

Subject: GRCHR100V: Introduction to GRC for human resources professionals

Audience: Agency HR Data Owners and HR Directors

The SCEIS Team is pleased to announce GRCHR100, a new instructional video course that provides human resources professionals with an introduction to the Governance, Risk and Compliance (GRC) initiative.

Agency HR Data Owners and HR Directors have been assigned to GRCHR100 in SCEIS Central and should note the following details:

- The course consists of six modules totaling approximately 17 minutes.
- Please complete the course as soon as possible to expedite your GRC work with the SCEIS team.
- After you complete GRCHR100, the SCEIS Team will contact you to discuss GRC and risk remediation.
- We encourage you to begin reviewing the HR roles assigned to your agency's employees and your current internal processes immediately after you take the course. Business Process Procedures (BPPs) have also been created to help you review roles assignments for your agency.
- After completing all modules and BPPs, please click on the Acknowledgement document to receive credit for the course. You may then print a completion certificate, or you may refer to your online completion records in MySCLearning.

Assistance with accessing GRCHR100 is available [here](#). Below is a screenshot of how the course will appear in the My Learning Assignments section of MySCLearning.



If you have questions, please Contact the SCEIS Help Desk (803-896-0001 and **select option 2** for SCEIS issues or visit <http://sceis.sc.gov/requests>).

Thank you,
The SCEIS Team