Subject: SCEIS Spring 2019 Training Schedule Announced
Audience: All SCEIS Users

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MySCLearning Tools

Thirty SCEIS classes have been scheduled for January through June 2019. The calendar below provides a high-level view of upcoming SCEIS training opportunities. For more detailed information, including how to register for a class, click the link under the title of the class.

January 2019

Wed., Jan 16 and Thu., Jan 17
Jan. 16 (9 a.m.–5 p.m.)
Jan .17 (9 a.m.–5 p.m.)

LMS200 MySCLearning System Administrator Training
Click here for class and registration information.

Wed., Jan. 30 (9 a.m. - 5 p.m.)

LMS300 Advanced MySCLearning Administration
Click here for class and registration information.

February 2019

Thu., Feb. 7 (9 a.m.–5 p.m.)

FM300 Funds Management
Click here for class and registration information.

Wed., Feb. 13 and Thu., Feb. 14
Feb. 13 (9 a.m.–5 p.m.)
Feb .14 (9 a.m.–12 p.m.)

TM200 Time Administration
Click here for class and registration information.

Thu., Feb. 21 (9 a.m.–5 p.m.)

GL300 General Ledger Accounting
Click here for class and registration information.

Tue., Feb. 26 (9 a.m.–noon)

REP210 Reporting with BEx for Finance/Materials Management Users
Click here for class and registration information.

Tue., Feb. 26 (1:30–4:30 p.m.)

REP200 Reporting with BusinessObjects for Finance/Materials Management Users
Click here for class and registration information.

March 2019

Tue., Mar. 5 (9 a.m.–5 p.m.)

PY200 Payroll Administration
Click here for class and registration information.

Thu., Mar. 7 (9 a.m.–5 p.m.)

AR300 Accounts Receivable Invoice Processing
Click here for class and registration information.

Thu, Mar. 14 (9 a.m. - 5 p.m.)

TM300 Leave Administration
Click here for class and registration information.

March 2019 *(cont.)*

Tue., Mar. 19 (9 a.m.–noon) **ACA100 Affordable Care Act Reporting**

Click here for class and registration information.

Wed., Mar. 20 (9 a.m.–5 p.m.) **OM200 Organizational Management**
Click here for class and registration information.

Tue., Mar. 26 and Wed., Mar. 27 **PR217 Creating and Managing Purchase Orders**
Mar. 26 (9 a.m.–5 p.m.) Click here for class and registration information.
Mar. 27 (9 a.m.–5 p.m.)

Thu., Mar 28 (9 a.m.–noon) **REP210 Reporting with BEx for HR/Payroll Users**
Click here for class and registration information.

Thu., Mar. 28 (1:30–4:30 p.m.) **REP200 Reporting with BusinessObjects for HR/Payroll Users**
Click here for class and registration information.

April 2019

Tue., Apr. 2 and Wed., Apr. 3 **PA250 Personnel Administration**
Apr. 2 (9 a.m.–5 p.m.) Click here for class and registration information.
Apr. 3 (9 a.m.–5 p.m.)

Mon., Apr. 8 and Tue., Apr. 9 **PS300 Project Systems**
Apr. 8 (9 a.m.–5 p.m.) Click here for class and registration information.
Apr. 9 (9 a.m.–5 p.m.)

Wed., Apr. 10 and Thu., Apr. 11 **AP300 Accounts Payable Invoice Processing**
Apr. 10 (9 a.m.–5 p.m.) Click here for class and registration information.
Apr. 11 (9 a.m.–5 p.m.)

Tue., Apr. 16 and Wed., Apr. 17 **TM200 Time Administration**
Apr. 16 (9 a.m.–5 p.m.) Click here for class and registration information.
Apr. 17 (9 a.m.–noon)

Tue., Apr. 23 (9 a.m.–1 p.m.) **AM300 Asset Masters and Asset Reporting**
Click here for class and registration information.

Wed., Apr. 24 (9 a.m.–5 p.m.) **AM315 Advanced Asset Management**
Click here for class and registration information.

Thu., Apr. 25 (9 a.m.–5 p.m.) **GM300 Grants Management**
Click here for class and registration information.

Tue., Apr. 30 (9 a.m.–5 p.m.) **TM400 Advanced Time and Leave Administration**
Click here for class and registration information.

May 2019

Wed., May 1 (9 a.m.–noon) **CO400 Year-End Physical Inventory Closing**
Click here for class and registration information.

Tue., May 7 and Wed, May 8 **PR217 Creating and Managing Purchase Orders**
May 7 (9 a.m.–5 p.m.) Click here for class and registration information.
May 8 (9 a.m.–5 p.m.)

Tue., May 14 (9 a.m.–5 p.m.) **TM300 Leave Administration**
Click here for class and registration information.

Wed., May 15 and Thu., May 16 **LMS200 MySCLearning System Administrator Training**
May 15 (9 a.m.–5 p.m.) Click here for class and registration information.
May 16 (9 a.m.–5 p.m.)

Tue., May 21 and Wed, May 22 **PR260 Strategic Purchasing and Contract Management**
May 21 (9 a.m.–5 p.m.) Click here for class and registration information.
May 22 (9 a.m.–5 p.m.)

Wed., May 29 (9 a.m.–noon) **CO400 Year-End Physical Inventory Closing**
Click here for class and registration information.

June 2019

Tue., June 4 (9 a.m.–5 p.m.) **LMS300 Advanced MySCLearning Administration**
Click here for class and registration information.

If you have any questions about this SCEIS Training information, please email the SCEIS Training Team (training.sceis@admin.sc.gov).