Subject: Updated Payroll Data Load Templates now available
Audience: HR Directors

The SCEIS HCM Team is pleased to announce that the Filled Position Cost Distribution, Vacant Position Cost Distribution and PA0014 Deductions templates have been updated. These data load templates can assist your agency with mass employee or position record maintenance. If you have more than 50 records that require corrections or updates, you may submit a batch load template to the SCEIS Help Desk. Read the instructions on the Instructions Tab before entering your data on the templates.

These templates are posted on the SCEIS website's Weekly Update page and available at the following link http://www.sceis.sc.gov/page.aspx?id=121.

If you have any questions, please contact the SCEIS Service Desk at (803) 896-0001 (select Option #1 for SCEIS help) or use the email form available at the following link: http://www.sceis.sc.gov/requests/.