



**Subject:** Upcoming changes to general ledger (G/L) accounts related to information technology and real estate expenses for FY2019  
**Audience:** Finance Users, MM Users

Please note the following information regarding information technology real estate general ledger accounts.

<b>Upcoming changes to General Ledger (G/L) accounts related to Information Technology and Real Estate expenses for FY2019.</b>			
<i>All entries for FY18 with these G/L's must be posted by 5pm on July 23, 2018.</i>			
<i>For PO's still in FY2018, close the PO line item with invalid G/L and add new line item with correct G/L prior to carry-forward (cut-off at COB July 18).</i>			
<i>If you have already carried forward purchase orders with these G/L's, you must make corrections to these line items by 5pm on July 23.</i>			
<i>Please refer to Comptroller General's Accounting Policies and Procedures webpage for additional guidance and periodic updates on General Ledger accounts.</i>			
<b>G/L's to be BLOCKED for FY2019</b>		<b>Agencies should be using these G/L accounts:</b>	
5020110000	TELECOMMUNICATION SERVICES	5020077220	SRVCS,MAINT&WARR - VOICE NETWORK
5020090000	TELEPHONE & TELEGRPH	5020077220	SRVCS,MAINT&WARR - VOICE NETWORK
5020090009	TELEPHONE & TELEGRAPH - CELLULAR	5020120000	CELLULAR TELEPHONE SERVICES
5020090002	TELEPHONE & TELEGRAPH - BEEPERS	5020100000	COMM EQUIP SERVICES
5030010006	OFFICE SUPPLIES - TELEPHONES	5030067220	EQUIP & SUPP - VOICE NETWORK
5020110001	DATA TRANSMISSION LINES/LINE CHARGES-FAX	502007712 or 5020077222	If Fax over IP G/L 5020077112 - NETWORK, CIRCUIT & VOICE - DATA NETWORK. If not Fax over IP then G/L 5020077222 - NETWORK, CIRCUIT & VOICE - VOICE NETWORK
5020090001	TELEPHONE & TELEGRAPH - DESKTOP SVCS	5020077220	SRVCS,MAINT&WARR - VOICE NETWORK
5020090003	STATE- LOCAL SERVICE FOR T&T	5020077220	SRVCS,MAINT&WARR - VOICE NETWORK
5020090004	STATE- LONG DISTANCE FOR T&T	5020077220	SRVCS,MAINT&WARR - VOICE NETWORK
5020090005	NON- STATE LOCAL SERVICE FOR T&T	5020077220	SRVCS,MAINT&WARR - VOICE NETWORK
5020090006	NON-STATE LONG DISTANCE FOR T&T	5020077220	SRVCS,MAINT&WARR - VOICE NETWORK
5020090007	TELEPHONE & TELEGRAPH - SEC PHONE LINE	5020077220	SRVCS,MAINT&WARR - VOICE NETWORK
5020090008	TELEPHONE & TELEGRAPH - CENTREX	5020077220	SRVCS,MAINT&WARR - VOICE NETWORK
5021599101	COMMUNICATIONS SERVICES	TBD	No longer compiled with the Real Estate G/L's; review the IT G/L's for an appropriate G/L
5021599102	CONFERENCE SERVICES	TBD	No longer compiled with the Real Estate G/L's; review the IT G/L's for an appropriate G/L
5020020000	COPYING EQUIPMENT SERVICE	5020077170	SRVCS,MAINT&WARR - PRINT & COPY END USER
5030020000	COPYING EQUIPMENT SUPPLIES	5030067170	EQUIP & SUPP - PRINT & COPY END USER
5030020001	PHOTOCOPY SUPPLIES	5030067170	EQUIP & SUPP - PRINT & COPY END USER
5030020002	PHOTOCOPY MINOR EQUIPMENT	5030067170	EQUIP & SUPP - PRINT & COPY END USER

If you have questions about this information, please contact the SCEIS Help Desk at 803-896-0001 (Option #1 for SCEIS issues) or electronically at <http://sceis.sc.gov/requests>.