

Subject: Seats available for the Sept. 18-19, 2019, PA250 Personnel Administration class

Audience: HR Master Data Maintainers, Employee Records Maintainers, HR Directors

Seats are still available for the Sept. 18-19, 2019, PA250 Personnel Administration class. The SCEIS Team encourages HR Master Data Maintainers, Employee Records Maintainers and HR Directors to register for this class.

Please forward this message to appropriate staff members within your agency.

PA250 Details

Class Date: Wednesday and Thursday, Sept. 18-19, 2019

Class Time: 9 a.m.–5 p.m. each day

Note: Please plan to attend the entire class. If you are unable to attend the entire class, sign up for a later date.

Class Location:

SCEIS Training Room 202
1628 Browning Road, Columbia

[PA250 Course Information and Registration Instructions](#)

If you have any questions about this message, please email training.sceis@admin.sc.gov.