

Weekly Update

Week of October 9, 2017

Subject: Seats Are Still Available in the October 17 TM300 Leave Administration Class

Audience: Time Administrators, Leave Administrators, HR Master Data Maintainers, HR FMLA Event Maintainers

Seats are still available in the October 17 TM300 Leave Administration class. The SCEIS Team encourages Time and Leave Administrators, HR Master Data Maintainers and FMLA Event Maintainers to register for this class today!

Note: This is the only scheduled TM300 class during the Fall 2017 term. The next opportunity to take this class will be Spring 2018. **Please forward this message to appropriate staff members within your agency.**

TM300 – October 17, 2017 Details

Class Date: Tuesday, October 17, 2017

Class Time: 9:00 a.m. to 5:00 p.m.

Class Location:

SCEIS Training Room 202

1628 Browning Road, Columbia

[TM300 Course Information and Registration Instructions](#)

If you have any questions about this message, please email training.sceis@admin.sc.gov.