

Subject: Enhancements made to SRM ZCAP and ZOPE Purchase Order Types

Audience: SRM Buyers

The SCEIS Team is pleased to announce an enhancement in the SRM Sourcing and Purchase Order (PO) creation process. ZCAP and ZOPE PO types, which are used for Capital Lease and Operating Lease POs, will now function similarly to the ZBLT PO type. The system will require users to update the Gross Price field and the Quantity/Unit field. The Gross Price/Per field should always be 1.00 and the Quantity/Unit field should always equal the total dollar value of the line item.

For details on the usage for ZCAP and ZOPE PO types, please refer to the State of South Carolina Purchasing/Payment Document Type Policy available [here](#).

If you have questions, please Contact the SCEIS Help Desk (803-896-0001 and **select option 2** for SCEIS issues or visit <http://sceis.sc.gov/requests>).

Thank you,
The SCEIS Team