click here for class and registration information.](#)

Wed, Sep 13 (9 a.m. - 5 p.m.)

NEW! - PY200 Payroll Administration

[Click here for class and registration information.](#)

Thu, Sep 14 (9 a.m. - 5 p.m.)

NEW! - TM400 Advanced Time and Leave Administration

[Click here for class and registration information.](#)

Thu, Sep 21 (9 a.m. - 5 p.m.)

AR300 Accounts Receivable Invoice Processing

[Click here for class and registration information.](#)

Mon, Sep 25 and Tue, Sep 26

Sep 25 (9 a.m. - 5 p.m.)

Sep 26 (9 a.m. - 5 p.m.)

PR260 Strategic Purchasing and Contract Management

[Click here for class and registration information.](#)

Wed, Sep 27 and Thu, Sep 28

Sep 27 (9 a.m. - 5 p.m.)

Sep 28 (9 a.m. - 12 p.m.)

TM200 Time Administration

[Click here for class and registration information.](#)

October 2017

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| Tue, Oct 3 (9:30 - 11:30 a.m.) | HR500 HR Year-End Time and Leave Reconciliation
Click here for class and registration information. |
| Wed, Oct 4 (9 a.m. - 12 p.m.) | ACP100 Arrears Clearing Process
Click here for class and registration information. |
| Thu, Oct 5 (9 a.m. - 12 p.m.) | REP200 Reporting with Business Objects for Finance/Materials Management Users
Click here for class and registration information. |
| Thu, Oct 5 (1:30 - 4:30 p.m.) | NEW! - REP210 Reporting with BEx for Finance/Materials Management Users
Click here for class and registration information. |
| Tue, Oct 10 and Wed, Oct 11
Oct 10 (9 a.m. - 5 p.m.)
Oct 11 (9 a.m. - 5 p.m.) | AP300 Accounts Payable Invoice Processing
Click here for class and registration information. |
| Thu, Oct 12 (9 a.m. - 12 p.m.) | REP200 Reporting with Business Objects for HR/Payroll Users
Click here for class and registration information. |
| Thu, Oct 12 (1:30 - 4:30 p.m.) | NEW! - REP210 Reporting with BEx for HR/Payroll Users
Click here for class and registration information. |
| Mon, Oct 16 (9 a.m. - 12 p.m.) | ACA100 Affordable Care Act Reporting
Click here for class and registration information. |
| Tue, Oct 17 (9 a.m. - 5 p.m.) | TM300 Leave Administration
Click here for class and registration information. |
| Wed, Oct 18 (9:30 - 11:30 a.m.) | HR500 HR Year-End Time and Leave Reconciliation
Click here for class and registration information. |
| Thu, Oct 19 (9 a.m. - 5 p.m.) | OM200 Organizational Management
Click here for class and registration information. |
| Tue, Oct 24 and Wed, Oct 25
Oct 24 (9 a.m. - 5 p.m.)
Oct 25 (9 a.m. - 5 p.m.) | PS300 Project Systems
Click here for class and registration information. |
| Mon, Oct 30 and Tue, Oct 31
Oct 30 (9 a.m. - 5 p.m.)
Oct 31 (9 a.m. - 5 p.m.) | PA250 Personnel Administration
Click here for class and registration information. |



November 2017

Wed, Nov 1 (9 a.m. - 12 p.m.)

AM300 Asset Masters and Asset Reporting
[Click here for class and registration information.](#)

Thu, Nov 2 (9 a.m. - 5 p.m.)

AM315 Advanced Asset Management
[Click here for class and registration information.](#)

Tue, Nov 7 (9 a.m. - 5 p.m.)

GL300 General Ledger Accounting
[Click here for class and registration information.](#)

Tue, Nov 14 (9 a.m. - 5 p.m.)

NEW! - PY200 Payroll Administration
[Click here for class and registration information.](#)

December 2017

Tue, Dec 5 (9 a.m. - 5 p.m.)

NEW! - TM400 Advanced Time and Leave Administration
[Click here for class and registration information.](#)

If you have any questions about this SCEIS Training information, please email them to training.sceis@admin.sc.gov.