

Weekly Update

Week of February 5, 2018

Subject: New BOBJ100V SCEIS Reporting with BusinessObjects Online Course Now Available in MySCLearning Audience: SCEIS Reporting Users

The new online course, BOBJ100V SCEIS Reporting with BusinessObjects is now available in MySCLearning. BOBJ100V is a pre-requisite for the REP200 Reporting with BusinessObjects instructor-led course.

In BOBJ100V, users will learn to:

- Navigate the BusinessObjects interface
- Run and save a report to favorites folder
- Add filters
- Export and schedule a report
- Modify a report
- Edit a query
- Add report sections and breaks

For more information on the BOBJ100V online course, see the <u>BOBJ100V Course Information</u> <u>document</u>.

If you have any questions about this message, please email the SCEIS Training Team at training.sceis@admin.sc.gov.