


SCEIS Spring 2020 Training Schedule Announced

Twenty-eight SCEIS classes have been scheduled for February through June 2020. The calendar below provides a high-level view of the upcoming SCEIS training opportunities. For more detailed information, including how to register for a class, click the link under the title of the class.

Learn More
at sceis.sc.gov

MySCLearning Tools 

February 2020

Tue., Feb. 4 (9 a.m.-5 p.m.)

OM200 Organizational Management

[Click here for class and registration information.](#)

Wed., Feb. 5, and Thu., Feb. 6

Feb. 5 (9 a.m.-5 p.m.)

Feb. 6 (9 a.m.-5 p.m.)

PR217 Creating and Managing Purchase Orders

[Click here for class and registration information.](#)

Tue., Feb. 11 (9 a.m.-5 p.m.)

FM300 Funds Management

[Click here for class and registration information.](#)

Wed., Feb. 12, and Thu., Feb. 13

Feb. 12 (9 a.m.-5 p.m.)

Feb. 13 (9 a.m.-5 p.m.)

PA250 Personnel Administration

[Click here for class and registration information.](#)

Tue., Feb. 25 (9 a.m.-5 p.m.)

GL300 General Ledger Accounting

[Click here for class and registration information.](#)

March 2020

Tue., Mar. 3 (9 a.m.-12 p.m.)

REP210 Reporting with BEx for Finance/Materials Management Users

[Click here for class and registration information.](#)

Wed., Mar. 4 (9 a.m.-5 p.m.)

PY200 Payroll Administration

[Click here for class and registration information.](#)

Wed., Mar. 11 (9 a.m.-5 p.m.)

AR300 Accounts Receivable Invoice Processing

[Click here for class and registration information.](#)

Thu., Mar. 12, and Fri., Mar. 13

Mar. 12 (9 a.m.-5 p.m.)

Mar. 13 (9 a.m.-12 p.m.)

TM200 Time Administration

[Click here for class and registration information.](#)

March 2020 (cont.)

Tue., Mar. 17 (9 a.m.-12 p.m.)

ACA100 Affordable Care Act Reporting

[Click here for class and registration information.](#)

Thu., Mar. 19 (9 a.m.-12 p.m.)

REP210 Reporting with BEx for HR/Payroll Users

[Click here for class and registration information.](#)

Tue., Mar. 24, and Wed., Mar. 25

AP300 Accounts Payable Invoice Processing

Mar. 24 (9 a.m.-5 p.m.)

[Click here for class and registration information.](#)

Mar. 25 (9 a.m.-5 p.m.)

Mon., Mar. 30, and Tue., Mar. 31

LMS200 MySCLearning System Administrator Training

Mar. 30 (9 a.m.-5 p.m.)

[Click here for class and registration information.](#)

Mar. 31 (9 a.m.-5 p.m.)

April 2020

Wed., Apr. 1, and Thu., Apr. 2

PR260 Strategic Purchasing and Contract Management

Apr. 1 (9 a.m.-5 p.m.)

[Click here for class and registration information.](#)

Apr. 2 (9 a.m.-5 p.m.)

Mon., Apr. 6 (9 a.m.-5 p.m.)

TM300 Leave Administration

[Click here for class and registration information.](#)

Wed., Apr. 8, and Thu., Apr. 9

PS300 Project Systems

Apr. 8 (9 a.m.-5 p.m.)

[Click here for class and registration information.](#)

Apr. 9 (9 a.m.-5 p.m.)

Tue., Apr. 14, and Wed., Apr. 15

PR217 Creating and Managing Purchase Orders

Apr. 14 (9 a.m.-5 p.m.)

[Click here for class and registration information.](#)

Apr. 15 (9 a.m.-5 p.m.)

Thu., Apr. 16 (9 a.m.-5 p.m.)

TM400 Advanced Time and Leave Administration

[Click here for class and registration information.](#)

Mon., Apr. 20 (9 a.m.-5 p.m.)

LMS300 Advanced MySCLearning Administration

[Click here for class and registration information.](#)

Tue., Apr. 21 (9 a.m.-1 p.m.)

AM300 Asset Masters and Asset Reporting

[Click here for class and registration information.](#)

Wed., Apr. 22 (9 a.m.-5 p.m.)

AM315 Advanced Asset Management

[Click here for class and registration information.](#)

April 2020 (cont.)

Tue., Apr. 28 (9 a.m.-5 p.m.)

GM300 Grants Management

[Click here for class and registration information.](#)

Wed., Apr. 29, and Thu., Apr. 30

Apr. 29 (9 a.m.-5 p.m.)

Apr. 30 (9 a.m.-12 p.m.)

TM200 Time Administration

[Click here for class and registration information.](#)

May 2020

Thu., May 7 (9 a.m.-12 p.m.)

CO400 Year-End Physical Inventory Closing

[Click here for class and registration information.](#)

Wed., May 13 (9 a.m.-5 p.m.)

TM300 Leave Administration

[Click here for class and registration information.](#)

Tue., May 19 (9 a.m.-5 p.m.)

OM200 Organizational Management

[Click here for class and registration information.](#)

Wed., May 20, and Thu., May 21

May 20 (9 a.m.-5 p.m.)

May 21 (9 a.m.-5 p.m.)

PR260 Strategic Purchasing and Contract Management

[Click here for class and registration information.](#)

Thu., May 28 (9 a.m.-12 p.m.)

CO400 Year-End Physical Inventory Closing

[Click here for class and registration information.](#)

June 2020

Wed., Jun. 3, and Thu., Jun. 4

Jun. 3 (9 a.m.-5 p.m.)

Jun. 4 (9 a.m.-5 p.m.)

PA250 Personnel Administration

[Click here for class and registration information.](#)

If you have any questions about this SCEIS Training information, please email them to training.sceis@admin.sc.gov.