

SCEIS Fall 2020 Webinar Schedule Announced

For the safety of our training participants and our team members, SCEIS will not be conducting in-person training classes this fall. Instead, SCEIS will conduct live, interactive webinars.

If you cannot attend the live webinar, don't worry! The live webinars will be recorded and posted to the SCEIS website so you can watch them at your convenience. However, you will not receive credit for the course if you do not attend the live webinar.

Twenty-two SCEIS classes have been scheduled for August through October 2020. The schedule below provides a high-level view of the upcoming SCEIS training opportunities.

Registration Instructions

1. In Internet Explorer, use your SCEIS user ID and password to log into SCEIS Central (<https://sceiscentrallogin.sc.gov>).
2. Click the "My Talent" tile.
3. Click the "MySCLearning" tile.
4. In the "Find Learning" tile, use the search box to type in the course ID (for example, PR217-WEB) and click "Go."
5. Find the course title and click "See Offerings."
6. Scroll down and click the "Offerings" tab to view webinar date.
7. Find the webinar date and click "Register Now."
8. At the Scheduled Offering box, click "Confirm."
9. Receive email confirmation; view details and instructions.

If you do not receive a confirmation email, please contact the [SCEIS Help Desk](#).

Fall 2020 Webinar Schedule

August 2020

Mon.-Tue., Aug. 17-18
(1-5 p.m. each day)

OM200-WEB Organizational Management

Tue.-Fri., Aug. 18-21
(8:30 a.m.-12:30 p.m. each day)

PR217-WEB Creating and Managing Purchase Orders

Wed.-Thu., Aug. 26-27
(8:30 a.m.-12:30 p.m. each day)

FM300-WEB Funds Management

Mon.-Thu., Aug. 31-Sept. 3
(1-5 p.m. each day)

PA250-WEB Personnel Administration

Learn More
at sceis.sc.gov

MySCLearning Tools



September 2020

Wed.-Thu., Sept. 9-10
(8:30 a.m.-12:30 p.m. each day)

GM300-WEB Grants Management

Thu., Sept. 10
(1-5 p.m.)

**REP210-FI/MM-WEB Reporting with BEx for
Finance/Materials Management Users**

Mon.-Wed., Sept. 14-16
(1-5 p.m. each day)

TM200-WEB Time Administration

Tue.-Wed., Sept. 15-16
(8:30 a.m.-12:30 p.m. each day)

LMS100-WEB MySCLearning Basic Management

Thu.-Fri., Sept. 17-18
(8:30 a.m.-12:30 p.m. each day)

LMS200-WEB MySCLearning Course Management

Thu., Sept. 17
(1-5 p.m.)

ACA100-WEB Affordable Care Act Reporting

Mon.-Thu., Sept. 21-24
(1-5 p.m. each day)

**PR260-WEB Strategic Purchasing and Contract
Management**

Wed.-Thu., Sept. 23-24
(8:30 a.m.-12:30 p.m. each day)

AR300-WEB Accounts Receivable Invoice Processing

Mon.-Thu., Sept. 28-Oct. 1
(1-5 p.m. each day)

AP300-WEB Accounts Payable Invoice Processing

Tue.-Wed., Sept. 29-30
(8:30 a.m.-12:30 p.m. each day)

LMS300-WEB MySCLearning Assignment Management

October 2020

Mon.-Tue., Oct. 5-6
(1-5 p.m. each day)

TM300-WEB Leave Administration

Tue.-Fri., Oct. 6-9
(8:30 a.m.-12:30 p.m. each day)

PS300-WEB Project Systems

October 2020 (cont.)

Tue., Oct. 13
(1-5 p.m.)

AM300-WEB Asset Masters and Asset Reporting

Wed.-Thu., Oct. 14-15
(1-5 p.m. each day)

AM315-WEB Advanced Asset Management

Wed.-Thu., Oct. 14-15
(8:30 a.m.-12:30 p.m. each day)

PY200-WEB Payroll Administration

Mon.-Tue., Oct. 19-20
(1-5 p.m. each day)

TM400-WEB Advanced Time and Leave Administration

Tue., Oct. 20
(8:30 a.m.-12:30 p.m.)

RPC100 Report Center for MySCLearning

Wed.-Thu., Oct. 21-22
(8:30 a.m.-12:30 p.m. each day)

GL300-WEB General Ledger Accounting

Wed., Oct. 28
(1-5 p.m.)

**REP210-HR/PY-WEB Reporting with BEx for
HR/Payroll Users**

If you have any questions about this SCEIS Training information, please email them to training.sceis@admin.sc.gov.