

## Weekly Update

February 5, 2018

**Subject:** CO400 Year-End Physical Inventory Closing Class Offered on **May 15**

**Audience:** AST Leads, Agency Training Coordinators, Finance Directors,  
Procurement Directors, Inventory Users

The CO400 Year-End Physical Inventory Closing class will be offered on May 15, 2018. The SCEIS Team encourages all inventory users to register for this class today!

Note: This is the only scheduled CO400 class during the Spring 2018 term. **Please forward this message to appropriate staff members within your agency.**

### **CO400 Year-End Physical Inventory Closing – May 15, 2018 Details**

**Class Date:** Tuesday, May 15, 2018

**Class Time:** 9:00 a.m. to 12:00 p.m.

**Class Location:**

SCEIS Training Room 202

1628 Browning Road, Columbia

[CO400 Course Information and Registration Instructions](#)

If you have any questions about this message, please email [training.sceis@admin.sc.gov](mailto:training.sceis@admin.sc.gov).